San Diego/ Imperial Area Institutional Committee SDIAIC

Policy and Guidelines

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SDIAIC Policy and Guidelines

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SDIAIC Policy and Guidelines

A. Name of Organization

The San Diego/Imperial Area Institutional Committee (SDIAIC) is an autonomous standing committee of the San Diego/Imperial Area Assembly of Alcoholics Anonymous that consists of volunteer members from Alcoholics Anonymous groups in the San Diego/Imperial General Service Area 08, which geographically comprises San Diego and Imperial Counties.

B. Tax Exempt Status

This organization is organized exclusively for charitable and educational purposes within the meaning of section 501 (c) (3) of the Revenue Code of 1954.

C. Purpose

SDIAIC has been created in harmony with the twelve traditions of Alcoholics Anonymous to unify efforts of volunteers carrying the AA message to alcoholics confined in institutions, and in keeping with the principals of Recovery, Unity, and Service by:

1. Establishing and maintaining AA meetings in institutions.
2. Bringing the AA Grapevine/La Vina, AA General Service Conference approved literature, and approved local materials where appropriate into institutions served.
3. Assisting members in transition to outside meetings when requested.

D. Cooperation

SDIAIC shall remain exempt from guidelines regarding Area 08's structure.

SDIAIC wholeheartedly cooperates with the San Diego Intergroup Association (Coordinating Council), the North County Institutional Committee of Southern California, and the Southern California H&I Intergroup (SCHII).

SDIAIC serves each institution at the invitation of the institution's administration. Ever mindful of AA's sixth tradition and the spirit of "cooperation not affiliation," panel members do not sign attendance slips but, instead, leave verification of attendance to the institution.

To observe AA's tradition of Anonymity, to protect the privacy of patients and inmates in the hospitals and institutions the SDIAIC serves, and to adhere to the guidelines and regulations of the hospitals and institutions we serve, SDIAIC members shall not, at any time, while acting as a member of SDIAIC in any capacity, take any photographs, digital photographs, digital images or audio recordings by use of a camera, digital camera, cell phone or any other recording device, in any hospital, facility or institution served by the SDIAIC.

Since regulations covering institutions are clearly defined by California law, failure to comply with an institution's regulations could result in the cancellation of the AA meetings scheduled there. Therefore, problems with institutions are

handled by SDIAIC elected officers only. SDIAIC cannot assume responsibility for any meeting conducted by non-SDIAIC members.

E. Institutions

These are defined as facilities holding in confinement men and women for medical treatment, mental care and therapy, or corrective and rehabilitative purposes. Thus, institutions include hospitals and treatment centers, jails, penitentiaries, road camps, and other like facilities.

F. Business Meetings

Business Meetings shall be held monthly in the San Diego area at the time and place designated by the SDIAIC Chair with the approval of the members.

G. Membership

Any member of Alcoholics Anonymous may become a member of SDIAIC by registering via the sign-in sheet during the monthly Orientation/Business Meeting. The names on these lists shall be used only by the SDIAIC and will not be distributed to any outside entity, except as required by an Institution for individuals entering that institution. Members are responsible for keeping SDIAIC current as to changes in email, telephone number or sobriety date.

H. Commitment

Before accepting a place on any SDIAIC panel, we ask that members attend Orientation and adhere to the requirements outlined in our Policy and Guidelines. If for any reason you cannot accept or abide by these guidelines, we ask that you decline from becoming a panel member.

I. Voting

Any member having attended (2) or more monthly Business Meetings within the prior (12) months and maintained their sobriety may vote on SDIAC business matters.

All votes, except where specifically noted otherwise, shall be decided by a simple majority.

J. Literature

Only literature approved by the AA General Service Conference, the AA Grapevine/La Vina, local literature and meeting schedules approved by the San Diego Coordinating Council may be taken into an institution served by SDIAIC. Institutions must qualify to the satisfaction of SDIAIC to receive literature.

