Public Health
Delta & Menominee Counties

Board of Health
AGENDA

February 28, 2019
1:00 p.m. (CST), 2:00 p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:
Amanda Hess       Larry Johnson       Patrick Johnson
Larry Schei       Gerard Tatrow       Tom Trudgeon

Public Health Staff:
Mike Snyder, Health Officer/Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor
Lynn Woelffer, Director of Finance

1) Call to Order/Roll Call
2) Approval of February 28, 2019, Agenda
3) Public Comment on Agenda Items (Five Minutes Maximum)
4) Approval of January 17, 2019 Board of Health Meeting Minutes
5) Finance
   a. FY19 First Quarter Report
   b. American Express Statements
6) Procurement Policy
7) Review and Approval of January Check Register
8) Medical Director's Report
9) Health Officer's Report
10) Public Comment (Three Minutes Maximum)
11) Board Member Comments
12) Adjournment
Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Thursday, February 28, 2019

Board Members Present
Amanda Hess
Larry Schei
Larry Johnson
Gerard Tatrow
Patrick Johnson, via telephone
Tom Trudgeon

Public Health Staff
Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Nancy Wahl, Clerical Supervisor
Lynn Woelfer, Director of Finance

1. Call to Order/Roll Call
The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 28, 2019. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda
Mr. Tatrow moved the January 17, 2019 agenda be approved. Motion was supported by Mr. Schei and carried unanimously.

3. Public Comment
There was no public comment on the February 28, 2019 agenda.
4. Approval of January 17, 2019 Minutes

Mr. Tatrow moved the minutes from January 17, 2019, be approved and placed on file. Motion was supported by Mr. Schei and carried unanimously.

5. Finance
   a. FY19 First Quarter Report

Chairman Trudgeon gave an overview of the FY19 First Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the FY19 First Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

b. American Express Statements

Mr. Schei gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

6. Procurement Policy

Ms. Woelffer gave an overview on the new Procurement Policy. BOH questions were answered by Ms. Woelffer.

Mr. Tatrow moved the Procurement Policy be approved. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes
Larry Johnson – Yes
Patrick Johnson (via phone) – Yes
Larry Schei – Yes
Gerard Tatrow – Yes
Tom Trudgeon – Yes

Motion carried on a 6 – 0 Vote.
7. Review and Approval of January Check Register
The Board of Health reviewed the January check register. Questions were answered by
Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the January check register be approved and placed on
file. Motion was supported by Mr. Larry Johnson and carried unanimously.

8. Medical Director’s Report
Dr. Frankovich reported:

- **Measles Outbreak in the United States** – In 2000 Measles were eliminated in
  the United States meaning there had been more than 12 months with no
  continuous transmission anywhere in the country. Since that time, we have had
  sporadic outbreaks due to unvaccinated U.S. residents traveling abroad and
  becoming infected in areas where measles is still circulating widely and due to
  unvaccinated visitors from those countries bringing the virus to the U.S. 2014
  was a record year since measles was eliminated here. There were 660 cases in
  under-vaccinated east coast communities, sparked largely by travel to Israel
  (which has circulating measles). This year we are on the path to exceed the
  2014 total. So far, in 2019, we have already seen 159 reported cases in 10
  states. Nearly all cases are in unvaccinated individuals. Measles is a highly
  contagious virus that spreads rapidly in communities with unvaccinated residents.
  It is unfortunate that we are seeing this at all because the vaccine is 97%
  effective in preventing the disease and is very safe. Local public health is getting
  some calls from providers concerned about measles in children presenting with
  rashes so awareness is up. Happily, note of these suspected cases have
  actually been measles to date.

- **Flu Season** – Influenza is still on the rise in Michigan. We started with A H1N1
  which is a match for this years’ vaccine; we are now seeing A H3N2 and a B
  strain. This season, beginning in the fall, there have been 41 pediatric deaths
  reported in the United States; adult deaths are not tracked. They are estimated
  at the end of the season. We have more flu season ahead and there is still time
to get vaccinated. Getting vaccinated protects you and those around you who are
  at high risk.

9. Health Officer’s Report
Mr. Snyder reported:

- **Mr. Larry Johnson** – Mr. Snyder welcomed Mr. Johnson to the Board of Health

- **HepA Grant** – PHDM applied for and received an additional $20,000 to provide
  hand washing stations at Fairs and Festivals and to hold monthly HepA clinics in
  the Delta and Menominee county jails. PHDM has vaccinated 60+ inmates/staff
  in Delta and are working to schedule clinics for Menominee.

- **PHDM Staffing** – PHDM has 3 open positions: RD, Prevention Specialist and IT.
  We will continue working to fill these positions.
• **Lead Rehabilitation Grant** – PHDM continues to work with the Delta and Menominee Community Action Agency on an application for a Lead Remediation Grant for the entire U.P. The grant provides $400,000 in the first year. With the older housing in the U.P., lead is a major health concern. PHDM is sponsoring booths at local Building shows and Home & Garden shows to bring awareness to parents, home owners and contractors.

• **New Phone System** -- PHDM installed the new system in both offices on January 23\textsuperscript{rd} and 24\textsuperscript{th}.

• **Radon Kits** – PHDM had a good response to the free Radon test kits given out in January. A total of 218 kits were given to the general public; 75 in Delta and 143 in Menominee. PHDM is waiting for results.

• **WIC Program** – This past year, the WIC program brought $756,339 dollars into our local grocery stores.

10. **Public Comment (three minutes maximum)**
   
   No public comment.

11. **Board Member Comments**

   There were no board member comments.

12. **Adjournment**

   There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 2:06 p.m. CST. Motion was supported by Mr. Larry Johnson and carried unanimously.

   \[\text{Chairperson}\]

   \[\text{approved 4-4-19}\]