

## ~ Part-time Clerical Position ~

Organized individual needed to fill a part-time clerical position with Public Health, Delta & Menominee Counties. The employee will be regularly scheduled to work from the Escanaba office, but occasional travel to the Menominee office may be required.

Typing, filing, data entry, word processing, and customer service skills required. Must have high school diploma and a valid driver's license. Send cover letter, resume' and completed employment application (found at <http://www.phdm.org/employment>) to Irene Huebler; Public Health, Delta & Menominee Counties; 2920 College Ave; Escanaba, MI 49829, fax to 906-786-1962 or e-mail to [ihuebler@phdm.org](mailto:ihuebler@phdm.org).