



# Whitburn Golf Club Visiting Party Information Pack

Updated 22/6/21





## Administration

The purpose of this information pack is to provide visitors with information and guidance which will help us make your day at Whitburn Golf Club an enjoyable experience.

<b>Event Organiser</b>	The event organiser is responsible for the conduct of the golfers in their party and for ensuring that all party members know about and adhere to the Club Rules (dress code, mobile phone usage etc.).
<b>On Arrival</b>	On arrival, the event organiser should make themselves known to the Professional (or Committee member) and confirm the numbers for the day (both golf and catering).
<b>Provisional Bookings</b>	All provisional bookings are recorded in Whitburn Golf Club's online calendar which can be viewed from the Whitburn Golf Club website at <a href="http://www.whitburngolfclub.co.uk/diary.aspx">www.whitburngolfclub.co.uk/diary.aspx</a>  Provisional bookings <b>will only</b> be held for one (1) calendar month after which time they may be offered to another visiting party.
<b>Rates</b>	Visiting party rates only apply to groups of 6 or more golfers.  Details of Whitburn Golf Club's current visiting party rates are displayed on the Whitburn Golf Club website.
<b>Deposit</b>	A 50% non-refundable deposit is required to confirm and secure a booking, this is transferable to another date if your plans change.  The deposit will be deducted from the final account.
<b>Confirmation of Party Numbers</b>	The event organiser <b>must</b> confirm exact numbers to the Professional (or Committee official) at least ten (10) days before the event.  Whitburn Golf Club will endeavour to accommodate more players than originally booked but <b>this cannot</b> be guaranteed.
<b>Payment</b>	Green fees <b>must</b> be paid to the Professional (or Committee official) before any member of the visiting party tees off.  The balance of any account <b>must</b> be settled in full on the day.
<b>Cancellation</b>	Should your outing be cancelled by you, the deposit cannot be transferred to the following year and will not be returned.  Every effort will be made to find an alternative date if your outing is cancelled because of closure of the course due to adverse weather conditions. If this is not possible, your deposit will be refunded. Please note that Whitburn Golf Club will attempt to contact you in advance if weather conditions prior to your visit suggest that the course may be unplayable on the day.  Whitburn Golf Club reserves the right at its absolute discretion to cancel the booking and refund the deposit in whole or in part if:  a) The Clubhouse, or any part of it, is closed due to fire, natural disaster, employee dispute, alteration, demolition, decoration or by order of any public authority. b) The booking is potentially detrimental to the reputation of Whitburn Golf Club.



## Golf Arrangements

Please ensure that all members of your party are aware of the following conditions, particularly with regard to the format and speed of play.

<b>Tees</b>	<p>All players <b>must</b> start from the first (1<sup>st</sup>) tee box.</p> <p>All play <b>must</b> be from the YELLOW (Gentlemen) and RED (Ladies) tees only.</p>
<b>Format</b>	<p>All play <b>must</b> be either 2 balls, 3 balls or 4 ball better ball matches. Any other format must be by special permission of the Secretary.</p> <p><b>TEXAS SCRAMBLE IS NOT PERMITTED</b></p>
<b>Starting Times</b>	<p>The first (1<sup>st</sup>) tee will be reserved for your exclusive use at the times agreed on the booking form and displayed on the Whitburn Golf Club website (calendar). Please ensure that your members tee off promptly but <b>do not</b> start early.</p> <p>Matches will be arranged to tee off in 7-minute intervals</p> <ul style="list-style-type: none"><li>• Morning tee times are normally available from 9:30am onwards</li><li>• Afternoon tee times are normally available from 1:30pm onwards</li></ul>
<b>Handicaps</b>	<p>Whilst Whitburn Golf Club does not insist on the provision of handicap certificates, we do expect that all golfers in the party will have attained a reasonable standard of play.</p> <p>Whitburn Golf Club also expects that inexperienced golfers in the party will be accompanied on the course by more experienced players.</p>
<b>Equipment &amp; Etiquette</b>	<p>The sharing of golf bags or equipment <b>is not</b> permitted.</p> <p>Each player <b>must</b> have their own set of clubs, proper footwear and will be expected to know and comply with the rules and normal etiquette of golf.</p>
<b>Speed of play</b>	<p><b>SLOW PLAY DESTROYS THE ENJOYMENT FOR MANY PLAYERS</b></p> <p>Visitors, like everyone else, are required to maintain a reasonable pace, particularly when playing in the morning. As a guide, a 4-ball match should take a maximum of 4 hours to complete. Players should watch the pattern of play, both in front and behind their own match, and <b>must</b> give way if they are holding up the following match.</p> <p>If playing a stableford competition, players <b>must</b> pick up if they cannot score on a hole.</p>
<b>Trolleys &amp; Electric Carts</b>	<p>Pull trolleys are available for hire from the Professional.</p> <p>Whitburn Golf Club also has a fleet of 5 electric buggies which are available for hire from the Professional. Please note your buggy requirement on the booking form.</p>
<b>Winter Rules</b>	<p>The Professional will inform the event organizer, if winter rules are in force on the day (Note- Local Rules are displayed on the Whitburn website).</p> <p>In order to protect the fairways, Whitburn Golf Club has the following winter rules (these are normally in force from November until February):</p> <p>A ball lying on the fairway <b>must</b> without penalty, be either lifted and moved to the semi-rough on the nearest side of the fairway to which the ball lies <b>or</b> placed on a fairway mat.</p>



## Club Rules

As with most golf clubs, the staff at Whitburn Golf Club are obliged to enforce the Rules of the Club strictly. This applies to members, guests and visitors. The event organiser **must** ensure that the following information is passed on to members of their party, as it prevents any embarrassment on the day.

