

MINUTES

The monthly business meeting of the Nashua Airport Authority (NAA) was held at NAA Terminal Building, 79 Perimeter Road – Room 137, Nashua, NH 03063 on Wednesday, May 21, 2025.

Chairman Woods called the meeting to order at 6:00pm.

ROLL CALL

Present: Chairman Woods
Treasurer Heath
Director Duquette
Secretary Holland (remote)

Absent: Vice Chairman Law

Chairman Woods called for a moment of silence for airport icon Rob Holland, who recently tragically lost his life in a airplane crash. Rob is a beloved member of this airport community and will be dearly missed.

PUBLIC INPUT

None

MINUTES

MOTION BY Director Duquette to approve and accept the public minutes of March 19, 2025.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Director Duquette – yes
Secretary Holland - yes

MOTION CARRIED

TREASURERS REPORT – March 2025 and April 2025

Treasurer Heath reported on the financials for March 2025 and April 2025. Our cash position has increased due to reimbursements we have received from previous project expenses. We are going to move “non-critical” cash to increase our investment in our Certificate of Deposit. Our profit/loss year to date is better than budgeted due to several reasons. Our tie-down income is higher than anticipated as well as our interest on income. Our payroll expense is a little behind but will catch up in the next couple of months. Building and grounds maintenance expense is also lower than expected. We have been accruing interest on some past due accounts and we may have to right this off as bad debt. We are going to be talking about the fiscal year 2026 budget in the upcoming months.

MOTION BY Director Duquette to approve the March / April 2025 financial statements subject to audit.

SECONDED BY Chairman Woods

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Director Duquette – yes
Secretary Holland - yes

MOTION CARRIED

COMMUNICATIONS

The following communications have been received by the Airport Authority and placed on file.

NAA 25-001 – 04/17/2025 – Ward 2 Residents – Noise Concerns, Mitigation Suggestions

NAA 25-002 – 05/14/2025 – Infinity Aviation – Transfer of Leases

NAA 25-003 – 05/14/2025 – Nashua Jet Aviation – Transfer of Leases

REPORTS

TOWER REPORT

Chairman Woods reported for the month of March 2025 the traffic count was 4,135 operations which is up 719 (21%) operations from February 2025 and down 188 (-4%) operations versus March 2024. For the month of April 2025 the traffic count was 4,131 operations which is down 4 (0%) operations from March 2025 and down 2,517 (-38%) operations versus April 2024. Year to date we are down 23%.

AIRPORT MANAGER'S REPORT

Recent events

- Pilot / Controller Forum was a great success with over 80 attendees! We will be hosting another one later this year.
- Young Eagles event was a great success! Thank you to Erik Weizmann and all of the volunteers for making this event possible. We hosted over 30 rides!

Upcoming events at Nashua Airport

- June 28, 2025 - Celebration of Life Ceremony for Rob Holland
- June 14, 2025 – 10:00 a.m. to 2:00 p.m. – NH Aviation Museum Fly In/BBQ
- September 20, 2025 – Wheels & Wings Event

Other items of interest

We recently lost one of our own. On April 24th, Rob Holland was killed in an airplane crash at Langley AFB. Rob graduated from Daniel Webster College and learned how to fly at Nashua. He had been a tenant of Nashua Airport and part of our "community" ever since. Rob had achieved what no other pilot ever had or most likely ever will. Among his accomplishments:

- Thirteen-time, consecutive, U.S. National Aerobatic champion
- Six-time, world 4-minute freestyle champion
- Fourteen-time, U.S. 4-minute freestyle champion
- 2015 World Air Games freestyle gold medalist
- 2012 Art Scholl Award for Showmanship recipient
- 2008 World Advanced Aerobatic champion
- Ten-time U.S. Aerobatic Team member
- 37 medals in international competition (14 gold)

As quoted in his Instagram account, "Rob was one of the most respected and inspiring aerobatic pilots in aviation history. Even with an absolutely impressive list of accomplishments, both in classical competition aerobatics and within the air show world, Rob was the most humble person with a singular goal to simply be better than he was yesterday."

He will be missed and remembered forever. Rest in peace my friend.

AIRPORT ENGINEER'S REPORT

Matt Caron and Mark Ottariano discussed on behalf of the airport's engineering consultant, Gale Associates, Inc.

REHABILITATE TAXIWAY 'A' AND ASSOCIATED TAXIWAYS (Construct Only)

This Project is for the construction phases necessary to rehabilitate Taxiway 'A', install new taxiway edge lighting (MITLs), and to address the grading issues at the intersection of Taxiway 'A' and Taxiway 'D'.

