

Donyatt

PARISH COUNCIL

Donyatt Parish Council's (DPC) procurement is conducted in accordance with government and sector guidance and is referenced in our Standing Orders and Financial Regulations which are reviewed annually. The procurement process establishes value for money and is fair and transparent for the purchase of supplies, works and services as defined by the Public Contracts Regulations 2015 legislation. PPC works to the principle of Best Value and seeks tender applications where appropriate on the national government Contracts Finder web site.

The parish council carries out its procurement process in line with the following minimum thresholds:

Value of contract	Minimum procedure
£0 - £2,499	Direct award
£2,500 - £29,999	3 written quotes or prices sought from relevant suppliers of goods, works and/or services and in line with other council policies
Over £30,000	Formal tender process using Government Find A Tender website

Quotes from local suppliers will be welcomed and tender opportunities advertised on social media and the website (as appropriate).

Members will abide by the Code of Conduct to avoid conflicts of interest.

The council's Financial Risk Management Policy provides financial safeguards and is reviewed annually. Procurement will be in line with the council's sustainability goals and in accordance with the PACE Action Plan, as well as the Equality and Diversity Policy, Health and Safety Policy and insurance indemnity. A comprehensive audit record will be maintained. All purchases over £500 are published on the council's web site and the annual accounts are available for public scrutiny.

Review Date: May 2025

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— PARISH COUNCIL —

Chairman: David Light Vice-Chair: Bill Porritt Clerk: Zannette Bougourd
Councillors: Kay Light, James Attlesey, Julia Mc.Kenzie, Phil West, Mike Grabham