SDIAIC Policy and Guidelines

K. Finances

1. Treasury

A bank account shall be maintained in the name of SDIAIC with at least two SDIAIC officers listed as signatories. Two signatures are required on each check issued.

2. Funding

All funding for SDIAIC activities is to be generated solely from the voluntary contributions of Alcoholics Anonymous members collected by means of the AA group's Seventh Tradition collection or through SDIAIC Green Can collections. No funds shall be generated by acceptance of donations of money from non-AA events or entities; nor shall SDIAIC accept any donations collected through any fees, dues or profits generated from items for sale at such events.

a. Seventh Tradition

Seventh Tradition contributions are all funds donated by regular AA meetings that are not specifically identified as Green Can contributions. Approximately two-thirds of all Seventh Tradition contributions will be used for literature expenses and approximately one-third will be used for SDIAIC administrative expenses.

b. Green Can

Green Can contributions are funds received from AA groups by means of voluntary contributions collected in cans specifically designated and marked for H&I contributions. All Green Can contributions will be used solely for the purpose of purchasing literature to be taken into institutions and may not be used for SDIAIC administrative or other expenses.

3. Budget

a. Budget Determination

SDIAIC's budget will be determined in the following manner:

1. The SDIAIC Treasurer shall present a proposed budget for the next year to the Policy Council in September for review and approval.
2. In October or November the Policy Council will vote on the budget. A two-thirds majority is required to pass the budget. This budget will then be presented in November to the general membership of SDIAIC. A two-thirds majority of the general membership eligible to vote is required to pass the budget.
3. The SDIAIC Treasurer and Chair will review the budget for the current year in May and present to the Policy Council any anticipated changes based on actual income/expenses.

b. Literature Budget

The approximate Literature Budget for SDIAIC is calculated each year within the overall SDIAIC budget. However, since our primary expenditure is for literature, the exact Literature Budget will be recalculated on a regular basis in order to ensure it conforms to our income.

c. Budget Amendments/Exceptions

1. Up to two (2) exceptions to the budget per month under one hundred dollars ($100.00) each (up to a maximum of five (5) exceptions in a calendar year) may be made with the approval of two elected officers.
2. Any third or subsequent exception to the budget in any month under one hundred dollars ($100.00) (or any sixth or subsequent exception in a calendar year) shall also be approved by a two-thirds majority of the Policy Council prior to the

expenditures.
3. Any exceptions to the budget over one hundred dollars ($100.00) shall be approved by a two-thirds majority of the Policy Council.

4. Prudent Reserve

The SDIAIC shall strive to maintain a prudent reserve equal to six months of the current year's non-literature operating budget.

5. Annual Audit

Each January the current Chair shall appoint a person to audit SDIAIC's finances for the prior year. The audit shall be completed before the 1st of July. The auditor should have an accounting background but not be a member of SDIAIC's general membership.

L. Officers and Elections

1. Elected Officers

Six members of SDIAIC shall be elected each year in October to fill the following positions:
o Chair
o Alternate Chair
o Treatment Committee Chairperson
o Correctional Committee Chairperson
o Treasurer
o Alternate Treasurer

2. Elections

SDIAIC Officers shall be elected in the following manner:
a. A nominating committee shall be appointed by the Chair each July.
b. A list of nominees shall be submitted to the membership at the September Business Meeting.
c. At the October Business Meeting nominations may be made from the floor. If there are no nominations from the floor, the Chair may ask for a motion to accept the slate of officers as presented by the nominating committee.
d. A vote of all eligible members present at the October meeting shall decide the election. All voting shall be with a simple majority deciding the winner of any given office.

3. Sobriety Requirements

Elected officers are required to have, at the beginning of their terms of service, at least three (3) years of sobriety.
In addition to sobriety and attendance requirements, it is suggested that a nominee for an elected office shall have not less than one (1) year of activity in institutional 12-step work, preferably with SDIAIC.

