

IN HINES SIGHT TRAVEL

Ultimate Travel Planning Checklist

3–6 Months Before Travel

- Check passport validity (must be valid for 6+ months after return date)
- Research visa requirements and apply if needed
- Book international or domestic flights
- Reserve accommodations if traveling during high season
- Plan time off from work or school

1–2 Months Before Travel

- Book excursions, activities, and tours
- Schedule doctor appointments for travel vaccines or prescriptions
- Purchase travel insurance
- Confirm travel documents and booking confirmations
- Check baggage allowance and airline restrictions

2 Weeks Before Travel

- Begin packing checklist
- Notify bank of travel plans
- Print copies of itinerary and confirmations
- Arrange airport transportation
- Make a list of emergency contacts

1 Week Before Travel

- Check weather forecast and finalize packing
- Set up international phone/data plan
- Download travel apps (airline, hotel, maps, translation)
- Secure home: hold mail, set alarms, pet care, etc.
- Prepare currency or prepaid travel card

Day Before Travel

- Check in for flight and download boarding passes
- Charge all devices and pack chargers
- Pack snacks, travel pillow, entertainment
- Reconfirm airport transportation and timing
- Get a good night's sleep!

