

**ARTICLE I  
PURPOSE**

**SECTION I - PURPOSE**

The purpose of the Democrats of Casa Grande ("DCG") shall be to advance the goals of the Democratic Party (hereinafter referred to as the "Party"); to recruit candidates for public office; and the DCG; to inform and educate the public about political and governmental issues and information; to coordinate with the county and state Democratic Party and other key stakeholders; and to fundraise to support DCG events, materials and operational costs.

The DCG shall engage in such legislative, political, educational, civic, welfare and other activities as will further the interests of the membership of the organization, advance ethical standards in the political system, and promote equal participation in the political process without regard to race, religion, nationality, physical disability, creed, gender, sexual orientation, age, ethnic origin, or economic status.

**SECTION II - LEGAL STATUS**

The DCG is a political action committee registered with the Secretary of State, State of Arizona.

**ARTICLE II  
MEMBERSHIP**

**SECTION I**

Democrats interested in the objectives of the Democrats of Casa Grande and who support Democratic values shall be eligible for membership.

**SECTION II**

Club membership is available at all membership meetings and on the DCG website.

**SECTION III**

Dues will be established by a majority vote of the Board. The membership year shall run for the twelve months from the month in which dues are paid. Membership renewals shall extend the term of membership for an additional twelve months.

## **SECTION IV**

Membership may be revoked if approved by a two-thirds (2/3) vote of the Board of Directors.

Grounds for revoking membership may include, but may not be limited to:

1. Conduct that undermines the Club's mission and reputation.
2. Violation of the Club's bylaws.
3. Serious misconduct such as financial mismanagement, sexual harassment, drug use, fighting or any behavior that puts club members or members of the public at risk.

## **ARTICLE III BOARD**

### **SECTION I - BUSINESS OFFICERS**

The Business Officers (BO) are the Chair, Vice-Chair, Secretary and Treasurer. There must be a Chair and Treasurer to continue the business of the DCG organization.

### **SECTION II - OFFICERS OF THE BOARD**

The Officers of the Board, consisting of the offices of Chair, Vice-Chair, Secretary, Treasurer and Director(s) shall determine policy, provide fiduciary and stewardship responsibility over all contributed funds, appoint a statutory agent, and participate in fundraising activities to reach established goals.

The Board shall determine the appropriate number of Directors. The Board is responsible for establishing committees as needed to achieve the club's mission.

Working committees will elect a chairperson for their committee. The committee chair will serve on the Board to provide continuity between the committee and the Board. Committee chairs will be responsible for scheduling the time and location of their committee meetings and will preside over all committee meetings.

The Board may appoint, from time to time, advisors, facilitators and other needed experts who shall be responsible to the Board for various administrative and business needs of the organization.

Notice of general membership meetings shall be announced to all member of the DCG prior to the meeting, by posting on the DCG website. Notice of special meetings of the Board, together with the agenda, for such meetings, shall be emailed to all members of the Board and interested parties prior to such meeting. Regular meetings of the Board are open to all members of the DCG.

### **SECTION III - BOARD MEMBERSHIP**

The Board manages the affairs of the DCG. All Board members, and applicants, shall be members in good standing.

### **SECTION IV - TERM OF OFFICE**

The Chair and Secretary shall normally be elected in odd-numbered years at the annual general meeting of the DCG, held in January each year. The Vice-Chair and Treasurer shall normally be elected in even-numbered years at the annual general meeting of the DCG. The Director(s) shall be elected in odd numbered years when possible. All Board members shall be elected to a two-year term, and may be reelected to the same office. Officers shall be decided by a two-thirds (2/3) vote of the members of the DCG.

### **SECTION V - BUSINESS QUORUM**

A majority of the Officers shall constitute a Quorum for the transaction of the business and the majority vote of those present is an act of the Board Officers.

### **SECTION VI - OFFICER VACANCY**

In the event the office of Chair becomes vacant, the Vice-Chair will assume the duties of the Chair. Any Board Officer vacancy, may be temporarily filled by a majority vote of all Board members then serving in office at any regular meeting of the Board or at a special meeting of the membership call for that purpose. The membership may replace an Officer with a two-thirds (2/3) majority vote of membership present at a general meeting until the next annual election.

Any Board member may resign by giving written notice to any other Officer. Such resignation shall take effect immediately unless the Board approves a transition period.

Any Board member may be removed with or without cause by the affirmative vote of two-thirds (2/3) vote of the membership to vote at a special meeting of the membership call for that purpose.

