

I. Meeting called to order @ 11:02 by Diana. A moment of silence, followed by the Serenity Prayer.

II. Minutes from December 2020 meeting - Motion to approve the minutes by Blaine
Seconded by David. Motion passed, minutes approved.

Reports:

1. Orientation (Open) - H&I orientation is held on Zoom on the third Thursday of each month at 7PM. The meeting ID for this online orientation is 857 6837 6209 and the password is 282158.
Sdhandi.org

https://docs.google.com/presentation/d/e/2PACX-1vTrq5dP057hyvO89IJrv2XYJ31ufbmxc-Z-VcgY5bJlbVj_dFkPVsb-mlxMTnkPGYILv4ZTsq1BSGX/pub?start=true&loop=true&delayms=5000&slide=id.p3

Last month we had 7 people in attendance. All meeting panel coordinators are encouraged to attend to recruit new panel members and communicate your panel's needs.

2. Librarian (Chris R.) - Davis received a book order last month for Sharp Mesa Vista. Tiffany received 160 Grapevines for SARP. Elizabeth received books for GEO Group, Western Region Detention Facility. Chris messaged group: "I will take action to inventory the literature storage this month and come up with a literature order. I am guessing I can probably come up with some literature inventory holes, or stockpile extra lit to bleed off SDIAC surplus funds."

3. Registrar (Howard) - Not present, no report.

4. Corrections Chair (David) - Received a letter from our GSO Corrections Chair, Brenda Brown informing us of someone being released to our area. Received the new quarterly edition of "Sharing From Behind the Walls." For a copy, please email him and he will send via USPS. We are not currently servicing any facilities in person or virtually.

5. Contact on Release (Shelley) - Lauren: Wrote back to the gentleman referred by GSO. He is Eric W., currently incarcerated at Donovan. Will be released this April. The area of SD County he will be attending meetings and his exact release date. Notified that PO box is up for renewal. She will pay the fee and provide a receipt to Lindsay for reimbursement. **Diana:** Eric W. is in the pending file. We will match him once his response to Lauren's letter is received. Noted that GSO deems the letters they receive as private. They only provide our committee the person's name, the current facility, the release month and year. No inquiries were made this month via the phone line. Did check to make sure the phone and recording are operational. **Tiffany:** SARP RDS Report - received email inquiry from a Navy member returning to Naval Base Atsugi in Japan. Emailed her AA contact there, who will find an AA to meet him. **Blaine** (follow-up coordinator): No report. Will report on Eric W. after he is matched in April. **David:** Director at McAllister Detox called and requested COR white cards in response to David's offer letter. David procured an additional supply from Blaine and drove them over to the Lemon Grove facility. **Brian:** not present, no report.

6. Treasurer (Lindsay) - December numbers: Green can \$542.00, Group \$1,645.50, Individual \$2,620.00, Total \$4,807.50. Expenses \$221.87 for office supplies, postage, and dba renewal. Net income \$4,585.63. Prudent reserve at \$6,819.68. Beginning bank balance 12/1, \$28,915.11.

Current balance \$33,500.74. All reports are available on sdhandi.org. **Diana:** dba is renewed every 5 years. DBA's needed for the bank to process checks received with various assumed names of SDIAC as payee. This responsibility is now clearly defined under the Treasurer's Job Description. Tax information has been put together for the accountant. Will go over with Lindsay and give to the accountant in May. **Blaine:** Motion to approve. **Shelley:** Second. Report approved unanimously.

7. Alternate Treasurer (open) - No report.

8. Clearance (Blaine) - Many clearances have expired since March 2020 shutdowns. Paperwork and tb tests will likely be required for all. LiveScan will not need to be repeated. Government will likely be requiring complete clearance process once facilities are reopened. there are going to be a lot because he is sure many have expired. Has electronic clearance forms. Nothing to report.

9. Treatment Chair (Matt) - 3 facilities had COVID-19 outbreaks in December. Howard is coordinating virtual daily meetings at API. **Tiffany -** SARP Pt. Loma - Doing physical meetings. Increased request from one to 2 meetings daily with 2 AA's at each. Also requested restart of women's meeting. Needs 2-4 women to cover 1 year commitment. Only 2 allowed to attend at one time. Can get 1 year visitor clearance form from Tiffany. The coordinator can set the day between Thurs - Sun, time will be 6:00 pm. Blaine suggests reaching out to former coordinator, Deb C. Mask enforcement has improved, does not suggest high-risk to Covid volunteers apply. Del B - Cat is still going into AKUA, and recruits people regularly. Matt reminds us to be careful if going into any facilities.

10. Policy and Guidelines (Open) - Nothing to report.

11. Alternate Chair (Lauren) - Attended the Coordinating Council meeting to inform them of open SDIAC positions.

12. Chair (Diana) - Answered 4 website inquiries. Conducted a roundtable with Lauren at the Area Assembly. No instant recruits but a lot of interest. Will attend the Area Committee this coming Thursday.

