



Town of Vandenbroek

Since 1902

August 13, 2025 Town Board Meeting Minutes

Call to Order: Supervisor Coenen called the meeting to order at 5:00pm.

Roll Call:

Present: Joan Coenen, Supervisor
Cory Swedberg, Clerk
Tom Flick, Supervisor
Tamara Mattioli, Treasurer

Absent: Jason Wegand, Chairman

Pledge of Allegiance was held.

Adopt Agenda: Flick motioned Coenen second, 2 ayes, 0 nays, motion carried.

Public Comment: Jim Prust questioned if we could cut the ditch on Emery Lane as the weeds are 6ft tall. Clerk Swedberg advised that Chairman Wegand would get complaints when the County would cut subdivisions so that's why it has not been done. Advised that we can advise the Chairman that Emery and Christine need to be cut.

Sherriff's office was present. Doris Verboomen questioned if they could monitor the traffic on Weyers between Coenen and JJ as cars are going way faster than the speed limit and there are a lot of walkers on that road.

Consent Agenda

- **Approval of Minutes**
- **Fire & EMS Chiefs Report:** Two new firefighters are going through class. Thank you to the VanderSanden Family for their donation in memory John. Because of this donation EMS purchased Guardian Angel lights for all first responders. These are bright lights for use on their vests on the highway to keep them safe.
- **Financial Reports**
 - **Treasurer's Reports**
 - **Monthly Balances - Treasurer's Report**
 - **Clerk's Reports**
 - **Review and Pay All Appropriate Bills**
 - **Accept Budget Report**
 - **Accept Fire Budget Report**
 - **Accept Building Permit Report**

Motion by Flick to approve all consent agenda items, seconded by Coenen, 2 ayes, 0 nays, motion carried.

Old Business

- **Pop Warner Field Use** – Bob Masiak was present from Pop Warner. He apologized for the issues that we had in the past. He indicated they looked back in their records and were not aware of the issues. He advised that they take pride in keeping the facilities they use in top shape since they are guests and will be sure our facility is left in the same condition as they receive it. They would be using it until Oct 10th. It would be one team only. If there is damage, they will handle it. They will provide a Certificate of Insurance. Motion by Flick to approve Pop Warner to use the park for their organization subject to Certificate of Insurance with Town as Additional Insured, all garbage is picked up daily, only one team using the property, no use of town restrooms and they repair the turf, seconded by Coenen, 2 ayes, 0 nays, motion carried.

New Business

- **Propson Variance – Number of Outbuildings** – Currently they have a prefab shed that is currently on the property. Current size is about 8x12 and they would like to keep it. It is on a wooden floor so not technically permanent. They intend to put a second larger building on the property. Flick feels that compliance should be had for the ordinance. Coenen has no issues with having a second since the first is not a permanent structure and could be moved. Wegand attended by phone and advised that he has no issues with it. He stated that he doesn't consider it an outbuilding due to size and the fact it is not permanent. Motion by Wegand to approve as presented, seconded by Coenen, 2 ayes, 1 nay, motion carried.
- **Propson Variance – Size of Building** – Ordinance allows 1200sq ft, requesting 1368sq ft. Looking to maximize use for their family including storage for their boat storage. Neighbor Mark McCook



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questioned the height of the property and has concerns. Supervisors explained the issue before them is only in regard to square footage, there are no issues with height or location of the building. Motion by Flick to approve as presented, seconded by Coenen, 3 ayes, 0 nays, motion carried.

- **Vosters CSM** – Looking to move lot lines to make parcel 200024502 larger. Motion by Flick to approve as presented, seconded by Coenen, 2 ayes, 0 nays, motion carried.
- **Concrete/Landscape Bids** – Bowers bid is for concrete and landscaping for \$17,359.00 Also got a bid from Jacobs Concrete - \$9,453.75 for the concrete work and Vosters Landscaping - \$2900.00 for a total of \$12,358.75. Bids were reviewed and discussed. Motion by Wegand to go with Jacobs and Vosters bids. Seconded by Coenen. 3 ayes, 0 nays, motion carried. Swedberg to post notice of contract under \$25k.
- **Discuss Ambulance Service** – Asst EMS Chief Swedberg provided details on the past service with Kaukauna and current with Gold Cross. Swedberg to gather more information and present back. Switching back to Kaukauna would result in a charge of about \$55 per parcel but with increased services.
- **Discuss Truck Loan Options** – Swedberg provided two options for loans for the new fire truck. Bank of Kaukauna or Board of Commissioners of Public Lands. Will review and decide as the due date gets closer.

Correspondence: Fire fighters are wondering when the new boards, that were completed 6-8 months ago are going to be installed. Wegand to work on getting installed.

Future Agenda: 2026 Budget discussion, review outbuilding ordinance, ambulance service, truck loan

Adjournment: Motion by Flick to adjourn, seconded by Wegand, 3 ayes, 0 nays, motion carried at 6:11 pm

**Wegand arrived in person at 5:30pm

Respectfully Submitted,
Cory Swedberg, Clerk