# **Privacy Policy**

Background Check Advisory Ltd registered office is at 1-7 Grafton Mews, W1T 5H, London, company number 15023616. Background Check Advisory provides background check advisory and consulting services.

We care about privacy and data protection. We are committed to carefully assess your interest, fundamental rights and reasonable expectations with regards to our processing of your data. We also aim at transparency, we want you to know what data we collect about you and how it is used and shared. Please be aware that, whilst we make our best efforts to keep your personal information safe, no website can be completely secure.

This relates to our use of any personal information regarding you we collect and process via our website or any other personal information you provide us in person, via email, telephone, text message, or other means.

In this Privacy and Cookie Policy, the terms processing, personal data, data controller, data processor, data subject shall have the same meaning as set out in the Data Protection Act 2018 ("DPA") as amended, extended or re-enacted from time to time and including all subordinate legislation made from time to time under the DPA or as defined by the UK GDPR and/or any corresponding or equivalent national laws or regulations once in force and applicable ("Applicable Data Protection Laws").

To learn more about your rights to privacy and data protection, we recommend you visiting the Information Commissioner' Office ("ICO") website at <a href="https://ico.org.uk/">https://ico.org.uk/</a> If you have any query regarding our use of your data please contact us at <a href="https://anton@backgroundcheckadvisory.com">anton@backgroundcheckadvisory.com</a>

# Types of data we collect

We collect Personal Data about you, including but not limited to your first name, family name, email address, business or home address, telephone number, and password, when you register in the registration section of our site or otherwise, or place an order for use of our Services. We log your visits and your usage data when you visit our Site. In particular, we use internet protocol ("IP") addresses, cookies and similar technologies (e.g., web beacons, pixels, ad tags and device identifiers) to identify you or your device. Please read our Cookies Policy below at paragraph 6 to learn more about how we use cookies and similar tracking technologies and how to opt out.

We receive data from your devices and networks, including location data. When you visit or leave our Site, we receive the URL of both the site you came from and the one you go to next. We also get information about your IP address, proxy server, operating system, web browser and add-ons, device identifier and features, and/or ISP or your mobile carrier. If you use our Site from a mobile device, that device will send us data about your location. Most devices allow you to prevent location data from being sent to us and we respect your settings.

#### Lawful basis and legitimate interests.

Our Lawful basis for using your personal information is that it is necessary for our legitimate interest of providing you with background check advisory and consulting services.

#### Who we share information with

We do not share your data with any third parties, but If required by law, we may be obliged to share your personal data with enforcement agencies.

### How long do we hold people's information?

We will only keep your personal information for as long as necessary to provide you with our services. However, we may need to keep some of your personal data even after you have stopped using our services, if we are legally required to do so, or if we need to keep it to

resolve disputes, prevent fraud, or enforce our agreements. This will be conducted in compliance with the Data Protection Act 2018 and any other applicable data protection laws.

## Your information rights

You have certain rights within limitations in relation to the information we hold about you.

You have the right to request:

- A copy of your personal information
- Your personal information be deleted

If you are dissatisfied with how your personal data has been handled, please contact us at <a href="mailto:anton@backgroundcheckadvisory.com">anton@backgroundcheckadvisory.com</a>

## Cookies

Background Check Advisory uses cookies to improve our website and deliver a better, more personalized service. Cookies are small pieces of information that a website sends to your computer or device that enable Background Check Advisory to recognize you when you visit. Cookies collect statistical data about your browsing actions and patterns, but they do not identify you as an individual. You can switch off cookies by setting your browser preferences. However, turning cookies off may result in a loss of functionality when using our website.

# **Policy review**

All our policies are regularly reviewed and may be subject to change. The latest version of our policies will be available on our website.

This policy was last reviewed in November 2023.