Project Status:

- NHDOT has approved the supplemental agreement.
- Continental Paving is planning on being on-site the week of May 19, 2025 to start on the punch list items.

Recommended Actions:

- None at this time.

RELOCATE AWOS/SAWS

This project is for the design, bidding, and construction phase services associated with relocating the existing AWOS/SAWS at the Airport. The weather equipment will be moved to a location between Taxiway 'A' on the 14 end, and Taxiway 'D' as depicted on the ALP. It is anticipated that this project will be funded using BIL funds.

Project Status:

- The Grant Agreement was approved by the G&C on May 7, 2025.
- Gale has been coordinating with the FAA regarding the shutdown of NAVAIDs and Runway 14-32 during construction. The FAA has requested that Gale submit an "Airport Sponsor Strategic Event Submission Form" prior to the start of construction. The FAA requests forty-five (45) days to review the form and plan the NAVAID shutdown. As a result, the earliest construction could start would be in July 2025.
- Gale has been coordinating with Cullen Electrical Contractors and will provide a firm construction date as soon as possible. The Airport received the Grant Agreement. Gale will begin to coordinate with the Contractor on when the work can be started.

Recommended Actions:

- None at this time.

LAND ACQUISITION

This project is for the acquisition of one privately owned parcel.

Project Status:

- The parcel was acquired on 9/26/2023.
- A revised grant agreement was executed by the Airport and hand-delivered to NHDOT on February 5, 2025.
- Closeout package was prepared on 4/9/2025.
- This reimbursement has been received by Nashua Airport Authority and will be removed from this report going forward.

Recommended Actions:

- None this month.

TOWER SITING STUDY

This project will evaluate up to three (3) possible locations for a new Air Traffic Control Tower and make a final recommendation on the preferred location.

Project Status:

- A draft Tower Siting Study has been prepared and sent to the FAA for preliminary review and comment on February 7, 2025. Comments were received on February 21, 2025 and have been addressed.
- A draft final Tower Siting Study was submitted to the FAA for review by all siting participants on 3/14/2025. All comments are due by March 31, 2025.
- The Final Tower Siting Study was signed by FAA on or around 4/11/2025. This project will now be closed out.

Recommended Actions:

- Execute closeout package and submit to NHDOT once received.

RUNWAY CENTERLINE CRACK SEALING AND RSA REPAIRS

This project will address the Centerline Crack in Runway 14-32, and will repair the Runway 32 RSA, which has experienced significant erosion due to jet blast.

Project Status:

- A Grant Application was submitted to NHDOT for this project on February 13, 2024.
- During a meeting with JJ Cunningham, LLC, they recommended that the crack sealing work be conducted in June.
- Based on information received from NHDOT, we thought this project was waiting on funding from the FAA. Turns out the grant, which was submitted on February 12, 2025 to NHDOT was never submitted to FAA for review.
- Per NHDOT, the grant application is to be submitted to the FAA by the end of the week (week ending 5/16/2025).
- Once a grant award is issued by the FAA, this project still needs to go through the G&C process before it is fully approved. We will provide an update on the timing once we know more.

Recommended Actions:

- None at this time.

COMMITTEES

None

OLD BUSINESS

Infinity Aviation Hangar Development – Mr. Greg Lison requested to discuss his update in “New Business”. Request was granted by Chairman Woods

NEW BUSINESS

Airport Planning and Engineering Services Selection

Matt Caron of Gale Associates briefly discussed the Airport Planning and Engineering Services Selection process. Nashua Airport Authority advertised an RFQ in the Nashua Telegraph.

MOTION BY Director Duquette to select Gale Associates as the most qualified applicant for providing Airport Planning and Engineering Services.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Director Duquette – yes
Secretary Holland - yes

MOTION CARRIED

Repaving Perimeter Road – Secretary Holland

Secretary Holland has written a letter along with photographs to the Board of Alderman and the Director of the Nashua Department of Public Works (DPW) regarding the condition of Perimeter Road. She has asked the Nashua Airport Authority Board Members to make suggestions/edits and endorse this letter before sending it along to the Board of Alderman. Tyler Gouveia, Ward 1 Alderman, was present at this time and has offered his assistance in the re-paving Perimeter Road.