4. Attendance Requirements

Each elected officer is expected to attend all Business Meetings. When two (2) Business Meetings are missed and unexcused, the Chair or Policy Council may ask for that officer's resignation. When an elected officer becomes unable to discharge the duties of that elected officer's office for any reason, a successor shall be named by the Chair or Policy Council and approved by the membership at the next

Business Meeting.

5. Terms of Service

The elected officer's one year term of service shall be from January 1 to December 31 following the election. Elected officers may succeed themselves by reelection for one (1) term only. No elected officer (6 elected chairs) serving in any particular elected office, may serve for more than two (2) years out of six (6) years in the same office. Completion of a vacated office shall not be counted as a term of service in regards to eligibility for succession or election to any other office.

6. Responsibilities of Elected Officers

a. Chair

i. Shall be responsible for the overall coordination of SDIAIC activities.
ii. Shall chair all regular, special and general meetings.
iii. Shall be responsible for exchange of correspondence at the public level, as well as correspondence within SDIAIC which involves policy matters.
iv. Shall make regular reports to the members of SDIAIC on the progress of new projects started or old business completed.
v. Shall, in harmony with the Alternate Chair, fill appointed positions.
vi. May at any time visit any meeting at any institution served by SDIAIC for any purpose beneficial to SDIAIC, including offering assistance to panel participants.
vii. Shall represent SDIAIC at the regular and special meetings of the San Diego/Imperial Area Assembly of Alcoholics Anonymous.
viii. Shall direct the audit to begin in January.

b. Alternate Chair

i. Shall coordinate the service of all SDIAIC panels in harmony with the Treatment and Correctional Committee Chairpersons.
ii. Shall facilitate communication between Panel Coordinators and the Committee Chairpersons
iii. Shall work closely with the Chair in any capacity or situation as requested by the Chair.
iv. May at any time visit any meeting at any institution served by SDIAIC for any purpose beneficial to SDIAIC, including offering assistance to panel participants.
v. Shall be responsible for maintaining and tracking all keys necessary to allow access to the building used for SDIAIC Business and Policy Council Meetings.
vi. Shall, in short-term absence of the Chair, assume the responsibilities of the Chair.
vii. In case of resignation of the Chair, or the obvious inability of the Chair to perform, the Alternate Chair shall the responsibilities of the Chair.
viii. Shall attend monthly Coordinating Council meetings as a liaison and report back to Policy Council.

c. Treatment Committee Chairperson

i. Shall work directly with Panel Coordinators regarding adequate coverage of institutions served.
ii. Shall report any problems, resolved or unresolved, directly to the Alternate Chair and/or the Chair.
iii. Shall refer all public relations contacts and policy questions to the Chair.
iv. Shall make the initial contact with the institution being served, and establish and maintain contact with the institution's representative.
v. Shall be responsible for finding Panel Coordinators.
vi. May, in harmony with the Chair, appoint an assistant to help carry out the Treatment Committee Chairperson's responsibilities.
vii. Shall verify the eligibility of institutions to receive SDIAIC volunteers.
vii. Shall update the panel lists/spreadsheets to the best of their ability.

d. Correctional Committee Chairperson

i. Shall work directly with Panel Coordinators regarding adequate coverage of institutions served.
ii. Shall report any problems, resolved of unresolved, directly to the Alternate Chair and/or the Chair.
iii. Shall refer all public relations contacts and policy questions to the Chair.
iv. Shall make the initial contact with the institution being served, and establish and maintain contact with the institution's representative.
v. Shall be responsible for finding Panel Coordinators.
vi. May, in harmony with the Chair, appoint an assistant to help carry out the Correctional Committee Chairperson's responsibilities.
vi. Shall update the panel lists/spreadsheets to the best of their ability.

e. Treasurer

i. Shall keep accurate records of all funds received.
ii. Shall keep a record of financial obligations, accounts and funds, and shall make a report at each monthly Business Meeting to the SDIAIC members.
iii. Shall verify regularly that literature purchases conform to budget guidelines.
iv. Shall disburse funds at the authorization of the Chair, Policy Council and/or by vote of the SDIAIC Business Meeting.
v. Shall present a budget for the following year to the Policy Council each September.
vi. Shall provide mailed/electronic receipts for group/individual AA contributions.

f. Alternate Treasurer

i. Shall in the absence of the Treasurer, perform all the duties of the Treasurer.
ii. Shall assist the Treasurer in all matters of SDIAIC finances.

