

# West Valley Christian Academy Child Care- Cougar Club

Admissions@WVCAPreschool.com

## 2020-2021 Fee Schedule

June 1, 2020-May 28, 2021



### New and Returning Families

Non-refundable Application/Re-enrollment Fee	\$100	Due at time of application submission.
Non-refundable First Month Tuition	<i>as Scheduled</i>	Due before first day of attendance.

### Before School Care

#### Monday-Friday 6:00 AM-8:25 AM

Monthly Tuition \_\_\_\_\_ \$200

#### Included in Tuition:

- Breakfast
- Waived Camp Registration

### After School Care

#### Monday-Friday Dismissal-6:00 PM

Monthly Tuition \_\_\_\_\_ \$210

#### Included in Tuition:

- Afternoon Snack
- **Minimum Day Afterschool Carew/Lunch**
- Homework Club
- Waived Camp Registration

### Before and After School Care

#### Monday-Friday 6:00 AM-8:25 AM AND Dismissal- 6:00 PM

Monthly Tuition \_\_\_\_\_ \$300

#### Included in Tuition:

- Breakfast
- Afternoon Snack
- **Minimum Day Afterschool Carew/Lunch**
- Homework Club
- **Includes Thanksgiving/Spring Break Camps**

### Full Day Camps: Thanksgiving, Spring Break, Summer Cougar Camp

#### Open School Closure Days 6:00 AM-6:00 PM

WVCA Child Care- Cougar Club Camp is open to the public. All students must complete a WVCA Child Care Camp enrollment packet. Application Fee is waived for students currently enrolled in WVCA Child Care. WVCA Child Care students require the submission of a registration form for each camp to be considered enrolled.

Thanksgiving Camp (MTW)	\$110
Spring Break Camp (M-F)	\$175
Summer Camp* (14 Weeks June 1-SEP 4 )	\$175/wk

\*Paid in Full Registration discount \$175 deadline MAY 22, 2020

#### Included in Tuition:

- Breakfast
- Lunch
- Afternoon Snack
- Holiday Camp Activities
- Onsite Field Trips/Special Events

**Camp tuition added to monthly billing statement.**

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### Admissions Criteria

Children of families that meet the following criteria will be considered for admission to WVCA Child Care- Cougar Club:

- Shared philosophy of guidance and discipline practices
- Committed to full participation in program scheduled activities
- Have maintained good standing with their elementary/middle school, and are not on any probation, behavioral plan, or experienced ongoing disciplinary issues
- 2019-2020 Summer and School Year Accounts are in good standing and current
- Have physical, emotional, and health related needs that can be met in Summer Camp ratio 1:14 and 2:28

### Admissions Procedures

WVCA Child Care-Cougar Club admissions procedures include:

1. Submission of a WVCA Child Care Application, Registration Form for each Camp, and completion of all CCL required supplemental forms.
2. Proof of enrollment at a Public or Private elementary school or Well Exam and Immunization Record.
3. Review of required documents and acceptance offered.
4. First month tuition and registration payment before start date.

### Payment Options

New and enrolled families will receive a monthly invoice. Payments are due on the first (1<sup>st</sup>) of each month, and late on the third (3<sup>rd</sup>) of each month. The following payment options are available:

1. **Personal Check, Cashier's Check, Money Order, or Cash** paid at the WVCA Child Care Office.
2. **Credit Card Tuition Submission** (*\$5 processing fee*)

### Account Activity

Account activity, payment, and/or inquiry will be made in person or by mail to the WVCA Child Care Office:

**WVCA Child Care- Cougar Club**

1790 Sequoia Blvd.

Tracy, CA 95376

(209) 835-2787

### Past Due Accounts and Late Fees

Accounts are due on the first (1<sup>st</sup>) of each month whether or not a courtesy statement is received, and late on the third (3) of each month which a \$50.00 late fee will be charged congruently until paid in full. Any account which becomes thirty (30) days delinquent from the first (1<sup>st</sup>) of each month will result in student dismissal and/or account sent to collections. A \$10.00 fee will be charged for any returned check.

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### Additional Weeks (Summer)

Summer enrollment is submitted at time of enrollment. Additional unregistered weeks can be added with a minimum of a week notice, or if ratio can be accommodated at time of request. Tuition for additional weeks will be added to the monthly billing invoice.

### Schedule Changes

Schedule changes require a two (2) week written notice, approval by the director, and are subject to a \$50 processing fee.

### Late Pick-up and Drop-off

WVCA Child Care Cougar Club program options require all students to be at school no later than 9:30 AM regardless of program schedule. A fee of \$10 per incident will be added to your monthly invoice.

WVCA Child Care Cougar Club closes promptly at 6:00 PM in conjunction with our license. A fee of \$20 for every 15 minutes (per child) will be added to your monthly invoice. Persistent late pick-up will result in student dismissal.

### Withdrawal Notifications

Withdrawal notifications must be submitted with a two (2) week minimum notice in writing. Failure to provide a two week written notice can result in a \$175 termination fee for Camp Registrations, and a \$50 termination fee for School Year care.

### Unscheduled Emergency Care

In the event that a WVCA Cougar Club student requires care outside of their enrolled schedule option, a \$50 fee will be billed for each occurrence. Emergency care is only available to enrolled WVCA Cougar Club students, and when ratio permits.

### School Closures

All school closure days, inclusive of holidays, are posted on our Parent Board in the WVCA Child Care Office annually, and are calculated into the monthly fees. No tuition credit is given for school closure or student absence.