



# Cougar Club

September 2019-2020



## Welcome!

Thank you for joining Cougar Club, WVCA's licensed before and after school child care provider. We look forward to living out our mission of valuing your child's extended time here at WVCA by offering them an authentic school experience. Make sure you review your monthly newsletters for special events, important dates, and details to ensure you are informed and prepared for the year to come.

### PARENT HANDBOOK

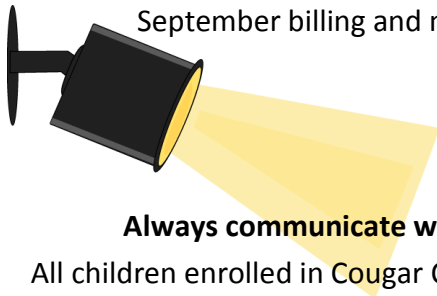


#### Cougar Club Parent Handbook Receipts Due SEP 3

The Cougar Club Parent Handbook is available for review at [WestValleyChristianAcademy.com](http://WestValleyChristianAcademy.com) under the *Cougar Club* tab, or hardcopy by request at the office. Handbook receipts are attached in September billing and must be turned in by **September 3**.

#### Important Dates

SEP 3 First Day of School  
NOV 11 CLOSED  
NOV 15 Minimum-Day\*  
NOV 19 & 20 Minimum Day\*  
NOV 25-27 Thanksgiving Camp\*  
NOV 28 & 29 CLOSED  
DEC 23-JAN 3 CLOSED  
\*Minimum Days and Full Day Camps are inclusive to Before & After School Tuition only.



### Dropping-off & Picking-up

**Always communicate with your classroom teacher if your child is going to the pick-up line.**

All children enrolled in Cougar Club will always be in the care of Cougar Club staff through the transition of care to WVCA or an authorized pick-up person.

#### Before School Care

Cougar Club teaching staff will transition the care of the children to WVCA between 8:25 AM-8:30 AM by escorting children to their classrooms, ensuring visual transition of supervision to the WVCA teacher or aide. **We recommend Kindergarten families drop-off their child in the classroom on the first day of school.**

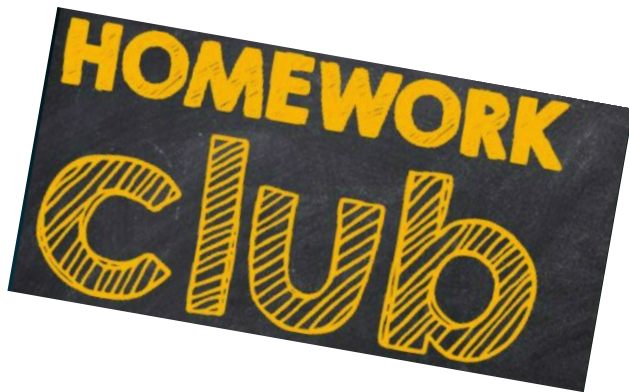
#### After School Care

WVCA Teacher aides escort Cougar Club Members to the Cougar Club Classroom where they will be signed-into care. Authorized representatives must sign each child out of the Daily Register nightly.

## Cougar Athletics

Cougar Club Members attend afterschool sport events as a way to provide our students with an authentic elementary and middle school experience. The daily schedule and program offerings adjust to meet game times.

**If your child is participating in afterschool sports activities please make sure to notify the Cougar Club Office. We will not release them to WVCA for afterschool events without guardian permission.**



*Homework Club* is offered daily to 1st through 8th graders with teacher guidance. The goal is to assist students in starting their homework, with potential of finishing it to offer more quality time at home. While staff supervise homework time, and

offer support, we encourage you to review your child's work, and read their classroom newsletters for parent and teacher partnership building throughout the school year. *\*While Kindergartners do homework with families at home, their Homework Club time is spent in learning games and activities built to foster skills being taught at school.*



## Cougar Club Files

The Cougar Club provides arts and crafts activities to take home and enjoy. Please make sure to be checking your student's Cougar Club File for these take homes and additional correspondence.



## Cougar Club Billing

All accounts are due on the first, late on the third, and will acquire a late fee. We accept cash, check, credit card (\$5 service fee) payable at the Cougar Club Office. Please make all checks payable to WVCA Cougar Club.