

Donyatt Minutes & Agendas 2021

21th January 2021

8th March 2021

4th May 2021

12th July 2021

13th September 2021

8th November 2021

DONYATT PARISH COUNCIL

513

Minutes of the meeting held on 11th January 2021 held using Zoom Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vijeh and the Clerk Heather Bryant

21/1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllr Grabham for the reasons given

21/2 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

RESOLVED: to co-opt Mr James Attlesey to serve as a Councillor for Donyatt.

Cllr Attlesey had signed a Declaration of Office form

21/3 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

Cllr Porritt declared an interest in a grant for the Village Hall as he is a Trustee.

21/4 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 9th NOVEMBER 2020

RESOLVED: the approval of these minutes as a true record after an amendment on Application No 20/02706/FUL: change 'installation' to 'insulation'.

21/5 MATTERS ARISING (for report only)

There were no matters arising

21/6 CHAIRMANS ANNOUNCEMENTS

The Chairman had no announcements

21/7 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

21/8 PUBLIC QUESTION TIME

There were no public present

21/9 PLANNING

Application for consideration

20/03221/FUL Conversion of traditional agricultural buildings into 4 no dwellings.

Cold Harbour Farm, Park Lane Donyatt.

RESOLVED: to **strongly object** to the above planning application on the following grounds.

1. Unsafe and inadequate access route.
2. Pedestrian and cyclists' safety
3. Roading responsibility

(Full text is on file or on SSDC website under this planning application)

Any other planning issues

Lamb Inn, Horton Cross – the Clerk referred to an email from the applicant for a 2019 application. This application is not in this parish nor had DPC been consulted previously. The Clerk will advise the applicant to contact Horton Parish Council.

21/10 GRANTS TO VILLAGE VOLUNTARY ORGANISATIONS 21/22

Donyatt Village Hall request for £6815.20 for 50% cost of a programme of improvements.

Cllr Porritt was put in the waiting room by the Zoom host as he had an interest.

RESOLVED: to grant £2000 under Local Government Act 1972 S133

Cllr Porritt was then returned to the meeting by the host.

Donyatt Recreational Ground request for £1200 towards maintenance and £1250 plus towards the sinking fund for replacement play equipment.

RESOLVED: to grant £1250 for maintenance under Local Government Act (Miscellaneous provisions)1976 S19.

Parochial Church Council St Mary's Church request for a donation towards refurbishment of the Church and Churchyard maintenance.

After a full discussion, it was agreed at this present time, the Council's governing body, National Association of Local Councils, advises that it would be unlawful for a Local Council to fund refurbishments or repairs to Church property as council funds were not permitted under the Local Government Act 1894, S8(1)

RESOLVED: to grant £600 for maintenance of the churchyard under Local Government Act 1972 S144

21/11 BUDGET FOR YEAR 21/22

After discussion, the Council acknowledged that parishioners may have had a difficult year moneywise with the effect of the pandemic (Covid-19) so it was agreed to set the precept around a 2% increase for a Band D charge. (The vote was recorded as 4 in favour, 1 against)

RESOLVED: to set a precept of £9160 for the above year under the power of Local Government Finance Act 1992 Section 41. This equates to 2% rise (£1.11 a year) from last year for a Band D property.

21/12 DEFIBRILLATOR

The Chairman reported that the Heartstart representative has checked the Defibrillator. When Covid-19 conditions allow, he will be trained by a Heartstart representative on how to carry out the monthly checks.

21/13 SMALL IMPROVEMENT SCHEME.

A Nellist, (Somerset County Council, Project Manager, Infrastructure Programmes Group) has advised that the Scheme is now subject to the Stage 3 Safety Audit which will be progressed as soon as possible, but warns that there is currently a significant backlog of such post-construction audits. The Safety Audit does not measure the effectiveness of the scheme in terms of any original concerns (eg reducing traffic flows or addressing noise and vibration issues), but checks the new measures to ensure that they are operating safely and have not introduced any unforeseen road safety issues. As such, the Audit Team would not require updated speed survey data in order to complete their audit.

After discussion, it was suggested to carry out our own Traffic Audit however, at present the Council does not have any up-to-date data. The Clerk will enquire with Tatworth & Forton PC in regards to hiring a Speed Indicator Device which they have recently purchased.

21/14 HIGHWAY AND FOOTPATH MATTERS

The Chairman reported that a vehicle has collided with the A358 road bridge over the River Isle which has knocked a large chunk of the balustrade onto the footpath. County Highways are aware as there are warning signs on the footpath.

Cllr Light reported that there is a missing footbridge over the river opposite Manor Farm. It is recorded on the SCC interactive map.

Appointment of a Parish Path Liaison Officer

RESOLVED: to appoint Cllr David Light as the PPLO for the parish

21/15 CLERK'S REPORT AND CORRESPONDENCE

Consultation – The future of Transport Rural Strategy – deadline 16.2.21

The Chairman agreed to have a look at the consultation

21/16 FINANCIAL MATTERS

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

938	H Bryant Dec & Jan	£361.80	939	H Bryant HMRC	£ 45.20
940	HMRC	£ 45.40	941	Came & Co-Insurance	£ 218.00
942	Information Commissioner	£ 40.00	943	H Bryant expenses	£ 96.45

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

21/17 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 8th March 2021

The Chairman closed the meeting at 21.25pm

DONYATT PARISH COUNCIL

515

Minutes of the meeting held on 8th March 2021 held using Zoom Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Attlesey Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vijeh, one member of the public and the Clerk Heather Bryant

21/18 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllr Grabham for the reasons given

21/19 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

21/20 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11th JANUARY 2021

RESOLVED: the approval of these minutes as a true record after an amendment on

Min No 21/14. Replace 'over' with alongside. Add in 'Two elderly gentlemen removed the large chunk of balustrade off the footpath and onto the verge'

21/21 MATTERS ARISING (for report only)

There were no matters arising

21/22 CHAIRMANS ANNOUNCEMENTS

The Chairman reported that parts of the village can now have fibre broadband.

21/23 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

21/24 PUBLIC QUESTION TIME

There were no questions from the public.

21/25 PLANNING

20/03738/HOU Demolition of existing lean to and erection of flat roof extension. Horseys, Donyatt
The Clerk used her delegated powers in consultation with Councillors to support this application.