7. Appointed Positions

So as to better carry out the primary purpose of SDIAIC and to provide efficient communications within the general membership, members of SDIAIC are to be appointed by the Chair, in harmony with the Alternate Chair, to the following positions of service before the January meeting:

- o Secretary/Assistant Secretary
- o Librarian/Assistant Librarian
- o Policy and Guidelines Chairperson
- o Southern California H&I Intergroup & Conference Representative
- o Clearance Chair/ Assistant Clearance
- o Chair Contact on Release Committee
- o Orientation Meeting Leader
- o Registrar
- o Webservant

a. Sobriety Requirements

These appointed positions will have a sobriety requirement of one year: Secretary, Librarian, Policy & Guidelines Chairperson, and other appointed positions.

b. Attendance Requirements

Individuals holding appointed positions are expected to attend all Business Meetings. When two (2) Business Meetings are missed and unexcused, the Chair may ask for the resignation of that individual. When a member serving in an appointed position is no longer able or willing to discharge the duties of that office, the Chair will appoint a successor.

c. Responsibilities of Appointed Positions

i. Secretary

a) Shall keep a record of the names, email addresses and telephone numbers of all policy council members.
b) Shall keep a complete record, in the form of written minutes, of every Business, Policy Council and special meeting.
c) Shall maintain all necessary stationary supplies.
d) Shall prepare any correspondence necessary for the signature of the Chair/Alternate Chair or other such typing tasks.
e) Shall keep a file of all SDIAIC correspondence. Shall type and prepare any materials necessary for distribution to members of SDIAIC.
f) May, in harmony, with the Chair, appoint one or more Assistant Secretaries, to assist in carrying out these responsibilities.
g) Shall serve for a term of thirteen (13) months. The Thirteenth month will coincide with the first month of the incoming Secretary's term to provide for an introductory period and a successful transition.
h) In January, will summarize all motions made in the past year and enter them in the Index of Motions, located at the end of the Policy & Guidelines document.

ii. Assistant Secretary

a) Shall, in the absence of the secretary, perform the duties of the Secretary.

b) Shall assist the Secretary, as required, in matters of SDIAIC record keeping.

iii. Librarian

a) Shall arrange for conference-approved literature to be available to coordinators.
b) Shall make a status report at the monthly Business Meeting.
c) Shall maintain an archives file of all requests for literature.
d) Shall stamp all books with the SDIAIC insignia.
e) Shall periodically review the literature disbursements and report all findings to the Policy Council.
f) Shall take periodic inventory of unused and outdated literature.
g) Responsible for the maintenance and access of storage facility as well as the communication between the facility and the Policy Council.

iv. Assistant Librarian

a) Shall, in the absence of the Librarian, perform all the duties of the Librarian.
b) Shall assist the Librarian in maintenance of the SDIAIC library.

v. Policy and Guidelines Chairperson

a) Shall maintain a supply of Policy and Guidelines copies and make them available at each Business Meeting.
b) Shall be alert to any SDIAIC policies or practices which are not in accordance with the Twelve Traditions of AA and bring any such situations to the attention of the members.
c) Shall bring to the attention of the membership any deviation from these Policies and Guidelines
d) Shall make an annual review of the Policy and Guidelines of SDIAIC and report on any findings at the March Business Meeting.
e) Shall record and keep an official copy of the Policy and Guidelines that reflects the most current amendments to the Policy and Guidelines.

vi. So. California H&I Intergroup & Conference Representative

a) Shall act as a liaison between SDIAIC and the Southern California H&I Intergroup (SCHII).
b) Shall attend all regular meetings of SCHII and report monthly on such meetings to the members of SDIAIC .

