

**San Diego / Imperial Area Institutional Committee (SDIAC)**

**San Diego H & I**

**Policy Council Meeting Minutes**

**By Zoom February 21, 2021**

**I. Meeting called to order** by Diana at 11:00. Present were Sherisa, Del, Lauren, Chris R., David B., Shelley, Blaine, Diana, Don C., John C., Eric F.

A moment of silence, followed by the Serenity Prayer.

There were no birthdays this month.

**II. Minutes** – January minutes were approved as submitted.

**Reports:**

**1. Orientation (Del/Lauren)** – Del reported that he thought it went well. We had 6 in attendance. Lauren was host and arranged for the email addresses so we had the ability to follow-up with panel spreadsheets for each. Del will emphasize that the “next steps” are the responsibility of the individual being oriented. They need to find the place where they can be of service.

**2. Librarian (Chris R.)** – Chris gave literature to SARP this month. Also did an inventory and is ready to place an order once we have a credit card to cover the cost.

**3. Registrar (Howard)** - Not present; no report.

**4. Corrections Chair (David B.)** – No new news for corrections at this time. David has copies of the latest “Sharing from Behind the Walls”, if anyone can use this literature for his/her institution.

**5. Contact on Release (Shelly)** – We reviewed COR – two new requests this month, no DOR on either. Lauren sent LOH with COR form and Corrections Correspondence Request form to each. No response from last month’s LOH. No phone messages, no email messages.

**6. Treasurer (Diana for Lindsay)** – Income this month was \$3,094. Expenses included annual storage facility rent. We get 13 months’ storage for paying our annual rent at one time. Current bank balance is \$34,272. We hope to spend \$8-9,000 of this on literature once we have a credit card to place the order with AAWS. 2020 tax information has been given to the accountant.

**7. Treatment Chair (Matt)** Matt was not present. Lauren gave a report on her outreach to the coordinators. She contacted them: made sure they were still the coordinator, asked if there were anything we could do to help, asked them to check if the facility needed literature. The panel spreadsheet has been updated, copies will be sent to everyone following the meeting, and will be a part of the materials sent with the agenda and the meeting reminder each month.

**8. Clearance (Blaine)** – Blaine has clearance forms. He will distribute them when/if asked.

**9. Policy and Guidelines (Open)** - Nothing to report. We will probably have to completely revise our guidelines once we know what the post-corona-virus world looks like for SDIAC.

**10. Alternate Chair (Lauren)** – Lauren attended the Coordinating Council meeting and gave our report on what we are currently doing.

**11. Chair (Diana)** – Attended Area Committee meeting and gave a report. We have a new request from our Delegate – see under New Business. Responded to several email inquiries

about participating in H&I service. Applied for new credit card. Bank is requesting formal approval from the committee for obtaining this card – see under New Business.

**11. North County Liaison (Don)** – Don reported he sent the recorded video #21 out to facilities last Monday, and included Contact on Release forms with the email. These recordings are going over very well with the facilities, and have also been sent to facilities in Orange County and Riverside County. North County is vetting two new facilities. They held a “book blitz” where they offered literature to each of their facilities – and gave out roughly \$4600 worth of literature. They need a Chair and a secretary for their committee. They gave some surplus corrections literature to SDIAC; much of it was sent to Calipatria.

**12. So Cal H&I Intergroup Liaison (Diana)** – Small attendance. New officers for the new year. Diana is the Treasurer.

**13. Area 8 Liaison (Blaine)** – Blaine reported on upcoming Area events: the Annual DCM/Committee Chair Training Session, February 27<sup>th</sup> 9-12 am on Zoom; two pre-conference workshops, March 13 and 14 on Zoom; and the pre-conference Area Assembly April 10<sup>th</sup>, also on Zoom. The conference agenda items are available, along with any background material you might want. These are on the website.

**14. Spanish Liaison (Open)** – No report.

**15. Imperial County Liaison (Lou)** – Not present. No report. Blaine suggested that Imperial County has been very isolated and there is not much happening. We will follow up with Lou this month.

**16. Website (Shelley)** – Shelley reported that the website is up to date.

#### **Old Business**

- We still need to fill open positions:
  - Alternate Treasurer
  - Policy and Guidelines chair; Spanish Liaisons, GSDYPAA liaisonLauren reported that there has been a new GSDYPAA liaison appointed who will start coming to the meeting.

#### **New Business**

- Spring Round-Up H&I Panel Saturday, April 3, 11:00 AM.  
Diana is putting together the panel. There will be several panelists speaking about their various positions in the time of Covid19 and how things have changed. Volunteers were obtained from the group. The program will be put together by Diana and sent to the appropriate parties at the Round-Up Committee.
- Re-applying for a credit card: We need to re-apply for our credit card because the persons listed on the old card are no longer a part of our committee. We need the credit card because our purchases of literature are in amounts exceeding the limit on our debit card. The card is only used to purchase literature from AAWS. A motion was brought to

the committee to approve that Diana continue to pursue the application. This motion was approved unanimously.

- Conference Agenda Item for Corrections asking for what innovative ways we are carrying the message in these different times. We have been asked to provide input at the Area Assembly and in written form for Jerry to take back to the conference. Current examples: On line orientation; recording of panels for facility showing; online interactive H&I panels; in-person H&I panels conforming to facility Covid-19 guidelines; actively providing literature to the facilities. Any additional suggestions are welcome.
- We lost a long time member of our committee this month. "Sober Tom" passed away on February 8<sup>th</sup>. He spent a lot of time supporting AA at the Central Office and in H&I, and he will be missed.

Meeting adjourned with the Declaration of Responsibility at 12:06 pm.

Thank you for letting me be of service,  
Sherisa C.