<b>Dress Code</b>	<p>Whitburn Golf Club requires members, guests and visitors to observe certain standards of dress. The following dress rules apply:</p> <p><b>On the course</b> Collared shirts and golf shoes are required to be worn. Tailored shorts are allowed. Track suits, football shirts and any denim material is <b>not permitted</b>.</p> <p><b>In the Clubhouse</b> Smart casual clothes are acceptable but denim material, t-shirts, football shirts and track suits are <b>not permitted</b>.</p>
<b>Mobile Phones</b>	<p>Mobile phones are allowed in all areas of the club but they <b>must</b> be switched onto silent or vibrate mode in the clubhouse lounge, dining room or snooker room.</p> <p>Phone calls can be made or taken in the car park, locker rooms and Clubhouse lobby areas.</p> <p>Mobile phones are allowed on the course but they <b>must</b> be switched into silent or vibrate mode and only be used in an emergency.</p>
<b>Smoking</b>	<p>Whitburn Golf Club has a no smoking policy and smoking is not permitted in any part of the clubhouse. This includes electronic cigarettes.</p> <p>There are designated smoking areas at the south end of the clubhouse and at the main entrance.</p>
<b>Liability</b>	<p>Golf bags and other personal belongings should not be left unattended at any time.</p> <p>Whitburn Golf Club bears no responsibility for the loss of any equipment, clothing or valuables and accepts <b>no liability</b> for any article that is left in the clubhouse, changing rooms or car parks.</p>
<b>Insurance</b>	<p>All players are required to have adequate liability and accident insurance that will cover the player from any liability claims which may arise from an incident that occurs whilst playing golf.</p>
<b>Health &amp; Safety</b>	<p>Whitburn Golf Club has a duty of care under the Health &amp; Safety at Work Act to protect members, guests and visitors when playing golf.</p> <p>Our Risk Assessment Program has identified the following as dangerous hazards:</p> <ul style="list-style-type: none"> <li>• The deep water pond in front of the 12<sup>th</sup> &amp; 16<sup>th</sup> greens. Notices are posted to warn golfers of these hazards.</li> <li>• The crossing of Lizard Lane (from the Clubhouse to the 1<sup>st</sup> tee box and from the 13<sup>th</sup> green to the 14<sup>th</sup> tee box).</li> </ul>



## Catering Arrangements

Catering can be provided in our dining room or in the clubhouse lounge (suitable for larger visiting parties).

<b>Arrangements</b>	<p>Whitburn Golf Club's catering team uses fresh and locally sourced seasonal produce to deliver a full catering service that can be matched your own requirements .</p> <p>Vegetarian or other special dietary requirements can be catered for, please make us aware of these when completing your booking form.</p> <p><b>Please contact our Clubhouse Manager on (0191) 529 2144 – Option 2 to discuss your catering requirements and menu.</b></p> <p>If less than 10 meals are required, then our standard bar meals will be available.</p>
<b>Confirmation</b>	<p>Final catering numbers <b>must be</b> confirmed with the Clubhouse Manager at least five (5) days prior to the visit.</p>
<b>Cancellation</b>	<p>Any ordered food that is not cancelled within 48 hours of the visiting party arrival date <b>will be</b> charged in full on the final account.</p>
<b>Prices</b>	<p>Current catering prices are as displayed on the Whitburn Golf Club website.</p>
<b>Payment</b>	<p>Catering and bar charges <b>must</b> be settled with the Clubhouse Manager before leaving the Clubhouse.</p>

We hope you have an enjoyable day at Whitburn Golf Club

Following your visit, if you would like to comment about any aspect of your experience at Whitburn Golf Club then you can use our online **Feedback Form** which is available at

[www.whitburngolfclub.co.uk/contactform.aspx](http://www.whitburngolfclub.co.uk/contactform.aspx)

## Whitburn Golf Club Society & Visiting Party Packages Summer 2021



### Section 1 – Number of Golfers

Circle the appropriate 'golf only' price depending on the number of golfers and day of the week.

	minimum 16 golfers	17-52 golfers	53 or more golfers
<b>Monday to Friday</b> *Friday last tee 3pm	£20pp	£18pp	£16pp
<b>Sat/Sun (and Bank Holidays)</b>	£25pp	£22pp	£20pp

### Section 2 – Food Requirements

Circle the required option letter and / or numbers.

A	No Food Required	-
B	Tea/Coffee and Bacon Roll	£3.50pp
C	Soup & Sandwiches	£4.00pp
D	1 Course Meal	£6.50pp
E	2 Course Meal	£9.00pp
F	2 Course Carvery with 2 meats	£10.00pp

Extra Food option (Package C/D/E/F only)

1	Tea/Coffee and biscuits on arrival	£1.50pp
2	Tea/Coffee and Bacon Roll on arrival	£3.50pp

### Summary

Total Golfers	Golf per person	Food per person	Total per person	Party Total

Golf Buggy Hire available at £25 per round / £30 for the day

<b>Society Name</b>	
<b>Date &amp; Time of Play</b>	
<b>Organisers Name / Address / Telephone Number / Email</b>	
<b>Any Special Requests</b> Eg Dietary Requests Eg Buggy's required Eg 'old 17 <sup>th</sup> Green Target / Prizes Donated	

**50% deposit is required to confirm the booking which will be deducted from the final fee (non-refundable but transferable). All meals to be confirmed 5 days before play.**