vii. Clearance Chair

a) Shall be responsible for keeping an accurate list of clearances, for assisting SDIAIC members in obtaining clearances, for maintaining communication with correctional agencies regarding clearances, and for resolving clearance problems.

viii. Assistant Clearance Chair

b) Shall assist the Clearance Chair in the performance of all their duties.

ix. Chair Contact on Release Committee

a) Shall conduct meetings of the Contact on Release Committee monthly.
b) Shall make regular report of activities of the COR Committee to the policy council and to the membership at each business meeting.
c) Shall attend the orientation meeting for new members of the SDIAIC and give a brief orientation to Contact on Release.
d) Shall provide the Librarian with printed informational materials on COR to be distributed to panel leaders with other literature.
e) Shall provide the treasurer each August with input from the committee regarding Budgetary needs for the COR Committee.

x. Orientation Meeting Leader

a) Shall conduct the Orientation Meeting for new members of the SDIAIC both in person and on zoom
b) Must have been a member of SDIAIC for one (1) year before being appointed to this position.

xi. Registrar

a) Shall keep a roster of new orienatees attendance at the Business Meetings.
b) Keeping roster of policy council attendees
c) Following up with orientees

xii. Webservant

a) Shall maintain the SDIAIC website.
b) Process any payments associated with the website,

8. Other Trusted Servants

a. Group Institutional Representative (G.I.R.)

i. Shall deliver Green Can contributions from AA meetings to SDIAIC's Treasurer.
ii. Shall keep communication open between AA meetings and SDIAIC.

M. Policy Council

1. Composition

The Policy Council shall consist of all elected officers and all members serving in appointed positions. It shall be the collective responsibility of this council to oversee the operations of SDIAIC. A quorum shall consist of a simple majority of all Policy Council members. Any AA member may attend Policy Council meetings. Any person wishing to do business with SDIAIC should present it at the policy council.

2. Meeting Schedule

The Policy Council shall meet monthly unless there is a special event or the Policy Council decides otherwise. The Chair may call special Policy Council meetings when deemed important.

SDIAIC Policy and Guidelines

N. SDIAIC Panel Positions

1. Composition of Panels

Usually, although not necessarily always, the most appropriate means of fulfilling the Primary Purpose of SDIAIC, carrying the AA message to alcoholics confined to hospitals and institutions, is through the operation of panels which visit hospitals and institutions on a regular basis. These panels usually consist of:

i. A panel leader
ii. One or more members of SDIAIC
iii. At the discretion of the Coordinator, in harmony with the Panel Leader, a Panel Visitor may be invited to attend a meeting, if allowed by the institution.

2. Sobriety Requirements

Although no sobriety requirement is necessary to be a member of SDIAIC, the following requirements are strongly recommended for SDIAIC Panel participation:

Panel Coordinator 2 years
Panel Leader 1 year
Panel Member 6 months
Panel Visitor 3 months or discretion of Coordinator

Furthermore, any member of AA who is registered with SDIAIC, and who wishes to participate in a meeting in an institution, must have sufficient sobriety to qualify under the requirements of the institution where the meeting is conducted.

3. Panel Coordinators

a. Shall be responsible for finding SDIAIC members to fill their panels.
b. Shall assign Panel Leader positions.
c. Shall be responsible for ordering and placing literature in the institutions being served.
d. Shall keep up-to-date lists of all Panel Leaders and Panel Members (to include names, telephone numbers, and email addresses) and provide this information, along with meeting status to the Committee Chairperson and Secretary upon request.
e. Shall keep Panel Leaders and Committee Chairperson informed of all rules, problems and changes at the institution being served.
f. Be main point of contact with facility and keep up to date contact information for facility contacts.

