

**San Diego / Imperial Area Institutional Committee (SDIAC) San Diego H & I
Policy Council Meeting Minutes
By Zoom August 15, 2021**

I. Meeting called to order by Lauren at 11:04. Present were Lauren B, Bill T, Blaine H., Del B., Larry F., Chris R, Steven, David B.

A moment of silence, followed by the Serenity Prayer.
Diana celebrated 38 years this month. Congratulations, Diana!! Lauren B. celebrated 8 years

II. Minutes – July minutes were approved as submitted. Blaine motions to approve, and Bill second. Motion passes.

Reports:

1. Orientation (Del/Lauren) – We had an orientation. We had 4 people join.

2. Librarian (Chris R.) – Met with Gary from Halcyon, received a few phone calls. Fulfilling orders. Need to go to storage to take inventory before business meeting. Thinks we have plenty of literature. People fine with meeting up with Chris.

3. Registrar (Howard) – Not present.

4. Corrections Chair (David B.) – David reported that none of the Corrections meetings are currently happening. Received email that La Cima was open but checked and it is not. Blaine adds that he received email from Lou (Centinela) with new clearance form. He was told that as soon as he gets recleared he would be able to go in. Intergroup meeting next week opportunity for further information about other facilities.

5. Contact on Release (Lauren) – We reviewed COR – no new activity from requests, volunteer or follow-up coordinators. David reported he sent COR letters to Veterans Village of San Diego and visited Second Chance. If you have an opportunity to attend one of their graduations, David suggests you take advantage of that.

6. Treasurer (Steven) – Steven reported that we had income of \$3044.45, expenses of \$25.87. Our starting bank balance was \$34,448.87 and our ending balance is \$36,467.05. Our income is slightly under budget. Steven mentioned the policy guidelines show that the budget is created around this time and is interested in learning the process of setting the budget for the following year.

7. Treatment Chair (Bill) – Updating Treatment sheet on a daily basis, information constantly changing. Panel coordinators having to be removed. Added significant number of panel coordinators. H&I volunteers list – one page information sheet to help with communicating duties and open positions/panels. Can be passed out by any members. CMH on hold, Del gave new contact Bill for Kiva. Facilities ready for us to come, we've got to continue to get the word out about H&I availability.

8. Clearance (Blaine) – Blaine has clearance forms. He will distribute them when/if asked.

9. Policy and Guidelines (Larry F.) – Larry is ready to update our guidelines in line with what happens going forward as we start back in-person. We can then proceed to approve current guidelines. See if Sept/Oct anything needs to be drastically changed.

10. Alternate Chair (Lauren) – Lauren reported that she attended the Coordinating Council and gave our report. Unity Day 2.0 Picnic

11. Chair (Diana) – Not in attendance.

11. North County Liaison (Don) – David said North County in dire straits for panel members.

12. So Cal H&I Intergroup Liaison (Blaine) – Everyone having same problems as we are, we are not unique. Still in business. Sac volunteer advisory group, everyone that goes into state facilities – haven't met since Covid.

13. Area 8 Liaison (Blaine) – We have elections next month Sept 25th, 10 officers up for election. To be eligible, if you have served as DCM, committee chair you may stand for office. October 28th Grapevine/La Vina writing workshop. Sept 18th underserved community workshop, Sept 19 step 11 workshop, seniors in sobriety conference Oct. 24-27 at Bahia.

15. GSDYPAA Liaison (Open) – Lauren reported that they are still in flux. Their panel at CMH has not yet resumed.

15. Imperial County Liaison (Lou) – Not present. No report.

16. Website (Shelley) – Not present. Howard pointed out some 2020 information that needs to be updated in Committee info. Lauren to reach out to Shelley.

Old Business

October Service Event. Confirmed date/times. October 17th, 9:30am – 1:30pm. To use same program/timeline as last spring into service. Lauren to update flyer. Lauren to ask Diana to check on machinist hall mask policy and if there are in person maximums. This info to be included on flyer with caption that rules subject to change based on local regulations and facility requirements – please see website for most up to date information. Begin announcing at meetings.

New Business

Meeting adjourned with the Declaration of Responsibility. Thank you for letting me be of service