LINCOLN RIFLE CLUB & JUNIOR DIVISION, INC.

Dba LINCOLN SHOOTING SPORTS CENTER

Board of Directors Meeting

January 31st, 2022

The meeting was called to order by President Leonard Zick at 7:00 p.m. The meeting was held at Club Headquarters. 620 Third Street #200, Lincoln, CA 95648.

The following board members attended the meeting: **Leonard Zick**, **Len Valasek**, **Michael Mattos, Eric Vander Linden, Chuck Riglick, Matthew Bergstrom,** and **Candy Dove**. Christina Mays, Margaret Moore, and Mark Porco also attended the meeting.

A quorum was established with 7 directors in attendance.

There were additions to the agenda for under Old Business: Letter from Lee Smith (our NRA attorney) and Potluck review. As well as an addition to New Business: BOD election this year.

The agenda was approved with a motion by Mike Mattos and a 2nd by Candy Dove

The minutes from the January 3rd, 2022 meeting was accepted with a motion from Mike Mattos and a 2nd by Candy dove.

The Profit and Loss statement and Balance Sheet were looked over and approved. Christina Mays mentioned that we will receive our $400 cleaning deposit and $1055 reimbursement back from the pavilion for cancelling the Potluck dinner.

Old Business

RSO Memberships- At the January 21st BOD meeting in 2021, Ryan Watts (1st) and Scott Olin (2nd) approved to comp the 21-22 year for the RSO’s club memberships because of a difficult year with Covid. To comp the RSO’s memberships this year, it would be $1560. It was argued that both the office staff and match directors should be included as well, which would cost a total $3360. It was agreed upon to not comp their memberships for this year and to decide year by year if they want to comp them again or not.

Inventory Value- Mike Mattos, our Property Officer brought up setting a value for inventory control. An amount hasn’t been decided on yet, so Mike is going to wait until summer to bring this back up again. Currently, the equity of inventory has just been carried on from the past, and that needs to change so we can get a current amount.

Ammo Purchasing Process- Mike Mattos is currently working with Kevin Kiley’s office about ammo purchasing. The DOJ attorneys are now involved on how to buy ammo. Questions about gun ownership have been asked, but not yet answered. Mike wants the club to be treated like a corporation so the office can buy ammo.

Office Staff Pay- Leonard Zick and Ryan Watts had evaluations with Christina Mays and Michelle Clavin. There has never been a setup for evaluations in the past, except for the RSO’s evaluations. Inflation will be about 7%, so Leonard offered a 5% on top of that, totaling a 12% pay raise for both Christina and Michelle. Candy Dove suggested that Margaret Moore get a 7% raise as well. She’ll need an evaluation first. Leonard also suggested having the books looked at by an outside source to see what the club can really afford. There was a motion to approve by Mike Mattos and 2nd by Eric Vander Linden.

Letter from Lee Smith- The letter talked about the runoff at the Dillman Range. There were questions asked if we were a SWPP or ESP, and if the club has sampled the storm water from the range. The kit is at Leonard’s house, there just wasn’t enough from last year to check. Leonard talked with Mike Davis and let him know that there will be three areas to catch the water runoff. The straw will be installed, and the measures will be taken at the property lines, not at the range.

Potluck Review- It was decided to cancel the annual potluck dinner for the 2022 year due to the Covid surge and not wanting to go into debt since attendance could be possibly low. The match directors will still get their Bass Pro Shops gift cards ($25x13=$325 total). The gift certificates donated from the vendors were well received and could possibly be used towards other events ($140 total). The awards will be given to the participants at their respective matches by the match directors, and there will be an announcement in the Kinetic Energy as well.

New Business

Member Meetings-Mike Mattos proposed that the club member meetings should move to every other month instead of every month as most of the time the BOD members outnumber the club members. Candy Dove and Len Valasek disagree with moving to every other month. Candy believes we are still in the process of getting people to come to the meetings, and Len believes we have enough prizes to keep it going. It was decided to keep the meetings at every month and to start reporting at the member meetings about the upcoming BOD election.

Indoor Range Keys- A couple people have recently lost their keys to the Indoor Range. Ryan Watts proposed to change the locks due to this. Mark Porco will talk with the Range Committee about this, but he gives his authority to change the locks.

Policy on Sponsorships & Marketing- Matt Bergstrom wants us to be cautious about making endorsements on our website. He believes this could be an income opportunity to sponsor people. They would pay a fee to be sponsored on our website, social media, and featured in our newsletter. Matt will gather feedback and write up a proposal for the next meeting.

Employee Payroll Tracking- Last year’s breakdown of payroll was RSO 52% and Office 48%. Christina Mays wants to change that percentage to a month-to-month basis and track month to month instead. It will be easier for the budget, and we would be able to see the changes. Leonard Zick told Christina to proceed with doing this as everyone agreed.

LHS Trap Team (Range passes)- Tracy Cervetti who is the bookkeeper from the LHS trap team reached out asking for donations-specifically range passes. The BOD agreed to give them 10 range passes as a donation, donate the 3 framed history pieces that Matt contributed, and the Coon Creek gift cards from the Potluck Dinner as well. There was a motion to approve this by Mike Mattos and 2nd by Matt Bergstrom.

BOD Election Vote- The vote is typically held at the member meeting in April with at least 50 members there. If there aren’t enough members present, then the office will email out information about voting. Currently there is 1 position available, and Leonard Zick, Chuck Riglick, Matt Bergstrom, and Ryan Watts are all up for re-election. The Range Committee is also up for re-election in April as well. The office will start to get the word out about the election to see if anyone is interested in the position as well.

Proposal for a training area at Dillman Range- CCW instructors that were previously using Yankee Slough now want to use our range since their facility closed. Leonard Zick proposed that there be a wall built to the left of bench 1 on the pistol side that will be about 25 yards by 10 ft tall. The grassy area between the Trap house and bench 1 would be where this training would take place. It would come back enough to still see clays flying. The conditions of having these trainers use our range are as follows: they need to provide insurance and certification, their use of the range would be scheduled through the office, they would only shoot during range hours, their time would be timed, and they would install the target stand. This area would need to be graveled and it would not interfere with Trap as the trainings would not take place during Trap time. The trainings would be timed at the same time as the range (for ex. Cease fires). This issue will be tabled as Leonard will see what Trap does and look at the costs for this. Candy Dove would like for the facility rental policy to be applied to this new area.

Range Committee Report- Mark Porco- The outdoor signs for the Dillman Range will be installed on Wednesday Feb 2nd, 2022. There is no update on the video surveillance currently. Jim Epp installed them and will go over the camera system with Mark Porco and Christina Mays.

Range Report- Mike Davis- Mike Davis was not present for a range report.

Junior Program Report-Ryan Watts-Ryan Watts was not present, but Len Valasek mentioned that since they have been back in session the past five weeks, that they have picked up about 10% more kids (est. 90). They are masked and social distanced and are doing well.

MGD Report-Leonard Zick- There is an MGD match next weekend. USPSA has been going strong with 35 shooters and MGD has about 20 last time.

Trap Report-Margaret Moore- Currently they are doing the buy-in for this next year. There are about 12-13 so far for the upcoming year. The buy-in consists of $10 to be considered for awards and $10 to be considered for the sub-gage. The prize for the top shooter is a buckle.

For the good of the club- An idea for the Kinetic Energy Newsletter is an article about how San Jose is now saying firearms are going to be taxed and that each firearm must have insurance.

There was a closed session, and the meeting was adjourned.

Notes taken from recorder by Michelle Clavin

Minutes submitted by Christina Mays