



## Company-Wide Safety Standdown

**Supervisors:** Please initiate this safety standdown with your team at the start of the workday on Thursday 6/11/2025. This standdown will take approximately 1 hour to complete. Please read the following message to your crews to kick off the standdown:

Team,

We have experienced three injuries in short succession across IWS and HiLine Industries. These incidents are a clear signal that we must pause and refocus on what matters most: our safety.

The three recent incidents:

- An employee was working alone moving heavy equipment in tight confines when his finger was caught between two concrete manhole rings, causing a laceration that required medical treatment (OSHA recordable).
- An employee was drilling metal with a mag drill and using an air hose to blow away cuttings when a small metal flake became lodged in his eye (First Aid).
- This morning, an employee was working on a BluBox catwalk when a section of unsecured grating shifted, causing the grating and the employee to fall 8 feet and injure his head, hand, and shoulder. The employee suffered a laceration that required medical treatment (OSHA recordable). The grating should have been strapped into place.

We must not allow complacency to creep in or assume hazards are not present. Hazards can and do lurk in every project environment. It is our responsibility to find and resolve them.

Today, we are conducting a Safety Standdown with the following activities:

- Review the three recent incidents with your team.
- Discuss what went wrong, prevention opportunities, and how similar hazards might exist on your project.
- Conduct a 30-minute Hazard Hunt:
  - Walk the your work areas and look for hazards.
  - Report all hazards through a Good Catch submission.
  - Identify mitigation requirements for each hazard.
  - Resolve the hazards as a team before resuming work, or as quickly as reasonably practical.
- Reinforce this message: If you see a hazard or see someone taking unnecessary risk, you are required to address it. You see it, you own it.

Thank you for taking this seriously. We can and must do better to protect ourselves and each other.

Stay safe.

## Safety Standdown Supervisor Checklist:

1. Read the Safety Standdown message to your team.
2. Review and discuss the three recent incidents.
3. Facilitate an open discussion:
  - What went wrong in these incidents?
  - How can similar hazards be prevented here?
4. Conduct a 30-minute Hazard Hunt:
  - Inspect work areas as a team.
  - Identify and document all hazards found.
  - Submit all findings through Good Catch submission(s).
  - Define mitigation actions required.
  - Work as a team to resolve each hazard before resuming work.
5. Reinforce the following message: If you see it, you own it.
6. Report completion of Safety Standdown using the Toolbox Talk submission form in the Safety tab at: [www.iws.support](http://www.iws.support)

