

East Dundee and Countryside Fire Protection District

Fire Safety Guideline

401 Dundee Ave.
East Dundee IL 60118



www.edfire.com
Fireprevention@edfire.com

Access and Premises

- The building address should be visible from the street.
- Exterior access should be clear.
- Fire department connections should be visible and accessible.
- The Knox box should be accessible and have proper keys for the complete building.
- Fire hydrants should be visible and accessible.

Means of Egress

- All exit doors should be visible, accessible, and fully functional.
- All exit doors should readily open from the inside without using a key or special knowledge or effort.
- All required fire doors must be self-closing and latch in the closed position.

Electrical

- Cover plates should be installed on all electrical receptacles.
- All circuits should be properly labeled on all panels.
- The fire Alarm circuit is locked out.
- There should be 36 inches of clear access before all electric panels.
- Extension cords should not be used except for temporary power.
- All extension cords should be heavy-duty, in good condition, and used for small appliances only.
- All extension cords should be grounded.

Egress Lighting

- All means of egress should be properly illuminated when the building is occupied.
- All emergency lighting units should be operable and properly located to illuminate all portions of the means of egress (push the test button to check).
- All exit signs should be properly illuminated, and battery backup should operate (if required- push the button to check).

Occupant Load Signs

- All occupant load signs should be posted and visible.

Fire Extinguishers

- All extinguishers should have a tag proving an approved agency has inspected them within the past 12 months.
- Generally, fire extinguishers should be installed within 75 feet of all areas of the building.
- All extinguishers should be visible and readily accessible.
- All extinguishers should meet the minimum required rating or should be installed.

This is not a valid inspection form.

