



EMPLOYMENT APPLICATION

RightStaff is an equal opportunity Employer. We provide employment opportunities to all qualified candidates without regard to age, sex, religion, race, color, national origin, disability or status as a Veteran. Qualified candidates for employment are those that meet the requirements specified and can perform the essential functions of the job for which application is made.

Today's Date _____ Date Available to Start Work _____

Social Security Number _____ E-Mail Address _____

First Name _____ NICKNAME _____ M.I. _____ Last Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Cell Phone _____ Alternate Phone/Pager _____

In case of emergency contact _____ Phone _____

Employment preferences Temp Only Temp to hire Direct Hire

Shift preferences 1st 2nd 3rd

Training or Experience (check all that apply)

- Aerospace Airframe license Avionics Powerplant license Mechanic CNC Machinist
 Manual Machinist Assembly Shipping/Rec Warehouse HVAC Welding

Smoking preferences Flexible Non-smoking ONLY Smoking

How did you hear about RightStaff? _____ Minimum Hourly Wage _____

Have you ever worked for another staffing service before? Yes No **RESUME** Yes No

Staffing Service Name / City	Employment Dates	Companies you were placed

Are you 18 years of age or older? Yes No

Have you ever been charged with any criminal offense *other than minor traffic violations*? Yes No

If Yes, please explain fully _____

Note: Answering "Yes" to the above question does not constitute an automatic employment disqualification.

EDUCATIONAL BACKGROUND

	High School	College	Grad. School	Vo-Tech
Name of school				
City/State				
Major				
Highest Grade Completed				
Circle all that apply	Diploma GED	Diploma	Diploma	Certificate

List additional classes or training: _____

For Office Use				
TYPING _____	10-KEY _____	DE AN _____	DE N _____	FILING _____
07	10	13	WORD _____	EXCEL _____
MATH _____	MAINTENANCE _____	OTHER _____	PP _____	

EMPLOYMENT APPLICATION
WORK HISTORY

<u>Dates Employed:</u>	Company Name _____
From: _____	Address _____
To: _____	Hourly rate/Start _____ Hourly rate/End _____ Position _____
	Supervisor _____ Reason for leaving _____
	Duties _____
<u>Dates Employed:</u>	Company Name _____
From: _____	Address _____
To: _____	Hourly rate/Start _____ Hourly rate/End _____ Position _____
	Supervisor _____ Reason for Leaving _____
	Duties _____
<u>Dates Employed:</u>	Company Name _____
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From: _____	Address _____
To: _____	Hourly rate/Start _____ Hourly rate/End _____ Position _____
	Supervisor _____ Reason for leaving _____
	Duties _____

Are you currently working? _____ May we contact current employer? _____

Please explain any gaps in employment history.

EMPLOYEE ACKNOWLEDGMENT

I state that all information provided is accurate and may be verified by you. I agree that I may be discharged if RightStaff at any time learns of falsification or material omission in the information provided on this application form and related documents. RightStaff may contact my former employer in connection with consideration of my employment with them. All references are hereby authorized to release all information which they may have relevant to my employment with them. I agree to release said persons, institutions, its affiliates, and RightStaff from any liability that might be claimed because of information provided by such references. I agree that have read and understand RightStaff's policies, rules, procedures, and all other guidelines pertaining to my employment. I agree that I will abide by the policies, rules procedures and guidelines and I understand that RightStaff reserves the right to add, change, and/or delete any policies, procedures, work rules and/or guidelines at any time. I understand that employment with RightStaff is at-will and the employment relationship may be terminated at any time by either party, with or without cause, for any reason not expressly prohibited by law.

Applicant Signature _____ Date: _____

Thank you for showing an interest in pursuing a career with RightStaff!

For Office Use Only

Comments: Paper SD Any shift