21/00178/FUL Demolish modern agricultural building (with Class Q approval for conversion into a dwelling) and erect two no. detached dwellings and one no. unit of equal access holiday accommodation.

Land at Whitney Farm, Whitney Hill.

It was agreed that Councillors send their comments to the Clerk

Any other planning issues

Cllr Dave Light reported that a mobile home has been erected at the rear of Four Lanes Farm and is being lived in. The main house which has recently been renovated has now been rented out.

D.C. Vijeh said she would contact a Planning Officer to ascertain if planning permission is required.

21/26 DEFIBRILLATOR

The Chairman reported that he was waiting to hear from the Heartstart Representative for a date for training.

21/27 HIGHWAY AND FOOTPATH MATTERS

a) Report from Highway Representative

Cllr Porritt reported that the 'undulations' on the A358 are getting worse. The Clerk reported that this problem has already been reported to County Highways but she will report the problem again.

b) Any other Highway or Footpath issues

The following matters were reported:

- Small Improvement Scheme – Andrew Nellist, SCC Project Manager, Infrastructure Programmes Group, has copied the Council in to an email (2.3.21) that a parishioner had sent to him. In this email, Andrew Nellist states that traffic levels need to be more stable and representative before undertaking any speed surveys, yet in an email (2.12.20) to the Parish Council, he states "*these audits do not measure the effectiveness of the scheme in terms of any original concerns (eg reducing traffic flows or addressing noise and vibration issues), but check the new measures to ensure that they are operating safely and have not introduced any unforeseen road safety issues*". As such, the audit team would not require updated speed survey data in order to complete their audit" It was agreed that the Clerk should contact Andrew Nellist to clarify if speed surveys will be carried out at some point before the scheme is signed off.

- Cllr Porritt, in reference to the bridge where a large chunk of balustrade was left on the footpath, stated that this was very dangerous for pedestrians to walk on the road when the footpath had been closed and this should be pointed out to County Highways. County Highways should have removed the balustrade onto the verge. After discussion, it was agreed the matter was now closed.
- Cllr Attlesley reported that the drains are blocked along Stibbear Lane at the point of Burrigge Cottage to Valley Hill Farm. County Councillor Linda Vijeh stated that the drains along this road had been a problem for some time. She will follow this up.
- The Clerk reported that Highway England is holding an A358 Community Liaison Forum on 25th March. Donyatt PC has not been part of this forum however the Clerk could enquire if Donyatt PC can have an invitation. The Chairman stated that he would try to attend if there was an invitation.
- The Clerk reported that Tatworth & Forton Parish Council has had a temporary Speed Indicator Device installed by the Police. It was agreed the Clerk should try to secure a slot for Donyatt.

c) Report from the Public Paths Liaison Officer (PPLO)

Cllr Light reported that all footpaths have been walked and surveyed. The bridge has been replaced on footpath CH/41-Chilworthy Lane to Stibbear Lane.

21/28 CLERK'S REPORT AND CORRESPONDENCE

Possibly preparing for face-to-face meetings

At present, the regulations that allow for the Council to meet remotely finishes on 7th May 2021. This means that without any further action from the government the Council must return to face-to-face meetings from 7th May.

It was agreed to hold the May meeting and the Annual Parish Meeting on Monday 3rd May 2021 (4 in favour, 1 abstention)

(Note: The date was changed by the Clerk & the Chairman to Tuesday 4th May as the 3rd is a Bank Holiday. APM at 6.30pm & the PC meeting at 7.00pm or after the APM)

Consultation on change to local government in Somerset (ends 19.4.21)

It was agreed to answer this consultation individually.

21/29 HANDFORD PARISH COUNCIL

Lessons that can be learnt from the "Handford Parish Council affair"

The Chairman stated that "lessons to learn" could be respect and courtesy to others must be shown at all times. With emails, please keep them professional, do not use slang, riddles or an attempt to make an amusing comment as not everyone will think it is funny. Be careful what is written in emails. If you would not like a comment, be published especially defamatory, do not say it or write it.

Cllr Porritt reported that the control of Zoom should be in the control of the Chairman and not the Clerk. The Chairman replied that the person who sets up the Zoom cannot nominate to another person. The Clerk added that she sets up Zoom as she pays the £12 invoice every month which she claims back from the three councils paying £4 a month each.

21/30 DONYATT VILLAGE HALL

Cllr Porritt reported that the Village Hall Committee was looking into forming a Charitable Incorporate Organization. (CIO) and he outlined the Roles & Responsibilities of the present VH.

Cllr Porritt asked the Clerk for a copy of the Trust Deed that the Council had on file and asked the Clerk to obtain the original held by the Solicitors.

31/31 POLICY REVIEWS

Two Policies must be reviewed before 31st March under the Annual Governance Statement:

1) Effectiveness of Internal Control

RESOLVED: We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

2) General & Financial Risk Assessment

RESOLVED: We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

31/32 FINANCIAL MATTERS**FINANCIAL REPORTS AND CHEQUES FOR PAYMENT**

944	H Bryant Feb/March	£362.00	945	H Bryant HMRC	£ 45.20
946	HMRC	£ 45.20	947	H Bryant expenses	£ 80.14

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

21/33 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 4th May 2021

The Chairman closed the meeting at 21.05 pm

DONYATT PARISH COUNCIL

518

Minutes of the meeting held on 4th May 2021 held using Zoom Video Conferencing

COUNCILLORS PRESENT: West, (Chairman) Attlesey Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vijeh, one member of the public and the Clerk Heather Bryant

21/34 ELECTION OF CHAIRMAN

RESOLVED: to elect Cllr West as Chairman for the forthcoming year. Cllr West signed a Declaration of Office Form

21/35 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllr Grabham for the reasons given

21/36 ELECTION OF VICE-CHAIRMAN

RESOLVED: to elect Cllr Porritt as Vice-Chairman for the forthcoming year

21/37 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

21/38 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 8TH MARCH 2021

RESOLVED: the approval of these minutes as a true record.

