



Pre Event	Task
<input type="checkbox"/>	Identify a Safety Liaison.
<input type="checkbox"/>	Complete Facility Guide.*
<input type="checkbox"/>	Notify Local Police/Fire/EMS of event. Invite them to stop by.
<input type="checkbox"/>	Share Facility Guide with local first responders for awareness.
<input type="checkbox"/>	Optional: consider hiring law enforcement and/or EMS for the event.
<input type="checkbox"/>	Review notes from previous event and address any concerns.
<input type="checkbox"/>	Review MYAS Baseball Conduct and Safety Policy.
<input type="checkbox"/>	Determine facility/school/park's Standard Response Protocol for Active Threats.**
<input type="checkbox"/>	Determine facility/school/park's policy for media, protests, other disruptions, etc.**
<input type="checkbox"/>	Create procedures for receiving compliments and complaints, including how to address or escalate them.
<input type="checkbox"/>	Review procedures for fights, ejections, and facility/field issues.*
<input type="checkbox"/>	Review procedures for injuries and medical care.*
<input type="checkbox"/>	Confirm field numbers, dugout assignments, EMS access points, AED locations, first-aid locations, and severe weather shelters.
<input type="checkbox"/>	Review weather delay, lightning, heat, and field condition procedures.
<input type="checkbox"/>	Confirm who communicates field delays, restarts, or cancellations.

*Refer to Baseball Safety Liaison toolkit for information and guiding documents.

**School District, Rec Department, Park Department, or facility owner/operator will have this information for you.



Game Day Task

- Distribute as needed Facility Guide, Medical 1-Page, De-escalation 1-Page.
- Ensure tournament setup is clean and safe for play, including fields, dugouts, walkways, concession areas, spectator areas, parking lots, and tournament headquarters.
- Verify scorekeeping areas, tournament headquarters, and site leads have tournament rules.
- Verify communication methods (radios, phones, PA, etc.).
- Confirm fields, dugouts, backstops, fences, walkways, and spectator areas are safe.
- Verify communication methods between site lead, tournament director, umpires, field monitors, and medical/safety liaison.
- Confirm how incidents are documented and reported to MYAS.

Pre Event Meeting Checklist

Who: MYAS Tournament Director, Host Lead, & Umpire-in-Charge / Site Lead. If applicable: Maintenance, Medical, Volunteer Coordinator, and/or Security.

- Review MYAS Baseball Conduct and Safety Policy.
- Review Facility Guide, Medical Procedures, De-escalation Procedures.
- Review weather concerns, EVAC/Shelter Locations.
- Review facility's guidelines for media, protests, other disruptions, etc.
- Review chain of communication and reporting to host and MYAS.
- Umpire-in-Charge / Site Lead introduction and briefing.
- Round Table - Concerns, questions, comments.
- Celebrate a successful day.

MYAS Baseball Conduct and Safety Policy (in rules and waiver sections)