4. Panel Leaders

a. Shall conduct AA meetings in the institutions being served according to SDIAIC procedures. (See suggested format)
b. Shall inform the Panel Coordinator, well in advance, when unable to conduct a regularly scheduled meeting.
c. Shall inform all Panel Members and Visitors of the rules of that institution and the procedures for conducting meetings.
d. Shall report to the Panel Coordinator any notable concerns for the Panel.
e. May be asked by the Panel Coordinator or the Committee Chairperson to resign from the panel assignment for absences without proper notification, failure to make adequate arrangements for a proper replacement to conduct meetings, and/or conflict with the institution.

5. Panel Members

a. Shall Participate in their panel in whatever acceptable capacity may be requested by the Panel Leader.
b. Shall adhere to the rules of the institution being served.
c. May be asked to resign from the panel assignment by the Panel Leader, Panel Coordinator or the Committee Chairperson for absences without proper notification, failure to make adequate arrangements for a proper replacement to conduct meetings, and/or conflict with the institution.

6. Panel Visitors

a. May attend a particular panel meeting in an institution at the discretion of either the Panel Leader or Coordinator.
b. Must adhere to the rules of the institution being served.
c. Unless otherwise requested by the Panel Leader, they shall take no active part in the meeting being conducted.

O. Amendments

Amendments to Policy and Guidelines shall be made in the following manner:

1. A written proposal for the amendment must be submitted to the Policy and Guidelines Chairperson one (1) month before the next Policy Council meeting.
2. If approved by two-thirds majority of the Policy Council, the Policy Council will present the approved amendment to SDIAIC general membership for approval at that month's Business Meeting.
3. The amendment must be approved by a two-thirds majority of the voting general membership. When passed, the amended policy is put into effect immediately and uploaded to the website.
4. Two copies of the amended policy shall be filed, one with the Policy and Guidelines Chairperson and one with the Secretary, until the next printing of the official SDIAIC Policy and Guidelines, when all amendments shall be incorporated. One copy shall be uploaded to the SDIACI Google Drive.

P. Appendix – Major Motions for the year

2006

5/21/06 – Policy & Guidelines – major overhaul approved
10/15/06 – new slate of officers approved
11/19/06 – 2007 budget approved - $38,830
- include minimum sobriety requirement in literature we distribute

2007

10/21/07 –Motion unanimous approved to elect the nominated slate of officers for 2008:
Director: Paul P.
Co-Director: Tom B.
Treasurer: Chris S.
Alt Treasurer: Kirk W.
Corrections Chair: Debbie C.
Treatment Chair: Blaine H.
11/18/07 – 2008 budget approved - $43,723
– Policy & Guidelines – revised to add two new appointed positions: Clearance Chair and Assistant Clearance Chair.

2008

01/20/08 – Reported filing of new DBA: Our Fictitious Business Names (recorded 12/27/07#2007-072278) are:
Hospitals and Institutions (H&I)
San Diego Hospitals and Institutions (SDH&I)
San Diego H&I
SDIAIC
07/20/08 – Denied approval to add certain duties within position of Registrar
10/19/08 –Motion unanimous approved to elect the nominated slate of officers for 2009:
Director: Blaine H.
Co-Director: Tom B.
Treasurer: Michelle H.
Alt Treasurer:
Corrections Chair: Debbie C.
Treatment Chair: Pat D.
10/19/08 –Budget for 2009 approved.

2009

03/15/09 – Policy Council approved transfer from Area 08 Contact on Release Committee into SDIAIC as a Sub-Committee. Approved change in Policy Guidelines to add Committee as Sub-Committee.
03/15/09 – Policy Council approved adding AA Grapevine/La Vina literature and approved local materials where appropriate into institutions.
05/17/09 – Website: the Area 8 website has H&I tab functioning; clearance forms may be added in the future.
06/21/09 – So Cal H&I Intergroup website link will be added to the new H&I web page on www.area8aa.org
06/21/09 – Policy Council approved motion to spend $4,000 on books before the price increase.
08/16/09 – Motion to have Fall Into Service
10/18/09 –Motion unanimous approved to elect the nominated slate of officers for 2010:
Director: Blaine H.
Co-Director: Chris S.
Treasurer: Michelle H.
Alt Treasurer: Diana A

Corrections Chair: David B.
Treatment Chair: Mike H.