21/39 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES

RESOLVED: to appoint the following members

Village Hall Committee – Cllr Porritt and Cllr Grabham

Recreational Committee – Cllr Kay Light

21/40 TO APPOINT A HIGHWAY REPRESENTATIVE

RESOLVED: to appoint Cllr Porritt

21/41 REVIEW OF COUNCIL POLICIES

TO NOTE

Standing Orders – adopted 12.9.16 Min No 16/115. Recommend to review in 21/22

Financial Regulations – adopted 13.11.17 Min No 17/115. Recommend to review in 21/22

Risk Assessment – adopted 8.3.21. Min No 31/31. Recommended to review every year

Code of Practice for handling complaints – adopted 14.9.15. Recommend to review in 21/22

Communication with the press and the public – adopted 14.9.15. Recommend to review in 21/22

Co-option Policy – adopted 9.3.15. Recommend to review in 21/22

Privacy Policies – adopted 7.7.18. Min No 18/93. Recommend to review in 21/22

Grant Policy – adopted 2015 Recommend to review in 21/22

Effectiveness of Internal Audit & Internal Audit Plan – adopted 8.3.21 Min No: 31/31. Recommended to review every year.

TO NOTE: the above recommendations as the aim for a review. Reviews can be carried out earlier if there are legislation changes, advised by NALC or the Council, a Cllr, Clerk requests a review.

RESOLVED: to consider a Communications Policy and a Social Media Policy in 21/22.

21/42 MATTERS ARISING (for report only)

The Clerk will list items that need further action or responses for future meetings

21/43 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

Cllr David Light reported that when a farm is sold for anything other than the continuation of farming, the Parish Council should have a right to know what the new owner intends to do with the site.

Also, when parts of the farm (usually the buildings) are sold separate to the fields then it would be useful for the Parish Council to know what is intended right from the outset. With some prior information the Parish Council could consider planning applications in some kind of overall context rather than on a piecemeal basis. C.C. & D.C. Linda Vijeh replied that she could not see any way to insist of knowing the long-term plans of the applicant.

21/44 PUBLIC QUESTION TIME

An applicant spoke on a forthcoming planning application

21/45 PLANNING MATTERS

21/00556/FUL Erection of a new barn/store facility. Parshalls Farm, Donyatt
The Council supported this application

21/00567/FUL Demolition of Unit 4 and the Erection of Class E/B8 (light industrial/storage & distribution) building. Four Lanes Farm, Four Lanes, Combe St Nicholas
The Council supported this application

21/00778/HOU & 21/00779/LBC Conversion of a garage into habitable accommodation.
Old Dairy Smithy Farm
The Council supported this application

Any other Planning Matters

A discussion took place of Cllrs meeting applicants on site before the application is considered by the Council. It was agreed to discuss further at the next meeting under an Agenda item.

21/46 HIGHWAY AND FOOTPATH MATTERS

The following were reported:

- Cllr Porritt reported that George Hooper of Somerset Highways hopes to carry out a traffic count at Peasmarsh in the near future.
- Cllr Porritt reported that the defects at Pound Hill have been marked with paint
- Inspection of drains along Stibbear Lane – The Clerk reported that the Highway Superintendent was due to inspect the drains (email 30.3.21) The Clerk will contact County Highways and ask for the outcome of the inspection.

21/47 FINANCIALA) ACCOUNTS FOR FINANCIAL YEAR 2020/21

The report from the Internal Auditor was NOTED

(2) **RESOLVED:** that this Council certifies themselves as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations (Income and Expenditure below £25,000)

(3) **RESOLVED:** that as members of Donyatt Parish Council we acknowledge our responsibility for the preparation of the accounts and confirm, to the best of our knowledge and belief, with respect to the Council's accounts for the year ended on 31.3.21 that we agree YES to questions 1-8. (Trust funds not applicable) of the Annual Governance Statement

(4) **RESOLVED:** In accordance with the Accounts and Audit Regulations 1999, this council approves the accounts for year ending 31.3.21

B) FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

1011	H Bryant April/May	£313.54	1016	J Morse IA	£40.00
1012	HMRC	£ 33.80	1017	H Bryant expenses	£63.73
1013	HMRC	£ 44.40	1018	DVH – grant	£2000.00
1014	SALC 20/21 subs	£101.03	1020	PCC – grant	£600.00
1015	SALC – training	£25.00	1021	Donyatt RG grant	£1250.00

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

21/48 CLERK'S REPORT AND CORRESPONDENCE

NALC PC4-21 Electronic Communication Infrastructure Consultation – The Chairman stated he would take a look at the consultation

21/49 FUTURE MEETINGS

The Clerk reported that we are legally required to hold formal face-to-face meetings after 7th May 2021. The Clerk will book the main hall on the 12th July which is the date of the next scheduled meeting. It was further agreed to carry on with the Zoom account at present

21/50 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 12th July 2021
The Chairman closed the meeting at 20.33

DONYATT PARISH COUNCIL

Dear Councillors, you are summoned to a meeting of the Parish Council on Tuesday 4th May 2021 at 7.00pm held using Zoom Video Conferencing.



Heather Bryant
Clerk to the Council.
27.4.21

Details below for members of the public to join the Zoom Meeting.

Join Zoom Meeting

<https://zoom.us/j/94999727853?pwd=VlBMZHB6YkhrUU4zeFB0bDNOYy9pdz09>

Meeting ID: 949 9972 7853

Passcode: 337940

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 1 ELECTION OF CHAIRMAN**
TO CONSIDER: the election of a Chairman for the forthcoming year. The Chairman to sign a Declaration of Office Form
- 2 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**
- 3 ELECTION OF VICE-CHAIRMAN**
TO CONSIDER: the election of a Vice-Chairman for the forthcoming year
- 4 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**
- 5 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 8TH MARCH 2021**
(Draft minutes already circulated)
TO CONSIDER: the approval of these minutes as a true record.
- 6 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES**
Village Hall Committee
Recreational Committee
- 7 TO APPOINT A HIGHWAY REPRESENTATIVE**
- 8 REVIEW OF COUNCIL POLICIES**
TO NOTE
Standing Orders – adopted 12.9.16 Min No 16/115. Recommend to review in 21/22
Financial Regulations – adopted 13.11.17 Min No 17/115. Recommend to review in 21/22
Risk Assessment – adopted 8.3.21. Min No 31/31. Recommended to review every year
Code of Practice for handling complaints – adopted 14.9.15. Recommend to review in 21/22
Communication with the press and the public – adopted 14.9.15. Recommend to review in 21/22
Co-option Policy – adopted 9.3.15. Recommend to review in 21/22
Privacy Policies – adopted 7.7.18. Min No 18/93. Recommend to review in 21/22
Grant Policy – adopted 2015 Recommend to review in 21/22
Effectiveness of Internal Audit & Internal Audit Plan – adopted 8.3.21 Min No: 31/31. Recommended to review every year.
TO CONSIDER: the above recommendations as the aim for a review. Reviews can be carried out earlier if there are legislation changes, advised by NALC or the Council, a Cllr, Clerk requests a review.
TO CONSIDER: Any further Policies, Terms of Reference or Risk Assessments that should be carried out for the year 2021/22