### **SECTION VII - OFFICER DUTIES**

The following are primary board roles and responsibilities, however, club business may require additional roles and responsibilities as needed.

**Chair**

- direct the affairs of the club
- serve as the official spokesperson
- preside over all club meetings, the Board and other meetings as the Chair's time permits
- in consultation with the treasurer, prepare and submit an annual budget to the Board for approval
- assign duties to board members not specified in these bylaws
- with the Board, appoint committees
- the Chair shall have the power to establish standing or ad hoc committees
- the Chair shall announce at the November meeting that elections will be held for the appropriate offices in January. Anyone interested in running for an office may announce their candidacy at the December meeting, for a January election.

**Vice Chair**

- perform all duties of the Chair during the absence or inability of the Chair until the Chair returns or, in the event of a vacancy, until a successor is elected
- perform duties assigned by the Chair or these bylaws

**Secretary**

- shall keep records of all club meetings and Board meetings
- provide electronic copies of agendas and minutes to club members
- maintain all information on the website in a timely manner
- with the treasurer, maintain a current and updated list of Board members, active club members and committee appointments
- responsible for email/official communications from the DCG account

**Treasurer**

- serve as the custodian of all club funds
- maintain financial records and file all required financial reports as necessary by appropriate governmental agencies
- pay club expenses in a timely manner
- disburse funds in accordance with the direction of the Board
- provide two monthly reports with updated financial transactions, one to the Board at the monthly meeting and one at the general meeting of the Club
- with the secretary, maintain a current and updated list of active club members
- the treasurer is authorized to sign checks up to \$100. Checks over \$100 will require the signature of the Treasurer and one other officer.

**Board Members at large**

- serve as a voting member of the Board
- may serve as a chair of a committee and provide continuity between a committee and the Board
- support club objectives by providing leadership to committees, special events, protests and other roles as needed by the club

**ARTICLE IV  
MEETINGS, SPECIAL EVENTS AND COMMITTEES**

**SECTION I**

The annual general meeting shall be held in January each year.

**SECTION II**

Elections shall be announced at the November meeting and on the DCG website and shall be held annually during the January general meeting. Officers shall be elected by majority vote of those members present and approved Proxy voting. Notice of the time, place, and a basic agenda of the annual meeting shall be posted on the DCG website following the November meeting. Proxy voting will be accepted via an email to the Secretary for elections, amendments, special votes and endorsements.

Email votes will be accepted no later than midnight on the day before the designated deadline.

**SECTION III**

The Board shall hold meetings quarterly or more often as needed. The Chair may change the date and time of a meeting, providing at least twenty-four (24) hours' notice.

Special meetings may be called by the Chair, or on petition by the majority of the members for the transaction of any special business. The Secretary or Treasurer shall provide any member wishing to circulate such a petition a current membership list.

**SECTION IV**

The Chair shall have the power to establish standing or ad hoc committees.

**ARTICLE V**

**SECTION I**

These by-laws may be amended or repealed in whole or in part at any duly organized meeting of the Board and two-thirds (2/3) of membership votes cast. Proxy email votes will be accepted.

**SECTION II**

Should this organization dissolve, and unless otherwise provided by the Board, the monies and assets will be donated to another Democratic Club or organization with the same or similar purpose.

**ARTICLE VI  
MISCELLANEOUS**

**SECTION I**

No officer shall be held personally liable for any debts of the Democrats of Casa Grande.

**SECTION II**

The Fiscal year of this Club shall be January 1 to December 31 of each Calendar year.

**SECTION III**

The Board is authorized to select such banks or depositories, as it shall deem proper for the funds of the Club.

**SECTION IV**

All written contractual agreements or other documents and instruments written on behalf of the DCG shall be signed by the Chair, or in the Chair's absence, the Vice Chair or Chair's designee after Board approval.

**ARTICLE VII  
ENDORSEMENTS**

**SECTION I**

The DCG may endorse any nominee or candidate for public office who is a registered Democrat or aligned with Democrat values. The DCG may endorse or support any position on an issue, provided such an endorsement falls within the function and purposes of the organization and its members.

**SECTION II**

Endorsements shall require a two-thirds (2/3) vote of members in attendance at a regular meeting after due notice has been given to the entire membership of the DCG. Such notice shall be given no less than 5 days prior to the meeting. A two-thirds (2/3) vote at a meeting at which an endorsement is considered may override the requirement for notice.

\*Board approved August 10, 2025