

East Dundee and Countryside Fire Protection District

Demolition Permit Application

Marc Quattrocchi, Fire Marshal
MQuattrocchi@edfire.com
847-602-6050



401 Dundee Ave, East Dundee, IL 60118
Fireprevention@edfire.com
847-426-7521x410 www.edfire.com

Project Information

Date of Application:	Requested Permit Start Date:
Project/Business Name:	
Permit Address:	
Will the following life safety systems require removal during demolition? (if so than a separate submittal to the Fire Marshal by a licensed system contractor is required)	
Fire Alarm <input type="checkbox"/> Yes <input type="checkbox"/> No	Sprinkler System <input type="checkbox"/> Yes <input type="checkbox"/> No

Applicant Information

Applicant Name:	Applicant Cell:
Applicant Email:	
Applicant Mailing Address:	

Contractor Information

Contractor Business Name:	
Contractor Name:	Contractor Phone:
Contractor Address:	
Primary Contact Name:	Primary Contact Phone:

Demolition Permit Submittal Checklist

- ☐ Completed Permit Application
- ☐ Written Site Safety Plan
- ☐ Drawn to Scale Site Plan
- ☐ East Dundee Fire District Action Plan (EAP)
- ☐ All documentation required as outlined in the application

APPLICANT CERTIFICATION:

I hereby certify that the information provided is correct, and I agree to comply with the 2021 International Fire Code (IFC) and the East Dundee Fire District requirements.

Signature: _____

Date: _____

Required Documentation Due at the time of application

The owner or owner's authorized agent shall be responsible for developing, implementing, and maintaining an approved, **written site safety plan** establishing a fire prevention program at the project site applicable throughout all phases of the construction, repair, alteration, or demolition work. The plan shall be submitted to and approved by the Fire Marshal before a demolition permit is issued; notification to the Fire Marshal is to be made if any changes are made to the plan, the duties of staff, and staff training requirements.

Components of a Site Safety Plan:

1. Name and contact information of the site safety director.
2. Documentation of the site safety training director and fire watch personnel.
3. Procedures for reporting emergencies.
4. Site Plan
 - a. Fire department vehicle access routes.
 - b. The location of fire protection equipment includes portable fire extinguishers, standpipes, fire department connections, and fire hydrants.
 - c. Smoking and cooking policies, designated areas to be used where approved, and signage locations in accordance with the 2021 International Fire Code.
 - i. **Smoking-** 3305.1 Smoking shall be prohibited except in approved areas. Signs shall be posted in accordance with Section 310. In approved areas where smoking is permitted, approved ashtrays shall be provided in accordance with Section 310.
 - ii. **Cooking-** 3305.8 Cooking shall be prohibited except in approved designated cooking areas separated from combustible materials by a minimum of 10 feet (3048 mm). Signs with a minimum letter height of 3 inches (76 mm) and a minimum brush stroke of 1/2 inch (13 mm) shall be posted in conspicuous locations in designated cooking areas and state:

DESIGNATED COOKING AREA

COOKING OUTSIDE OF A DESIGNATED COOKING AREA IS PROHIBITED
 - d. Location and safety considerations for temporary heating equipment.
5. Hot work permit plan.
6. Plans for the control of combustible waste material.
7. Locations and methods for storing and using flammable and combustible liquids and other hazardous materials.
8. Provisions for site security.
9. Changes that affect this plan.
10. Other site-specific information required by the fire code official.

Definitions

Site Safety Director- The owner shall designate a person to be the site safety director. The site safety director shall ensure compliance with the site safety plan.

Site Safety Plan- A plan developed to establish a fire prevention program at a construction site.

Daily Fire Safety Inspection- The site safety director shall be responsible for completing a daily fire safety inspection at the project site. Each day, all buildings and outdoor areas shall be inspected to ensure compliance with the inspection list in this permit. The results of each inspection shall be documented and maintained on-site until a certificate of occupancy has been issued. Upon request, documentation shall be immediately available on-site for presentation to the Fire Marshal.

Violations- Failure to properly conduct, document, and maintain documentation required by this section shall constitute an unlawful act in accordance with Section 112.1 of the 2021 International Fire Code & the East Dundee Fire District local ordinance 2024-O-01. It shall result in the issuance of a notice of violation to the site safety director. Upon the severity or the third offense, the fire code official is authorized to issue a stop work order in accordance with Section 113, and work shall only resume once satisfactory assurances of future compliance have been presented to and approved by the Fire Marshal.

Fire Code References

- 2021 International Fire Code
 - Chapter 33 Fire Safety during construction and demolition
- 2024-O-01 East Dundee Fire District Local Ordinance

Violations

SECTION 112 VIOLATIONS

112.4 Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of **an ordinance violation punishable by a fine of not less than Fifty (\$50.00) Dollars nor more than one Thousand (\$1000.00) Dollars per violation, plus all legal fees and all cost caused by enforcement. Such fees and costs shall include but are not limited to, staff costs of inspections or re-inspections, legal fees, and staff costs of enforcement.** Each day a violation continues after due notice has been served shall be deemed a separate offense.