



## **CODE OF SAFE CONDUCT**

Integrated Water Services, Inc.  
(the Company)



At Integrated Water Services, we value safety and believe it is everyone's responsibility to work safely. We will do everything possible to protect employees from accidents and expect every employee to comply with all rules and these safe practices:

- Work areas shall be kept clean and free from debris.
- Food is prohibited in the work area.
- Smoking is prohibited in the work area.
- All exits shall be kept clear, well lit, and unlocked during working hours.
- An appropriate fire extinguisher is to be available at all work areas.
- No employee shall knowingly be permitted or required to work while the employee's ability or alertness is so impaired by fatigue, illness, or other causes that it might expose the employee or others to injury.
- Anyone known to be under the influence of drugs, prescription or illegal, or intoxicating substances which impair the employee's ability to safely perform the assigned duties shall not be allowed to work while in that condition.
- Horseplay, scuffling, improper use of equipment, and other acts that have adverse influence on the safety or well-being of employees are prohibited.
- Personal players with earphones/earbuds are prohibited in the work area.
- Report unsafe conditions and/or equipment to supervisor or safety coordinator as soon as you see them.
- Report accidents, injuries, and illnesses to the supervisor or safety coordinator immediately so that medical treatment can be rendered quickly.
- Report all "close calls" or near accidents that do not result in injuries to the supervisor so that preventive measures may be taken.
- Keep your eyes and ears open and use common sense while working on the job site.
- Always utilize proper lifting techniques. Never attempt to lift or push an object that is too heavy.
- Do not store any material in an unstable manner or stack materials on top of cabinets or other high places.
- Always ground electrical tools or equipment prior to use.
- Personal Protective Equipment shall be worn when necessary.
- Inspect equipment prior to use. Report faulty or worn tools, equipment, and electrical cords to the supervisor immediately so they can be removed from use.
- Gasoline shall not be used for cleaning purposes.
- Always keep flammable or toxic chemicals in approved closed containers when not in use. Store chemicals as required by the manufacturer or the Safety Data Sheet.
- In the event of fire, sound the nearest alarm, evacuate the building or the worksite and gather at the designated muster point until the All-Clear signal is given.