

Justin Knight

Legal Docs
Drive Redding Ca,
96003

Precision
664 Springer

RE: Character Reference Letters For

Dear

Thank you for agreeing to provide a letter about our client's character. Character letters are often difficult to draft. Each person has a different style of expressing their thoughts; we hope your letter expresses yours and is identifiable as coming from you personally by containing your name and signature. What follows is a list of topics and items effective character letter typically contain:

- Your name and address;
- How long you have lived in the community;
- What you do and/or have done for a living;
- The capacity in which you have known the defendant _____.
- How long you have known the defendant_____.
- What you believe to be true about the character of the defendant (be as detailed in your description as you can);
- Specific instances which you believe demonstrate the defendant's good character and honesty;
- Statement whether you are aware of the allegations against the defendant (you do not need to include what you believe occurred) and whether you believe them to be consistent or inconsistent with your opinion of the defendant's character.

Your letter should not be sent directly to any judge. Please send it to our office as soon as possible and we will submit the letter to the appropriate parties.

If you have any questions, do not hesitate to contact our office at the number below. Thank you in advance for your assistance.

Sincerely,

Justin Knight

Precision Legal Docs

Phone: (530) 999-3033

Email: Jknight.Lawdocs@gmail.com