

Wee Care Child Care Application

1790 Sequoia BLVD.
Tracy, CA 95376
WeeCare@Weecaredaycare.com



Student Information

First Name:		M.I.:	Last Name:	
Birthdate:	Age:		Sex: M or F	Ethnicity:
Siblings Enrolled in Wee Care Day Care and/or WVCA:				
Grade your child is entering 2019-2020 school year?				

Student History

Has your child previously attended Wee Care or Wee Care Summer Program?
Has your child previously attended a Child Care or Summer Care experience?
If yes, did your child have positive experience?
Has your child been suspended, on probation of any type, or had behavioral concerns in the last academic year? If yes, explain.
What are your child's strengths?
Has your child ever been evaluated or assessed for a developmental or mental health concern, or have a current IEP? If yes, explain.

Authorized Representative (Parent/Guardian)

First Name:		Last Name:		Relationship:
Address:		City:	Zip Code:	
Home Phone:	Cell Phone:		Work Phone:	
SSN:	CA Driver License #:		Representative Live with the Parent? Y or N	
Email Address:				

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Additional Authorized Representative (Parent/Guardian)

First Name:		Last Name:		Relationship:
Address:		City:	Zip Code:	
Home Phone:	Cell Phone:		Work Phone:	
SSN:	CA Driver License #:	Representative Live with the Parent? Y or N		
Email Address:				

Requested Program Option- *I have read the Wee Care Child Care School Age Fee Schedule _____ initial.*
 Please Check Requested Program Option:

Selection	Program Option	Schedule
	2019 Summer Cougar Camp	Monday-Friday 6:00 AM-6:00 PM
	2019-2020 Before <u>AND</u> After School Care	Monday-Friday 6:00 AM-8:25 AM, School Dismissal Time- 6:00 PM <u>AND</u> School Closure Full Day Care.
	2019-2020 Before School Care	Monday-Friday 6:00 AM-8:25 AM
	2019-2020 After School Care	Monday-Friday School Dismissal Time- 6:00 PM

Consent for Student Release

I, _____ the authorized representative of _____ give my permission for Wee Care Day Care to photograph my child for classroom use as an enrolled student. I further authorize the use of my child's image in the following: Please circle Y (Yes) or N (No)

Y or N Yearbook

Y or N Website and Marketing Materials

Y or N Newsletter

Authorized Representative Signature: _____ Date: _____

Non-Discriminatory Statement

Wee Care Day Care Preschool does not discriminate against any race, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at this center.

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Admissions Agreement

Child's Name _____ Grade: _____
First Last

Hours of Operation

Wee Care Child Care school year operates from **6:00 AM-8:25 AM** to **2:50 PM- 6:00 PM** Monday through Friday, and **6:00 AM-6:00 PM** on Holiday Camp Child Care days. See *Wee Care Annual Calendar*.

General Services

Wee Care Day Care provides child care and summer camp services to children entering Kindergarten through entering eighth grade, in a Community Care Licensed facility, and is a department of *Tracy Community Church* and adheres to a Biblical Worldview. _____ **Initial**

Department of Health and Human Services Right

Wee Care Child Care is licensed by the California Department of Health and Human Service, Community Care Licensing, Title 22: LIC #390313312.

CCL, Title 22 101200

- (a) The Department has the inspection authority specified in Health and Safety Code Sections 1596.852, 1596.853 and 1596.8535.
- (b) The Department has the authority to interview children or staff without prior consent.

_____ **Initial**

Tuition Schedule

Tuition is based on enrolled program option and billed monthly.

Wee Care Child Care publishes an annual *School Age Fee Schedule* outlining program options, attendance schedules, fees, and is available for view at WeeCareDayCare.com, posted on the parent board, or available for pick-up in the Wee Care Child Care Office.

I have read the *Wee Care Child Care School Age Fee Schedule* in its entirety, and understand that tuition schedules are published annually before the start of a school year, and will not be changed within less than thirty (30) day notice according to CCL, Title22. _____ **Initial**

Program Schedule Option

Select the program option for enrollment:

- Before AND After School Care: *Monday-Friday 6:00 AM-8:25 AM, school release time-6:00 PM AND School Closure Camps/Minimum Day Care.*
- Before School Care: *Monday-Friday 6:00 AM-8:25 AM*
- After School Care: *Monday-Friday school release time-6:00 PM*

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Schedule Changes

Schedule changes require a two (2) week written notice, approval by the director, and are subject to a \$50.00 processing fee. _____ **initial**

Financial Policy

Accounts are due on the first (1st) of each month whether or not a courtesy statement is received, and late on the third (3) of each month which a \$50.00 late fee will be charged congruently until paid in full. Any account which becomes thirty (30) days delinquent from the first (1st) of each month will result in student dismissal and/or sent to collections. A \$10.00 fee will be charged for any returned check.

Payment Options

New and enrolled families will receive a monthly invoice. First month tuition is due in person before the child's first day of attendance. Payments are due on the first (1st) of each month, and late on the third (3rd) of each month. Alternative payment schedules must be approved by administration. The following payment options are available:

1. **Personal Check, Cashier's Check, Money Order, or Cash** paid at the Wee Care Day Care Office.
2. **Credit Card and Online Tuition Submission (i.e. Paypal)** (\$5 processing fee)

Account activity, payment, and/or inquiry will be made in person, online or by mail to the Wee Care Day Care Office:

Wee Care Day Care
1790 Sequoia Blvd.
Tracy, CA 95376
(209) 835-2787

Or WeeCareDayCare.com

Late Drop-off and Pick-up Fees

Children arriving after 9:30 AM will be charged a \$10 late drop-off fee for each occurrence. A late pick-up fee of \$20 after 6:00 PM will be added to for every fifteen (15) minute interval or portion thereof. Persistent late pick-up for Full Day students will result in termination due to CCL regulations of program hours. _____ **initial**

School Closures

All school closure days, inclusive of holidays, are posted on our Parent Board in the Wee Care Day Care Office annually, and are calculated into the monthly fees. No tuition credit is given for school closure or student absence. _____ **initial**

Unscheduled Emergency Care

In the event that a Wee Care student requires care outside of their enrolled schedule option, a \$50 fee will be billed for each occurrence. Emergency care is only available to enrolled Wee Care students, and when ratio permits with director approval. _____ **initial**

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Withdrawal/Withdrawal with Intent to Return

A family initiated withdrawal must be in writing and submitted a minimum of two weeks in advance of the last desired date of attendance. A fee of \$200 will be applied automatically to the account if written withdrawal notification is less than two weeks before the desired last date of attendance. First month tuition and application payments are nonrefundable. Refunds will be provided for services that were not received, but paid for when a two-week notice is submitted in writing only. _____ *initial*

Termination of Admission Agreement The Admissions Agreement can be terminated resulting in dismissal of the child and family for the following conditions:

- Non-compliance with Community Care Licensing Regulations, Title 22 (available for review at www.cclcd.ca.gov)
- Delinquent Accounts
- Violation of written policies outlined in the Parent Handbook
- False information on written documents
- Inappropriate behavior toward staff on the part of parent or child.
- Dismissal from WVCA and/or no-longer in good academic/behavioral standing with WVCA.
- Challenging behavior that impact the personal rights of enrolled children and/or employee rights, including but not limited to biting, hitting, kicking, and throwing of objects.

_____ *initial*

Non-Discriminatory Statement

Wee Care Day Care Preschool does not discriminate against any race, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at this center.

Authorized Representative Signature _____ Date _____

Director Signature _____ Date _____