Infinity Aviation, LLC – Transfer of Leases and Agreements

Greg Lison, Infinity Aviation, LLC addressed the board regarding the transfer of leases and agreements. For the past two years, Greg has been working to make improvements and growth to the airport. He has been working with Steve Levesque, who is an expert in FBO development. About six (6) months ago, Greg, Shane McLaughlin (NJA), and Steve Levesque engaged in a letter of understanding to bifurcate Infinity businesses and separate the maintenance business from the fueling business. They will create a new business to include NJA's properties.

Nashua Jet Aviation – Transfer of Leases

Shane McLaughlin, Nashua Jet Aviation, addressed the board regarding the transfer of leases. His family is grateful and honored to have been able to serve the Nashua Airport over the last 4 decades. It's time for him and his three partners to look out for their futures. He's confident with Greg's and Steve's leadership, that they will bring Nashua Airport into the future. He would like to urge the authority to grant the transfer of leases.

Steve Levesque, Global Aviation Infrastructure, introduced himself to the Nashua Airport Board of Directors. He discussed his background in aviation operations and development. A new company has been formed for line service and hangar development with NJA and Infinity Aviation. Greg Lison will be staying and consulting for this new company. There will be continuity with the employees and operations as well.

MOTION BY Director Duquette to authorize Perimeter Road Holdings LLC to transfer land lease E1507 (119 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize Terminal B Investments LLC to transfer land lease Map E/LOT 60, Lease Lot E-TBD (Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize Infinity Aviation Group LLC to transfer two (2) Operating Rights Agreements to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize 9 Perimeter, LLC to transfer land lease E1490 (9 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize Nashua Jet Aviation, LLC to transfer land leases E1465 (83 Perimeter Road), E1452 (87 Perimeter Road), E1504 (113 Perimeter Road), and E1505 (115 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize 89 Associates, LLC to transfer land leases E1453 (81 Perimeter Road) and E1453 (89 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize 1450 Associates, LLC to transfer land leases E1450 (91 Perimeter Road), E1448 (95 Perimeter Road), and E1455 (97 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

MOTION BY Director Duquette to authorize 123-125 Associates, LLC to transfer land leases E2139 (123 Perimeter Road) and E2140 (125 Perimeter Road) to LY Infinity Nashua Property, LLC under the existing terms and conditions and to authorize the Chairman and Airport Manager to sign necessary related documents.

SECONDED BY Treasurer Heath

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

UPCOMING EVENTS

06/14/2025 – Aviation Museum of NH Fly-In BBQ
06/28/2025 – Celebration of Life for Rob Holland
09/20/2025 – Wheels & Wings Event

PUBLIC INPUT

None

DIRECTORS' COMMENTS

Chairman Woods – Shane, we will miss you and don't be a stranger. We hope to see you around here. It's going to look a little different, but I am excited for the future of the airport.

Treasurer Heath – A lot has happened over the last couple of weeks. We had the tragic loss of a very key member of this airport and now we have what I call a rebirth. A new beginning. We've lost somebody, but now we have gained the formation of a new business from three entities and I am very excited. It's a great progression of the airport.

Director Duquette – Second and third all comments as usual. I learned to fly here back in the day during GFW/Keyson days. You hit the magic mix, and I am really happy for everybody.

Secretary Holland – Thank you everybody for the public remembrance and recognition of Rob. He was a personal person to many of us. Thank you Chairman Woods for the moment of silence. We have great hope for the airport with the upcoming growth and improvement at the airport. We look forward to doing business with Steve Levesque and hope to see you at future meetings.

MOTION BY Chairman Woods to adjourn the public session to non-public session pursuant to RSA 91-A:3, (II)(a) The dismissal, promotion, or compensation of any public employee.

SECONDED BY Director Duquette

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

Chairman Woods to enter non-public session at 7:16pm.

ROLL CALL

Present: Chairman Woods
Treasurer Heath
Secretary Holland (remote)
Director Duquette

Absent: Vice Chairman Law

MOTION BY Chairman Woods to leave non-public session, seal the minutes and return to public session.

SECONDED BY Director Duquette

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

Chairman Woods call the public session to order at 8:04pm.

ROLL CALL

Present: Chairman Woods
Treasurer Heath
Secretary Holland (remote)
Director Duquette

Absent: Vice Chairman Law

ADJOURNMENT

MOTION BY Director Duquette to adjourn the public session.

SECONDED BY Chairman Woods

ROLL CALL VOTE Chairman Woods – yes
Treasurer Heath – yes
Secretary Holland - yes
Director Duquette – yes

MOTION CARRIED

The next meeting is scheduled for June 18, 2025

SEE ATTACHMENT FOR ATTENDEES LIST


Secretary Jessica Holland