

ESD #10
7/14/2025
Meeting Agenda and Minutes

Those in attendance:

Robert Gillentine (BAVFD - Captain)

ESD #10 Board

President - David Hank Hollywood – Chief/CEO of ESD #10

Vice-President - Shantel Coleman

Secretary- Brenton Vrla

Treasurer - Sheryl Honza

Board Member- Chester Williams

Alternates:

Debbie Strunc - Absent

Lance Watson - Absent

Kim Sursa - Absent

Begin at 6:30 PM by Hank Hollywood

Opening Prayer – Chester Williams

Read minutes from Meeting 6/22/2025 by Brent Vrla.

Minutes approved.

Treasurer's Report:

Sheryl Honza

\$0 in and \$0 out.

Robert Gillentine discussed BAVFD finances and budget. BAVFD is expecting some sort of return in the 2026 business year.

Old Business:

Sheryl Honza – ESD needs a budget.

- Website
- Training Fees
- PO Box
- Bank service charges
- Retained Attorney
- Audit
- Computer and printer
- Office supplies
- Fees to be part of ESD

- Insurance
- Recording and reporting meetings/Microsoft Teams
- Phone and email fees/communication fees

Bank account – Sheryl Honza writes the checks, but Shantel Coleman or Hank Hollywood must cosign. Ennis State Bank will be the preferred bank. It must be opened in August.

Motion made by Sheryl Honza to approve.

Second by Chester Williams.

All approved Ennis State Bank will be the bank for ESD 10 beginning in August.

Vrla - Check with Mark Warde – Community Focus section in paper. Post on area of general conveyance.

Agenda needed – “ESD #10 will have a meeting on month/date/yr at BAVFD”. Announcement must be posted. Send Mark Warde notice of meetings and post at least 2 days before meeting but prefers a week. Post meetings on website as well. Post annual meeting open to the public on the BAVFD door and post office door as well.

New Business:

Carlton Law Firm out of Austin, TX. Hank Hollywood contacted. Must have contract tied to BAVFD. A letter was sent to Hank Hollywood from Kelli Carlton. ESD Notes must be sent to law firm at least 2 days before the meeting but prefer a week in advance to the meeting. We will need to follow their format for our meetings. Expected property taxes was expected to be \$240,000,000. Expected audit fees are \$20,000 to \$25,000. Carlton Law Firm will send us the official resolution for setting tax rate and voting criteria. Post notice on website, door at post office, the Ennis Daily News and door on the BAVFD.

Firm understands that ESD 10 does not currently have any funds so they will exercise good faith for payment at a later date.

ESD 10 can terminate contract at any time but Carlton must provide advanced notice of termination 15 days prior.

Carlton Law Firm Expense breakdown provided in agreement letter sent to Hank Hollywood.

Motion to accept Carlton Law Firm as retained attorney provided by Chester Williams.

Second by Sheryl Honza.

All approved.

Carlton Law Firm will represent ESD 10.

Sheryl Honza

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ESD 10 fiscal year would be October 1 to September 30.

Motion made by Sheryl Honza.

Second made by Chester Williams.

All approved.

Chester Williams has one key for PO Box. Other key given to Shantel Coleman.

Sheryl Honza phone expense for ESD 10 runs through website. \$135.16 per year.

August 1, 2025 – Ellis CAD will have property tax valuations set.

August 7, 2025 must be submitted to Ellis County Tax Assessor. Carlton Law Firm can hopefully help fill out the forms.

Next meeting will be August 1, 2025 at 4:15 PM.

ESD 10 Website has been updated. Past agendas, board information, meeting dates and times, etc. are online. Posting video recordings will begin in a timely manner.

Date reminder: September 2026 will be the first general open to the public meeting.

Next meeting date: Friday, August 1, 2025 at 4:15 PM.

Motion made by Chester Williams to change from August 4 to August 1 to discuss establishing and setting tax rate. ESD 10 needs budget formalized at the next meeting. Open to Public Meeting set to proceed following ESD 10 Board Meeting.

Second by Sheryl Honza.

All approved.

Summer Meetings:

Monday, September 8, 2025 @ 6:30 PM.

Proposed by Shantel Coleman to adjourn.

2nd by Chester Williams.

All in favor.

Adjourn at 7:16 PM.