

**NIPMUC ROD AND GUN CLUB HALL
RENTAL AGREEMENT**

Name of Renter: _____	Date of Function: _____
Address: _____	Type of Function: _____
Town: _____	Number Attending : _____
Phone Number: _____	Time: _____

Terms Conditions and Fees _____ *(initials)*

1. Hall Rental capacity is limited to 120 max
2. Hall rental agreements are accepted on a first come first serve basis. A deposit equal to half (50%) of the total fees is required to reserve the date. Unless a deposit is made the hall is not reserved for the date of your function.
3. All deposits are non-refundable unless Nipmuc Rod and Gun Club rents the hall for the same day as the canceled function.
4. The balance of the hall rental fees must be paid prior to the function.
5. **The Hall Rental fee is \$375.00 for non-members and \$250 for members**
6. **There is an additional fee of \$75.00 for the use of the kitchen**
7. The function hall is available for rental during the hours of 12:00 pm to 12:00 am. The hall rental fee is for four (4) hours. **Functions that exceed four (4) hours will be charged \$100.00 for each additional hour.**
8. Admission to the hall will be no more than one hour prior to the scheduled function for setup. If additional time is required, an additional fee may be applied at the discretion of the bar manager.
9. A \$100 cleaning fee deposit, to be reimbursed after the party, is required
 - Function hall is to be cleaned up sufficiently. All trash taken out, chairs on tables, floor swept, and tables wiped

Beverages _____ *(initials)*

10. **Absolutely no outside beverages of any kind including but not limited to beer, alcohol, permitted on the premises.** Any violation of this policy may result in removal of the offender and or termination of the function.

Property Damage _____ *(initials)*

11. The party designated below agrees to pay Nipmuc Rod and Gun Club compensation for any damage to the property caused by any guest attending the event.

Other Provisions _____ *(initials)*

12. The bar area downstairs is for Nipmuc Rod and Gun members only.
13. Any amendments to this contract must be approved in advance by the Club Manager.
14. **Glitter, confetti, and silly string are strictly prohibited. Decorations are not to be stapled, or nailed.** Only painter's tape is to be used
15. Violations of this contract may result in the immediate termination of the event.
16. Modifications to standard hall setup may require additional fee

Members Renting the Hall _____ *(initials)*

17. **Members are responsible for the setup and cleanup of the hall after the function. Members renting the hall must be present for the duration of the event to receive the discounted fee.**

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Summary of Fees:

Circle each one that persists to the renter. Both bartender and renter must sign the agreement.

Hall Rental 375.00 (non-member) 250.00 (member)

Kitchen 75.00

Additional Hours 100.00 per hour

Additional Hours _____

Cleaning Fee Deposit \$100

Total Fees _____

Deposit 50% _____

Date Dropped _____

Initials _____

Balance Due _____

Date Dropped _____

Initials _____

The undersigned acknowledge that they have read, understand, and agree to the terms of this contract.

Renter Signature

Nipmuc Rod and Gun Club Representative

Print Name

Print Name

Standard Hall Setup

