



EMERGENCY ACTION PLANNING PROCEDURE

Integrated Water Services, Inc.
(the Company)



Purpose

The purpose of this Emergency Action Plan Procedure is to ensure that employees, contractors, and visitors are able to adequately plan for and respond to emergency events.

Scope

This Plan covers the designated actions the Company and employees must take to ensure employee safety from fire and other emergencies. The Company fillable Emergency Action Plan form is located at: www.iws.support/Emergencies/EAP

Evacuation

When the site emergency alarm sounds, employees, contractors, and visitors shall evacuate the site to the designated muster point.

- Employees, contractors, and visitors shall not leave the muster point until they have been accounted for and the site supervisor has authorized them to leave.

Primary Muster Point:

In case of an emergency on a work site, all workers must exit away from the emergency and toward the primary muster point.

Secondary Muster Point:

In the event that the primary muster point is compromised, workers shall evacuate to a pre-planned secondary muster point.

For sites that require visual instruction regarding exit routes and emergency muster points, a site emergency evacuation plan drawing pad is available at the EAP fillable form located at: www.iws.support/Emergencies/EAP

Procedures

Rescue & Medical Duties

Employees and workers who remain in the emergency area to operate critical site functions and/or manage the emergency shall follow these procedures:

1. Have a written safety plan, that
2. Identifies the tasks associated with response personnel duties, and
3. Identifies the hazards associated with the tasks, and
4. Identifies required Personal Protective Equipment (PPE), and
5. Identifies established means of communication that shall be used by emergency workers, and
6. Communicates the emergency rescue plan(s) in case emergency workers need to be rescued, and
7. Communicates the obligation every worker has to stop and exit the immediate emergency area when something does not go as planned, and reassess and replan before reentering the emergency area.

Alarm System

Site management shall implement an employee alarm system or tool that provides adequate warning for



necessary emergency action for reaction time for safe escape of employees from the workplace or the immediate work area, or both.

The employee alarm shall be capable of being perceived above ambient noise or light levels by all employees in the affected portions of the workplace. Tactile devices may be used to alert those employees who would not otherwise be able to recognize the audible or visual alarm.

The employee alarm shall be distinctive and recognizable as a signal to evacuate the work area.

Designated Alarm

The designated emergency evacuation alarm for outdoor construction sites will be noted on the fillable Emergency Action Plan located at: www.iws.support/Emergencies/EAP. Upon hearing or visually observing the alarm, all employees shall leave the location in a direction away from the emergency and cross wind away from any potential hazardous atmosphere and gather at the entrance of the primary or secondary muster point. All EAP's shall note a primary and secondary muster point(s).

The site supervisor shall assure that all employee alarm systems are restored to normal operating condition as promptly as possible after each test or alarm. Devices and components of alarm systems that are subject to wear or destruction shall have replacements available in sufficient quantities and locations for prompt restoration of the system.

Maintenance & Testing

1. The site supervisor shall assure that all employee alarm systems are maintained in operating condition except when undergoing repairs or maintenance.
2. The site supervisor shall maintain or replace power supplies as often as is necessary to assure a fully operational condition. Back-up means of alarm, such as employee runners or telephones, shall be provided when systems are out of service.
3. The site supervisor shall assure that all employee alarm systems are tested at least quarterly for reliability and adequacy.
4. The site supervisor shall assure that servicing, maintenance, and testing of employee alarms are performed by persons trained in the designed operation and functions necessary for reliable and safe operations of the system.
5. The site supervisor shall assure that manually operated actuation devices for use in conjunction with employee alarms are unobstructed, conspicuous, and readily accessible.

Emergency Contacts

Projects shall create an Emergency Contact List with; names or regular job titles of persons or departments who can be contacted for further information regarding the emergency, emergency phone number (ex:911), law enforcement dispatch number(s), nearest hospital contact number, nearest fire department contact number.

Written Emergency Action Plan

The fillable Emergency Action Plan form is located at: www.iws.support/Emergencies/EAP.