11/15/09 – 2010 budget approved $45,428.00

2010

10/17/10-2011 budget approved

10/17/10-Motion unanimous approved to elect the nominated slate of officers for 2011:
Director: Chris S.
Co-Director: Debbie C.
Treasurer: Diana A.
Alt Treasurer: Jim A.
Corrections Chair: David B.
Treatment Chair: Christian W.

2011

02/11/11- Motion passed to move funds from out of prudent reserve to our operating account when the funds in the reserve exceed 6 months of our current budget for non-literature operating expenses.

10/16/11-Motion unanimous approved to elect the nominated slate of officers for 2012:
Director: Chris S.
Co-Director: Debbie C.
Treasurer: Diana A.
Alt Treasurer: Jim A.
Corrections Chair: Paul P.
Treatment Chair: Christian W.

11/20/11-2012 Budget approved

2012

06/17/12 -Debit card approved for GSO literature orders only.

11/18/12-Motion unanimous approved to elect the nominated slate of officers for 2013:
Director: Debbie A
Co-Director: Diana A
Treasurer: Jim A
Alt Treasurer: Cate B
Corrections Chair: Paul P.
Treatment Chair: Todd H.

11/18/12-Budget was approved $44,744

2013

11/17/13 Motion Unanimous approved to elect the nominated slate of officers for 2014:
Chair: Diana A.
Alternate Chair: Blaine H.
Treasurer: Christine S.
Alternate Treasurer: Susan
Treatment Chair: Brian K.
Corrections Chair: Chris S.

11/17/13 Budget was approved $46,461

2014

10/19/14 Motion unanimous approval to elect the nominated slate of officers for 2015:
Chair: Diana A.
Alternate Chair: Blaine H.
Treasurer: Christine S.
Alternate Treasurer:

Treatment Chair: Brian K.
Corrections Chair: Chris S.
10/19/14 Budged was approved: $45,461
11/16/14 Policy and Guidelines updates approved

2015

10/18/15 Motion to approve the following officers to serve for 2016:
Chair: Chris S.
Alternate Chair: Michelle M.
Treasurer: Diana A.
Alternate Treasurer: Brian F. (nominated from the floor)
Treatment Chair: Larry L.
Corrections Chair: Chris R.
11/15/15 Budget was approved: $46,931

2016

11/20/16 Budget was approved: $53,800
12/18/16 The following officers were approved to serve for 2017:
Chair: Chris S.
Alternate Chair:
Treasurer: Diana A.
Alternate Treasurer: Andrew K.
Treatment Chair: Larry L.
Corrections Chair: Chris R.

2017

8/20/17 Budget was approved $ 55,090
11/19/17 The following officers were approved to serve for 2018:
Chair: Blaine H.
Alternate Chair: Gerry S.
Treasurer: Andrew K.
Alternate Treasurer: vacant
Treatment Chair: Cat C.
Corrections Chair: Tim H.

2018

3/18/18 Brian K. was approved to serve as Corrections Chair following the resignation of Tim H. who resigned because of a personal relocation.

List of Past Office's
Election date 10/21/07 10/19/08 10/18/09 10/17/10 10/16/11 10/18/12 10/17/13
Year of service 2008 2009 2010 2011 2012 2013 2014
Chair Paul P Blaine H Blaine H Chris S Chris S Debbie A Diana A
Alt Chair Tom B Tom B Chris S Debbie C Debbie C Diana A Blaine H
Treas Chris S Michelle H Michelle H Diana A Diana A Jim A Chris S
Alt Treas Kirk W Diana A Jim A Jim C Cate B
Corr Debbie C Debbie C David B David B Paul P Paul P Brian K
Treatmt Blaine H Pat D Mike H Christian W Christian W Christian W Chris Sar