9 MATTERS ARISING (for report only)

10 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

11 PUBLIC QUESTION TIME

12 PLANNING MATTERS

21/00556/FUL Erection of a new barn/store facility. Parshalls Farm, Donyatt

21/00567/FUL Demolition of Unit 4 and the Erection of Class E/B8 (light industrial/storage & distribution) building. Four Lanes Farm, Four Lanes, Combe St Nicholas

21/00778/HOU & 21/00779/LBC Conversion of a garage into habitable accommodation.
Old Dairy Smithy Farm

13 HIGHWAY AND FOOTPATH MATTERS

- a) Report from Highway Representative
- b) Matters arising from the last meeting
- c) Any new highway or footpath matters

14 FINANCIAL

A) ACCOUNTS FOR FINANCIAL YEAR 2020/21

(1) TO CONSIDER: the report from the Internal Auditor

(2) TO CONSIDER: This Council certifies themselves as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations (Income and Expenditure below £25,000)

(3) TO CONSIDER: that as members of Donyatt Parish Council we acknowledge our responsibility for the preparation of the accounts and confirm, to the best of our knowledge and belief, with respect to the Council's accounts for the year ended on 31.3.21 that we agree YES to questions 1-8. (Trust funds not applicable) of the Annual Governance Statement

(4) TO CONSIDER: In accordance with the Accounts and Audit Regulations 1999, this council approves the accounts for year ending 31.3.21

B) FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

TO CONSIDER: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

15 CLERK'S REPORT AND CORRESPONDENCE

16 FUTURE MEETINGS

To Consider the arrangements for face-to-face meetings

17 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 12th July 2021

DONYATT PARISH COUNCIL

Dear Councillors, you are summoned to a meeting of the Parish Council on Monday 12th July 2021 at 7.30pm in the Village Hall observing the Council's Covid-19 Risk Assessment.



Heather Bryant
Clerk to the Council.
6.7.21

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS
- 2 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS
- 3 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4th MAY 2021
(Draft minutes already circulated)
TO CONSIDER: the approval of these minutes as a true record.
- 4 MATTERS ARISING AND OUTSTANDING ACTIONS
Defibrillator
Small Improvement Scheme
Speed Indicator Device
- 5 CHAIRMANS ANNOUNCEMENTS
- 6 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS
- 7 PUBLIC QUESTION TIME
- 8 PLANNING MATTERS
Protocol on Site visits – draft protocol attached
Willett's Copse, Chilworthy Lane - recent developments.
- 9 QUEENS JUBILEE WEEKEND- 2ND – 5TH JUNE 2022
(See attached)
To discuss any celebrations
- 10 HIGHWAY AND FOOTPATH MATTERS
 - a) Reports
Highway Representative – Cllr Porritt
Parish Path Liaison Officer – Cllr Dave Light

CH11/7 (Stibbear Farm to Donyatt) Some major issues, the main one being the total disappearance of the path at the western end, caused by the housing development at Stibbear Farm. Towards Donyatt parts of the path are overgrown and the route is not obvious in places. There are also some issues around the access from the A358 onto the eastern end of the path.

Matters arising from the last meeting

- Drains along Stibbear Lane - The Area Superintendent has looked at the drains and found no issues apart from the ditch at the end that is higher than the road, water could run from the ditch onto the road at that point if the ditch got full. The system is due to be cleansed this year.
- Traffic Count at Peasmarsh
- Defects at Pound Hill

- b) Any new highway or footpath matters

A358 Community Forum
Speeding through Sea to Ilminster
Ownership and maintenance of CVH11/15 Cycleway and Public footpath

- 11 FINANCIAL**
FINANCIAL REPORTS AND CHEQUES FOR PAYMENT
TO CONSIDER: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.
- NOTICE OF PUBLIC RIGHTS (Local Audit & Accountability Act 2014, Sections 26 & 27)
To confirm that the Notice of Public Rights has been posted on the Council's web site.
- 12 CLERK'S REPORT AND CORRESPONDENCE**
- 13 DONYATT VILLAGE HALL LEGAL DOCUMENTATION**
Update
- 14 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
Village Hall – Cllr Porritt
Donyatt Recreation Area – Cllr Kay Light
- 15 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**
The date of the next scheduled meeting will be held 13th September 2021

DONYATT PARISH COUNCIL

520

Minutes of the meeting held on 12th July 2021 held in the Village Hall at 7.30pm

COUNCILLORS PRESENT: West, (Chairman) Attlesey, Grabham, Porritt, David Light and Kay Light.

Also, present: C.C. & D.C. Linda Vjeh and the Clerk Heather Bryant

21/51 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

All present

21/52 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

21/53 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4th MAY 2021

RESOLVED: the approval of these minutes as a true record.

21/54 MATTERS ARISING AND OUTSTANDING ACTIONS

Defibrillator – the Clerk to organize a training meeting

Small Improvement Scheme – A resident of the parish has emailed Andrew Nellist SCC Infrastructure Programmes Group asking when will the speed surveys be carried out. The Clerk to chase up.

Speed Indicator Device – the Clerk reported that a Tatworth and Forton Parish Council is in the process of having a person trained in Highway ‘Chapter 8’ so that the Speed Indicator Device can be moved to different locations. Once this is complete, Donyatt PC may be able to ‘rent’ the SID.

21/55 CHAIRMANS ANNOUNCEMENTS

The Chairman had no announcements.

21/56 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vjeh referred to her written report which had been emailed to Councillors.

21/57 PUBLIC QUESTION TIME

There were no public present

21/58 PLANNING MATTERS

Protocol on Site visits

RESOLVED: to adopt the Protocol as presented and review in years’ time

Willett’s Copse, Chilworthy Lane - recent developments.

