



WEST VALLEY
CHRISTIAN ACADEMY
PRESCHOOL - 8TH

West Valley Christian Academy

1790 Sequoia Blvd.

Tracy, CA 95376

209-835-2783

Fax: 209-832-4074

www.wvcapreschool.com

March 19, 2020

Dear West Valley Christian Academy Families,

Over the past few days we have been receiving information from Health and Human Services, Community Care Licensing Division for child care and preschool programs, as well as direction from local agencies specifically The City of Tracy through their published proclamation on March 17, 2020, and most recent Directive to Shelter in Place posted on March 19, 2020, all in response to slow the spread of COVID-19, coronavirus. We also created a Survey Monkey to gather specific information from our enrolled families regarding the need of child care if we were able to re-open under an essential business measure.

West Valley Christian Academy Preschool and Cougar Club is set to re-open April 8, 2020 as permitted by The City of Tracy, and as guided by Community Care Licensing to follow the most local guidance due to their inability to provide specific guidance since there are unique community impacts. This re-open date is subject to change if local agencies deliver further directives, in which we would further communicate. **Please make sure to check our website on April 7th for any potential update in response to the City Council Meeting held on April 6.** If no further directive takes place, we expect the following to take place on April 8th:

- Cougar Club will provide Full Day care to all Cougar Club students enrolled in before and after school care, and by full day rate for those enrolled in the before or after programs, for "Spring Break". Please see our Cougar Club Handbook for Full Day care schedules and information.
- Preschool will resume as usually scheduled.

At this time through April 7th, we cannot provide center-based services, tours, conduct admissions interviews or orientations as outlined by CCL Provider Pin Updates, and city directives, all located on their websites for public review. Our only contact with the school includes contact for the purpose of distant learning measures, where staff collect or develop learning activities and maintain social distancing. Any questions can be directed to msmith@wvcapreschool.com.

Based on the data and feedback provided by many of our families through the Survey Monkey, we appreciate your patience and understanding, as well as your positive feedback in our initial decision to follow best practice measures with the decision to close as the situation was developing. During the remainder of our closure our social media accounts at "wvcapreschool" on both Facebook and Instagram, as well as a launch of a YouTube Channel, "WVCA Preschool" with videos of activities for home, story times, etc. provided by your child's teachers to maintain an interpersonal connection while we cannot see each other in person. We hope that these "distant learning" measures act as a way to support our adjustment to being home with our children for the next couple weeks, and keep your children appropriately active and learning. You can easily access our social media accounts by clicking the social media icons on our website page www.wvcapreschool.com.



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In regards to tuition, and tuition reimbursement, our administrative team is working to develop a plan of action that includes reimbursement of services not provided, as well as a prorated tuition rate based on our return date. We will follow through on our Admission Agreement, and provide billing statements that reflect these measures. Again, we appreciate your patience through this process due to the unprecedented nature of our current circumstances, and our inability to be physically at work.

We also understand the fiscal impact to all families who are out of work at this time. In a previous statement I provided links to state resources for relief. Please review our previous COVID-19 Updates for those links, and email Michele Smith directly for individual requests for need that we may have information to guide you to local city and state resources.

WVCA staff look forward to seeing you all again soon, and continue to be in prayer for everyone's health, safety, and for the Lord to provide all of our needs in this unusual and uncertain time.

Sincerely,

Michele Smith, M.S. Ed. ECE

WVCA Preschool Director