



# Town of Vandebrook

Since 1902

## October 7, 2025 Town Board Meeting Minutes

**Call to Order:** Chairman Wegand called the meeting to order at 5:01pm.

**Roll Call:**

Present: Jason Wegand, Chairman  
Joan Coenen, Supervisor  
Cory Swedberg, Clerk  
Tom Flick, Supervisor

Absent: Tamara Mattioli, Treasurer

**Pledge of Allegiance** was held.

**Adopt Agenda:** Flick motioned Coenen second, 3 ayes, 0 nays, motion carried.

**Public Comment:**

**Consent Agenda**

- **Approval of Minutes**
- **Fire & EMS Chiefs Report** – First responders thanked the Board for switching to City of Kaukauna
- **Financial Reports**
  - **Treasurer's Reports**
    - **Monthly Balances - Treasurer's Report**
  - **Clerk's Reports**
    - **Review and Pay All Appropriate Bills**
    - **Accept Budget Report**
    - **Accept Fire Budget Report**
    - **Accept Building Permit Report**

Motion by Flick to approve all consent agenda items, seconded by Coenen, 3 ayes, 0 nays, motion carried.

**Old Business**

- **Outbuilding Ordinance** – Clerk Swedberg provided a sample ordinance update based on what was found on research. One small edit is needed. Clerk to revise and bring back. Tabled until next month.

**New Business**

- **Hubert CSM 200050600** – Their neighbor is looking to buy a piece of property, so they need to do this CSM to split a portion off. As is, the new parcel is not buildable unless combined with another parcel per both County and Town. Motion by Wegand to approve the CSM as presented, seconded by Coenen, 3 ayes, 0 nays, motion carried.
- **Accept Oak Creek Court and Meadowside Court** – Oak Creek Estates. Final pavement has been laid by the County. The roads are now built to town standards and therefore the Town will accept them. Motion by Flick to approve accepting Oak Creek Ct and Meadowside Ct as town roads, seconded by Coenen, 3 ayes, 0 nays, motion carried.
- **Ambulance Special Charge Resolution** - Motion by Flick to approve the resolution as written with charge of \$56.50 per parcel for ambulance service, seconded by Coenen, 3 ayes, 0 nays, motion carried.
- **BCPL Borrowing Application/Resolution** – Supervisor Coenen read the Form of Record of the BCPL. Motion by Flick to approve the BCPL application as presented and the resolution as read by Supervisor Coenen, seconded by Coenen, 3 ayes, 0 nays, motion carried.
- **Shed siding bid** – Pend til spring

**Correspondence:** New tv was purchased.

**Future Agenda:** Outbuilding ordinance

**Adjournment:** Motion by Flick to adjourn, seconded by Coenen, 3 ayes, 0 nays, motion carried at 5:44 pm

Respectfully Submitted,  
Cory Swedberg, Clerk