Cllr D Light reported that there is a lot of activity on this site with a large mobile home in situ and some ground work has been carried out. There is no planning application in the system at present. D.C. Linda Vjeh said if Cllr Light sent her the details she would follow up.

21/59 QUEENS JUBILEE WEEKEND- 2ND – 5TH JUNE 2022

After discussion it was agreed to defer until the next meeting. In the meantime, the Cllrs to enquire with the Village Hall, Recreational Area and the George Public House if they have any plans for a celebration.

21/60 HIGHWAY AND FOOTPATH MATTERS

a) Reports

Highway Representative – Cllr Porritt reported on the following:

- Traffic Count at Peasmarsh- At first glance it seems that the number of lorries is back to Pre-Covid but there are fewer cars.
- Defects at Pound Hill – County Highways has patched the damaged parts of the A358 down Pound Hill towards the George.

Parish Path Liaison Officer – Cllr Dave Light reported on the following:

- The footpath (CH 14/21) known locally as the Avenue – This footpath is mainly in Combe St Nicholas Parish and is causing conflict between horse riders and Donyatt residents. According to a 2006 Act any tarmaced right of way that was a ‘footpath’ prior to May 2006 would automatically become a ‘restricted-byway’ after that date. He is working to get this sorted with Combe St Nicholas PPLO.

- Stibbear Lane to Donyatt (CH11/7) Some major issues, the main one being the total disappearance of the path at the western end, caused by the housing development at Stibbear Farm. Towards Donyatt parts of the path are overgrown and the route is not obvious in places. There are also some issues around the access from the A358 onto the eastern end of the path.
- The footpath (CH11/2) from Dollings Pool to Cold Harbour is very overgrown
- Footpath (CH11/9) from Pound Lane to Whitney Bottom is impassable

Matters arising from the last meeting

- Drains along Stibbear Lane - The Area Superintendent has looked at the drains and found no issues apart from the ditch at the end that is higher than the road, water could run from the ditch onto the road at that point if the ditch got full. The system is due to be cleansed this year. After discussion, it was agreed that the Clerk to ask for a site visit with the Area Superintendent. The Chairman, Cllr Attlesey and D.C. Vijeh will attend if possible.

Any new highway or footpath matters

- A358 Community Forum – Cllr Light reported that Beercrocombe proposal is generally agreed. The Clerk reported that the informal group of parishes is hoping to meet very soon. Donyatt PC is now included in this group.
- Speeding through Sea to Ilminster – The Clerk reported that she had been contacted by Ilminster Town Council in regard to the concern of residents of Sea. Ilminster TC would support a lowering of the limit if it was to be proposed.
- Ownership and maintenance of Cycleway from Peasmarsh to Ilminster – Cllr Light reported that Somerset County Council own the cycle path and banks either side. A clearance is scheduled for on 13.7.2.
- Cllr Grabham reported that he was told he would have a key to the padlock and chain that had been fitted to a gate at the end of Watery Lane. His only access to two fields is via this gate. Cllr Light will chase up.

Cllr Porritt reported on his disquiet and frustration that nothing seems to get done in regard to the speeding traffic through Donyatt. We need to make a point quite forcefully as the currently actions (SIS) as no effect. It was agreed to form a Working Party of the Chairman, Cllrs Porritt & Cllr D Light and D.C. Linda Vijeh to discuss the issues.

The Clerk will advertise in Donyatt Despatch for any parishioners interested in joining the Community Speed Watch

21/61 FINANCIAL

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

1022	H Bryant June/July	£314.54	1026	Vision	£390.00
1023	HMRC	£ 44.40	1027	H Bryant expenses	£71.88
1024	HMRC	£ 44.20			
1025	Donyatt RG grant	£1250.00			

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

NOTICE OF PUBLIC RIGHTS (Local Audit & Accountability Act 2014, Sections 26 & 27)

Confirmed that the Notice of Public Rights has been posted on the Council's web site.

21/62 CLERK'S REPORT AND CORRESPONDENCE

Somerset Bus Partnership Improvement Plan – there is an open meeting via Zoom on 13.7.21. Cllr Porritt will try to attend

21/63 DONYATT VILLAGE HALL LEGAL DOCUMENTATION

Cllr Porritt reported that the Village Hall Management Committee will be holding an event in 2025 to signify the 100th Anniversary of the Village Hall. He is compiling a history of the Village Hall and is searching for legal documents pertaining to the hall. The Clerk reported that she had contacted Humphries Kirk Solicitors and they do hold the title document and some other papers. Humphries Kirk will post them free of charge to the Parish Council but the PC would need prior written permission from the Village Hall Committee. A visit to their office also could be arranged. Cllr Porritt said he would arrange a visit.

21/64 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Village Hall – Cllr Porritt reported that activity in the hall was slowly returning to Pre-Covid.

Donyatt Recreation Area – Cllr Kay Light reported that the equipment is in a terrible state of repair and the Committee is looking for grants funding for replacement.

21/65 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 13th September 2021

The Chairman closed the meeting at 8.45pm

DONYATT PARISH COUNCIL

Dear Councillors, you are summoned to a meeting of the Parish Council on Monday 13th September 2021 at 7.30pm in the Village Hall observing the Council's Covid-19 Risk Assessment.



Heather Bryant
Clerk to the Council.
7.9.21

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

2 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

3 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12th JULY 2021

(Draft minutes already circulated)

TO CONSIDER: the approval of these minutes as a true record.

4 MATTERS ARISING AND OUTSTANDING ACTIONS

Defibrillator

Queens Jubilee weekend 2nd – 5th June 2022

Willett's Copse, Chilworthy Lane

5 CHAIRMANS ANNOUNCEMENTS

6 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

7 PUBLIC QUESTION TIME

8 PLANNING MATTERS

Planning Applications for consideration

21/02195/FUL Proposed demolition of an existing agricultural building and change of use, conversion and extension of another agricultural building to single dwelling with garage, stores and garden curtilage.

Willow Farm, Whitney Hill

21/02491/FUL Change of use of part of existing bungalow from Canine Hydrotherapy business to residential Dogs at Donyatt

21/0158/HOU The erection of a link building to a 2-storey extension to the side of the existing property. Parshalls Farm, Shave Lane

Other Planning issues

Planning requirements for new- builds and conversions.