13. North County Liaison (Don) - No live meetings. Recording panels #19-25 starting tomorrow. 10-day Google Drive link is sent to all of their facilities weekly. They've been well received. Flyer for February recordings posted in chat. Has 76 volunteers and panels fill-up quickly. Distributed literature in October. Just made a purchase for new requests. **Diana -** Vista Detention is using the recorded link. Other SD County facilities have been made aware, but no requests yet.

14. So Cal H&I Intergroup Liaison (Vacant - covered by Diana) - Does not meet in December. Diana will attend the meeting scheduled for next Sunday.

15. Area 8 Liaison - (Vacant - covered by Blaine) - Area Assembly held on the 9th concentrated on the areas standing meeting committees, including SDIAC. Hoped to get more people involved. All committees falling short of personnel. A few need chairs. Some committees have only 1 - 3 members. Stressed that there is no conflict on serving as a GSR, an area committee member, and an SDIAC member. Would also like to reach outside the general

service pool for new people. Connie L. is retiring after managing our Central Office and website for 26 years. Virtual celebration scheduled for Sunday, 1/31 from 3 - 4 pm. Flyer posted in chat. Annual DCM and committee chair training session will be on Saturday, Feb. 27th. More info to come, all are welcome to attend.

16. Spanish Liaison Treatment (open) - No report. Message posted in chat from **Don Crites** to everyone: DCM - district 15 is Marcela R. Her email and phone number were included.

17. Spanish Liaison Corrections (Richard) - Not present, no report.

18. GSDYPAA Liaison (open) - No report. Please reach out to young people you know. Please let them know that a lot of the population we serve are in younger age groups.

19. Imperial County Liaison (Lou) - Not present, no report.

20. Website (Shelley) - Everything is current. **Blaine** - Thanks to whoever updated the "Where We Go" portion. Email minutes and reports approved by Council to: shellsandiego@yahoo.com.

Old Business

- Thank you to everyone who is still here!
- Open Positions:
 - Elected
 - Alternate Treasurer - Need someone willing to learn the job and step up as the next Treasurer. Quickbooks knowledge is helpful. Training will be provided.
 - Appointed
 - Orientation Facilitator - Need someone willing to facilitate on the 3rd Thursday monthly. Meeting starts at 7 pm and lasts about half an hour. Del will attend the next orientation and consider taking the commitment.
 - Policy & Guidelines Coordinator
 - Spanish Treatment Liaison
 - Spanish Corrections Liaison
 - GSDYPAA Liaison

New Business

Letting AA's know about H&I orientation -

- Posted on sdhandi.org
- Announcements at meetings
- How do we reach the AA members through our panel coordinators?
 - **David** - Keeps in touch with all coordinators on the corrections spreadsheet. **Diana** - We need them to keep in touch with their facilities, and spread the word about H&I in their AA communities. **Lauren** - Do our coordinators realize what opportunities are currently available to their facilities, such as literature and links? Are we sending newly oriented members to them who they are then telling that we are not active right now? **Del B.** - Has reached out as a coordinator to his facility regarding in-person meetings, but does not know how to set up virtual opportunities. Who covers the expense? Likes the idea of the links, but would not know

about it if not present today. Wants to know how to set up virtual for his facility and then will be happy to talk to other coordinators as well. **Diana** - suggests reaching out to Howard F. regarding how they are doing virtual panels at API. SDIAC has a Zoom account that can be used. Don can add the facility to his distribution list. **Don** - Will send tomorrow's link to all present so everyone can see how it works. SD is not doing a link at this time. **David** - will email all of his coordinators highlighting the current available services. **Diana** - Please offer literature to all. Federal facilities not able to do Zoom or link. County facilities are receiving links through email. Please ask coordinators to speak with their contacts about what it is and how it works.

- Lauren and Diana will reach out to treatment coordinators.
- Discussion around the role of GIR's and promoting this position at meetings.
- **Diana** - How do we get coordinators to attend Business Meetings?
 - **Del** - was encouraged today by the email he received. His facility declined outdoor meetings. Wanted to find out what's going on, what other coordinators have successfully offered. Maybe an email stating the SDIAC is willing to help set up virtual opportunities. He will be contacting McAllister to find out if they are willing to do virtual, and what set up they will require if so.
 - **Tiffany** - came to ask for help, especially for the Women's Meeting. Also needs a facility coordinator. Someone to rep SARP will be at the next orientation. **Diana** - SDIAC will put members who reach out, looking for a commitment, in touch with Tiffany.

Close - Motion to close by Shelley, seconded by Lauren. Approved unanimously.
Declaration of Responsibility recited.

Meeting adjourned at 12:30.

Minutes respectfully submitted by Sharmaine M., Recording Secretary