

**San Diego/Imperial Area Institutional Committee (SDIAC)**  
**San Diego H & I**  
**Policy Council Meeting Minutes**  
**August 16, 2020**

**I. Meeting called to order @ 11:06 - Gerry** A moment of silence, followed by the Serenity Prayer. AA birthdays in the last month: Lauren 7 years on 7/26.

**II. Minutes for July 2020 meeting** - Motion to approve the minutes by Shelley. Seconded by Pat. Minutes approved unanimously.

**Reports:**

**1. Orientation (Pat/C.S.)** - We finally have the information PowerPoint up on the website. Willing to do online orientation if interested, would like a co-host to let people in so he can focus on presenting...Diana volunteers if so. Blaine suggests prepping for the October event, and Pat is more than willing. Lauren says she knows of coordinators looking to fill spots so an orientation as soon as possible would be awesome. She offered additional support. Pat says let's do it on the 3rd Thursday night. Gerry agrees that we do need to return a sense of normalcy. Sept 17th at 7 pm will be the next orientation. Pat suggests SDIAC get our own Zoom account. Tabled for the moment.

**2. Librarian (Chris R.)** - Not present, no report.

**3. Registrar (Howard)** - Not present, no report.

**4. Contact on Release (Shelley)** - Nothing to report. **Lauren** - had 3 letters, 2 ladies returning to other states, and one gentleman to receive an LOH going out Monday. **Blaine** - No report. **Diana** - Sent info to GA and NY, matched Justin with Mark S. to get him to Live or Zooms as soon as he gets out. **David** - report inaudible.

**5. Treasurer (Diana, temp)** - Report emailed. Motion to approve treasurer's report by Blaine, seconded by David. Approved unanimously. We have sufficient funds for literature and to set up a Zoom account. Received mail regarding charitable trust info. The information was requested from our accountant and sent.

**6. Alternate Treasurer (open)** - Keep ears to the ground please.

**7. Corrections Chair (David)** - Emailed report. Added two facilities. Blaine supporting GSO is a sticky area, a lot of groups contribute. Gerry says we should consider putting out to general membership to reallocate their donations. Diana we're going to end up with big shifts in policies and financial processes, thinks it's too soon to jump in and make decisions. If we need to reduce cash we are charged to buy literature. We cannot do anything else with the green can money. We would definitely have to go back to groups and ask. Gerry, let's table for now.

**8. Treatment Chair (Matt)** - Not present. Blaine - In-person meetings at SARP. Two screened people going in 4 nights a week at 6 pm. They are also now going out and doing Zoom. API is doing Zoom M-F at 4 pm, and Mesa Vista is looking to start. Jackson House may have one as well. Let's assist coordinators as able. We're here to help support. Need communication and feedback. Pat...we need their support and info as well. Perhaps the list will be divided up to contact "coordinators" and update the list.

**9. Clearance (Blaine)** - Has electronic clearance forms.

**10. Policy and Guidelines (Diana)** - Making notes on policy issues being borne out now.

**11. Alternate Chair (Brian)** - Not present, no report.

**12. Chair (Gerry)** - Thank you Pat and friend for getting the PowerPoint going. Through website has gotten a few "how can I help?" requests and passed those on to the appropriate panel member. Zoom meeting inquiries - thinking maybe we could just put 3 meetings a week together and let the community know. Gerry to announce at area committee that we're doing an orientation on the 17th. Zoom number and password tba.

**13. North County Liaison (Don)** - Contacts, email not most effective in NC for coordinators or facilities. Phone calls have worked out best. NC not doing online orientation. They are setting up virtual panel. Don recording panel via Zoom, downloads to Google Drive, and sends link to facilities to access any day, any time. Doing a new panel and link weekly. Google provides more control than YouTube. Don will send the link to this committee. Started La Jolla VA Hosp 2S panel.

**14. So Cal H&I Intergroup Liaison (Vacant - covered by Gerry)** - No report.

**15. Area 8 Liaison - (Vacant - covered by Blaine)** - Big assembly coming up 9/12. Finance committee and treasurer motions coming up for vote. Guest speaker, armed services committee, this afternoon sharing session at 4 pm.

**16. Spanish Liaison Treatment (open)** - no report.

**17. Spanish Liaison Corrections (Richard)** - not present, no report.

**18. Imperial County Liaison (Lou)** - not present, no report.

**19. Website (Christine)** - not present, no report. Email minutes and reports approved by Council to: [cal92075@yahoo.com](mailto:cal92075@yahoo.com)

**Old Business -** Providing H&I Zoom Meeting's in Institutions (On Going)

SDHandI Website Updates (On Going)

**New Business -** Interim Treasurer Election Nominations - Lindsay Petermann

Interim Treasurer Election - Lindsay Petermann elected by majority vote.

SDIAIC Policy & Guideline Restructure (Discussion) - everyone concerned please refamiliarize yourself with current P & G. Email revamp suggestions to Diana. Pat - some strictures are getting in the way of productivity, such as audit, and voting delays.

**Upcoming Events -** SDH&I "Spring into Service" Even t- Postponed (Zoom?)

**Close -** Responsibility Pledge

Meeting adjourned at 12:19.

Minutes respectfully submitted by Sharmaine M., Recording Secretary