Revisit DPC's list of requirements. Discuss and decide how to get SSDC and SCC to take this issue seriously and make some basic requirements mandatory.

9 HIGHWAY AND FOOTPATH MATTERS

a) Reports

Highway Representative- Cllr Bill Porritt

Traffic Working Party report

Stibbear Lane Report

Parish Path Liaison Officer – Cllr Dave Light

b) Any updates and consider any actions

Small Improvement Scheme

Speed Indicator Device

A358 Community Forum

c) Any other new highway or footpath matters

Street Lighting – Pound Hill

10 FINANCIAL

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

TO CONSIDER: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

11 CLERK'S REPORT AND CORRESPONDENCE

Opening up Safely and Reconnecting Fund – Grants available of £1,500 in September

Parish Council elections – Views on whether the 2023 Parish Council elections should be moved forward to 2022.

12 ONE SOMERSET (Somerset County Council bid) V STRONGER SOMERSET (District Council's bid)

Secretary of State for Local Government announced on 21.7.21 for the proposal for a single unitary authority, (One Somerset) The Secretary of State completely ignored the will of the people of Somerset
Local Government Reorganization (LGR) event on 7th October 2021

13 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Village Hall – Cllr Porritt

Donyatt Recreation Area – Cllr Kay Light

14 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 8th November 2021

DONYATT PARISH COUNCIL

523

Minutes of the meeting held on 13th September 2021 held in the Village Hall at 7.30pm

COUNCILLORS PRESENT: Porritt (Vice Chairman) Attlesey, Grabham and David Light.

Also, present: C.C. & D.C. Linda Vijeh, 2 members of the public and the Clerk Heather Bryant.

As the Chairman was not present, The Vice Chairman took over as the Chairman

21/66 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

RESOLVED: to approve the apologies of Cllrs West and Kay Light for the reasons given.

21/67 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

21/68 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12th JULY 2021

RESOLVED: the approval of these minutes as a true record.

21/69 MATTERS ARISING AND OUTSTANDING ACTIONS

Defibrillator – the Clerk reported that she had recently asked in the September newsletter that training would be available for the use of the defibrillator but unfortunately there had been no takers. After discussion, three Councillors said they would be interested and possibly their spouses. Cllr Porritt will ask the Hall Committee. The Clerk said she would ask Heartstart if a limited number would be OK and if it was to arrange a date and advertise in the newsletter inviting people to come along.

Queens Jubilee weekend 2nd – 5th June 2022- nothing further to report

Willett's Copse, Chilworthy Lane – Cllr Light said that he had reported to SSDC Enforcement on line but hasn't heard anything back. It was agreed that the Clerk to send a letter to SSDC Enforcement Department

21/70 CHAIRMANS ANNOUNCEMENTS

The Chairman was not present

21/71 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh referred to her written report which had been emailed to Councillors.

One Somerset v Stronger Somerset - C.C. & D.C. Linda Vijeh reported that the five Districts gave out misleading and inaccurate information during the public consultation open to residents. A poll was called by the five Districts and not Somerset County Council.

21/72 PUBLIC QUESTION TIME

The applicant for Planning Application 21/02491/FUL spoke on the application and the reasons why for the change of use.

21/73 PLANNING MATTERS

Planning Applications for consideration

21/02195/FUL Proposed demolition of an existing agricultural building and change of use, conversion and extension of another agricultural building to single dwelling with garage, stores and garden curtilage.

Willow Farm, Whitney Hill

RESOLVED: not support this application on grounds that:

- The application does not incorporate PV panels
- The area of the site is sufficiently large to accommodate the plant required for a ground source heat pump, or alternatively the use of an air-source heat pump. This should be a requirement for approval of the planning application.
- Water harvesting and/or recycling techniques also be incorporated into the construction. This should be a requirement for approval of the planning application.
- The Council would want to see the maximum efficiency of the heating system achieved through the incorporation of under-floor heating (which is ideally suited to ground or air-source heating).
- The Council has concerns about the level of insulation possible given the single-skin blockwork construction of the building.

21/02491/FUL Change of use of part of existing bungalow from Canine Hydrotherapy business to residential Dogs at Donyatt

RESOLVED: to support this application

21/0158/HOU The erection of a link building to a 2-storey extension to the side of the existing property. Parshalls Farm, Shave Lane.

RESOLVED: not support this application on grounds that:

- The application does not incorporate PV panels
- The area of the site is sufficiently large to accommodate the plant required for a ground source heat pump, or alternatively the use of an air-source heat pump. This should be a requirement for approval of the planning application.
- Water harvesting and/or recycling techniques also be incorporated into the construction. This should be a requirement for approval of the planning application.
- The Council would want to see the maximum efficiency of the heating system achieved through the incorporation of under-floor heating (which is ideally suited to ground or air-source heating).

OTHER PLANNING ISSUES

Planning requirements for new- builds and conversions.

It was agreed to refer to the following requirements:

Orientation of Building	Insulation standards	On -site Electricity generation
Fenestration	Heating System Type	Heat Recovery System
Rainwater Harvesting		

21/74 HIGHWAY AND FOOTPATH MATTERS

A) REPORTS

Highway Representative

Cllr Bill Porritt reported on the following

- There had been two non-injury accidents on Pound Corner.
- CH has 'patched' up the road from Pound Corner to the George. A repair programme is needed to properly repair
- Traffic density has increased in the last few weeks

Traffic Working Party report

The Working Group has drawn up a list of proposals for highway improvements on the A358 as follows:

- Double white lines starting from the Donyatt signs on the A358 to the north of Donyatt Hill, through to Peasmarsh crossroad.
- Mini roundabout at the junction of A358 Shave Lane to assist exiting this dangerous junction
- Mini roundabout at the junction of A358/Church Street
- Double white lines from (including) Sea Bends to A358.

The Clerk reported that these proposals would most likely be subject to a Small Improvement Scheme which is a scheme which would need consideration from our County Councillor.

C.C. Vijeh stated that she would email further information.

Stibbear Lane Report

C.C. Vijeh and Cllr Attlesley met with Derek Davies on 10.8.21 at Stibbear Lane.

Action to be taken:

- Supply a plan of drainage in the area.
- All gully locations to be identified and gullies to be cleared around.
- Grips to be cleared/re-dug.

It is hoped that the gullies be cleansed within this financial year

Parish Path Liaison Officer – Cllr Dave Light

Cllr Light had nothing to report

b) Any updates and consider any actions

Small Improvement Scheme – Mr Nellist emailed the Council on 26.7.21 with information on the latest traffic survey carried out from 10th May – 21st May 2021.

The overall speed has increased compared with a survey carried out in 2015. The County Council will work in partnership with the Police to see if this can be tackled by, for example, increased enforcement. Avon and Somerset Police intend to include Donyatt within a speed campaign in the near future.

A Stage 3 Road Safety Audit has been commissioned on the scheme, but unfortunately the final report has been delayed due to the high level of outstanding work faced by the audit team. A night-time audit remains to be undertaken before the audit report is finalised, but in the meantime the auditors have confirmed that some minor remedial works may need to be undertaken.

Speed Indicator Device – The Clerk reported that a Tatworth & Forton Parish Councillor has been trained to Chapter 8 standard which means that he can legally move SID devices to different positions in their parish and other parishes. Tatworth & Forton Parish Council has indicated that they would be willing to rent out the SID for a donation. Cllr Attlesley stated that he knows the Councillor at Tatworth & Forton Parish Council and he will have a word with him for further information.

A358 Community Forum- It was agreed to take this matter off the agenda

c) Any other new highway or footpath matters

Street Lighting – Pound Hill

Cllr Porritt stated that the lighting scheme the George up Pound Hill and on up to Cheshayes Hill is deficient and the path is still very dark.

The Clerk reported that she had done some research on the lighting which is defined as 'footway lighting' from past minutes as follows: (2001/02)

- The Land Lady at George Inn requested a light in 2001 outside the George, after a tragic accident where a girl was killed.
- Cllrs walked the entire path in the dark to ascertain where lights were needed.
- The Chair met an Engineer on site for installing 3 lights
- The Council resolved to install 3 lights at a cost of £1,100.

It was agreed to enquire about a street light scheme. Cllr Porritt agreed to action.

21/75 FINANCIAL

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

1028	H Bryant June/July	£354.94	1032	DVH	£12.00
1029	HMRC	£ 44.40	1033	SALC subs	£108.00
1030	HMRC	£ 44.40	1034	H Bryant expenses	£22.60
1031	Vision	£150.00			

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

21/76 CLERK'S REPORT AND CORRESPONDENCE

Opening up Safely and Reconnecting Fund – Grants available of £1,500 in September. NOTED

Parish Council elections – Views on whether the 2023 Parish Council elections should be moved forward to 2022. It was agreed not to bring the election date forward to 2022

21/77 ONE SOMERSET (Somerset County Council bid) V STRONGER SOMERSET (District Council's bid)

Secretary of State for Local Government announced on 21.7.21 for the proposal for a single unitary authority, (One Somerset) The Secretary of State completely ignored the will of the people of Somerset. See report from the County Councillor.

Local Government Reorganization (LGR) event on 7th October 2021 open to Clerks and Chairmen. (Details to follow) The Clerk will ask the Chairman if he would attend.

21/78 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Village Hall – Cllr Porritt reported that the hall has started to get more hirers after the Covid Restrictions
Donyatt Recreation Area – Cllr Kay Light was not present

21/79 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 8th November 2021

The Chairman closed the meeting at 10.20pm

DONYATT PARISH COUNCIL

Dear Councillors, you are summoned to a meeting of the Parish Council on Monday 8th November 2021 at 7.30pm in the Village Hall observing the Council's Covid-19 Risk Assessment.



Heather Bryant
Clerk to the Council.
2.11.21

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 1 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS
- 2 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL
- 3 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS
- 4 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13th SEPTEMBER 2021
(Draft minutes already circulated)
TO CONSIDER: the approval of these minutes as a true record.
- 5 MATTERS ARISING AND OUTSTANDING ACTIONS
Defibrillator – training Saturday, 27th November 2021 in the Village Hall 9.30pm – 12.30pm
- 6 CHAIRMANS ANNOUNCEMENTS
- 7 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS
- 8 PUBLIC QUESTION TIME
- 9 PLANNING MATTERS
Planning Applications for consideration
21/02595/FUL The change of use of land from agricultural to equestrian use, erection of stable block building comprising 4 stables and tack room and formation of a manege and the existing access.
Cold Harbour Farm, Park Lane Donyatt.

21/03036/FUL Porch extension to front of property. 14 Donyatt Hill, Donyatt.

Willett's Copse, Chilworthy Lane
Any updates

Community Infrastructure Levy (CIL)

To note receipts of CIL funds awarded to Donyatt. In total we have received £3350.61 but we have already spent £650 on a new web site leaving a balance of £2700.61

Money raised can be spent on anything that deals with the demands that development places on the area, such as:

- transport infrastructure
- open spaces
- educational facilities
- medical facilities
- sporting and other recreational facilities
- social and community facilities
- affordable housing
- preparation of a neighbourhood plan

- 10 HIGHWAY AND FOOTPATH MATTERS**
- a) Reports
 Highway Representative- Cllr Bill Porritt
 Traffic Working Party report
 Parish Path Liaison Officer – Cllr Dave Light
- b) Any updates and consider any actions
 Small Improvement Scheme
 Speed Indicator Device (see attached documents)
 Stibbear Lane.
- c) Street Lighting – Pound Hill
 See notes from Cllr Porritt
- d) A358 Community Forum Group and Consultation
 A358 Taunton to Southfields Dualling Scheme Statutory consultation – 12 October 2021 – 22 November
- e) Any other new highway or footpath matters
- 11 FLOODING**
 To discuss the recent occasions of flooding in the village
- 12 FINANCIAL**
FINANCIAL REPORTS AND CHEQUES FOR PAYMENT
 TO CONSIDER: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.
- 13 POLICY REVIEWS**
 To consider to review and adopt the following policies:
 Documents attached
 Communications Policy
 Social Media Policy
 Complaints Procedure
 Grants Policy
- 14 TRAINING**
 SALC -Councillors Essentials 29.11.21 6.00pm-8.00pm Zoom £25
- 15 CLERK’S REPORT AND CORRESPONDENCE**
- 16 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
 Village Hall – Cllr Porritt
 Donyatt Recreation Area – Cllr Kay Light
- 17 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING**
 The date of the next scheduled meeting will be held 10th January 1922

DONYATT PARISH COUNCIL

526

Minutes of the meeting held on 8th November 2021 held in the Village Hall at 7.30pm

COUNCILLORS PRESENT: West (Chairman) Porritt, Attlesey, Grabham, Kay Light, David Light and Arscott (after co-option) Also, present: The Clerk Heather Bryant.

21/80 APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

All present

21/81 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL

RESOLVED: to co-opt Lynsey Arscott to Donyatt Parish Council. Lynsey Arscott duly signed a Declaration of Office form

21/82 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS

None received

21/83 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 13th SEPTEMBER 2021

RESOLVED: the approval of these minutes as a true record.

21/84 MATTERS ARISING AND OUTSTANDING ACTIONS

To Note - Defibrillator – training Saturday, 27th November 2021 in the Village Hall 9.30pm – 12.30pm

21/85 CHAIRMANS ANNOUNCEMENTS

The Chairman had nothing to report

21/86 DISTRICT COUNCIL AND COUNTY COUNCIL REPORTS

C.C. & D.C. Linda Vijeh sent in her apologies. She had previously sent a written report which had been emailed to Councillors.

21/87 PUBLIC QUESTION TIME

No public present

21/88 PLANNING MATTERS

Planning Applications for consideration

21/02595/FUL The change of use of land from agricultural to equestrian use, erection of stable block building comprising 4 stables and tack room and formation of a manege and the existing access.

Cold Harbour Farm, Park Lane Donyatt.

RESOLVED: to support this application

21/03036/FUL Porch extension to front of property. 14 Donyatt Hill, Donyatt.

RESOLVED: to support this application

Willett's Copse, Chilworthy Lane

Cllr Dave Light reported that this is now a matter for the Enforcement Officer

Community Infrastructure Levy (CIL)

To Note: receipts of CIL funds awarded to Donyatt. In total we have received £3350.61 but we have already spent £650 on a new web site leaving a balance of £2700.61

Money raised can be spent on anything that deals with the demands that development places on the area, such as:

transport infrastructure

open spaces

educational facilities

medical facilities

social and community facilities

affordable housing

preparation of a neighbourhood plan

sporting and other recreational facilities

21/89 HIGHWAY AND FOOTPATH MATTERS

a) Reports

Highway Representative

Cllr Bill Porritt reported that was another impact on the bridge where a large chunk of balustrade has fallen off. The Clerk reported that County Bridges has this in hand.

The Clerk was asked if she would chase up County Highways to ask if it is still planned to resurface the A358 in financial year 22/23.

Traffic Working Party report

The Clerk reported that she had some information in regard to County's next round of Small Improvement Schemes from a County Councillor which she will copy to the Chairman.

Parish Path Liaison Officer

Cllr Dave Light reported that SCC's Rights of Way seem to be getting 'jobs' done.

b) Any updates and consider any actions

Small Improvement Scheme (existing)-the Clerk will enquire if Stage 3 Safety Audit has been carried out.

Speed Indicator Device – Documents regarding SID's were sent by email. It was agreed to look into purchasing our own SID.

Stibbear Lane – Cllr Attlesey reported that a drain has been replaced and he found 3 more drains which the front of the drain should be level with hedgerow/bank. However, they are now 2ft back from the road edge and there isn't any way for the rain water to get to the drain causing it to run above ground on the road surface. After discussion the Clerk will enquire with SSDC's Parish Ranger for a one-off cost for emptying of the drains.

c) Street Lighting – Pound Hill

Street Lighting Guidance was sent to Cllrs before the meeting.

Cllr Porritt reported the current position is as follows:

- 1) The footpath lighting in the Pound Hill area is deficient on several counts when judged against the relevant BS;
- 2) From The Old Rectory up past the Shave Lane intersection it is unsafe for young women to walk, or cycle, on their own during the hours of darkness;
- 3) DPC is aware of this, and so is SCC;
- 4) SCC has neither the budget nor the mandate to improve the level of lighting.
- 5) DPC needs to meet its obligations for residents' safety in order to:
 - a. Guard against any tragic event;
 - b. Protect itself against any subsequent charge of complicity/liability in such an event.
- 6) The two most obvious courses of remedial action are:
 - a. Persuade SCC to bring this lighting scheme up to the required standard;
 - b. DPC to raise sufficient funds to pay for these improvements.

After discussion, it was agreed to investigate further and the Clerk will ask C.C. Linda Vjeh for advice

d) A358 Community Forum Group and Consultation

Cllr Light reported that there are now 13 parishes that are part of the Community Group. Donyatt's interest is the proposed National Highways 'improvements' to Southfield roundabout. Our thoughts are that there should be a 'straight-through' facility for the A303 via a flyover.

After discussion, it was agreed that Cllrs Porritt, David and Kay Light could respond to the consultation on behalf on Donyatt Parish Council.

21/90 FLOODING

The Chairman reported that Donyatt had been recently flooded on two occasions and the main A358 was closed. There are two fallen trees in the river. He will contact County Farms.

Cllr David Light reported that he was trying to help an elderly couple at Peasmarsh regarding the continuous flooding of their residence.

21/91 FINANCIALFINANCIAL REPORTS AND CHEQUES FOR PAYMENT

1048	H Bryant Oct/Nov	£354.94	1035	DVH	£14.00
1049	HMRC	£ 44.40	1036	H Bryant expenses	£19.18
1050	HMRC	£ 44.40			

RESOLVED: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

21/92 POLICY REVIEWS

To consider to review and adopt the following policies:

Communications Policy

Social Media Policy

Complaints Procedure

Grants Policy

It was agreed to defer until the next meeting

21/93 TRAINING

SALC -Councillors Essentials 29.11.21 on Zoom

Cllr Arscott stated that she would like to attend a training session when the session meets in person.

21/94 CLERK'S REPORT AND CORRESPONDENCE

The Clerk reported that it not been decided if Town/Parish elections would be held after a 3-year term in 2022

21/95 **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

Village Hall

Cllr Porritt reported that hirings are getting back to normal.

Donyatt Recreation Area

Cllr Kay Light reported that the Recreation Ground Committee is looking for grants to renew the play equipment.

21/96 MATTERS FOR REPORT ONLY – DATE OF THE NEXT MEETING

The date of the next scheduled meeting will be held 10th January 1922

The Chairman closed the meeting at 9.30pm