



# East Dundee & Countryside Fire Protection District Demolition Permit Application

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## Applicant Information

Applicant Name:	Applicant Cell:
Applicant Email:	
Applicant Mailing Address:	

## Project Information

Date of Application:	Requested Permit Start Date:
Project/Business Name:	
Permit Address:	
<b>Will the following life safety systems require removal during demolition?</b> <i>(if so than a separate submittal to the Fire Marshal by a licensed system contractor is required)</i>	
Fire Alarm <input type="checkbox"/> Yes <input type="checkbox"/> No	Sprinkler System <input type="checkbox"/> Yes <input type="checkbox"/> No

## Contractor Information

Contractor Business Name:	
Contractor Name:	Contractor Phone:
Contractor Address:	
Primary Contact Name:	Primary Contact Phone:

## Demolition Permit Submittal Checklist

- Completed Permit Application
- Written Site Safety Plan
- Drawn to Scale Site Plan
- East Dundee Fire District Action Plan (EAP)
- All documentation required as outlined in the application

## Required Documentation Due When Applying

The owner or the owner's authorized agent shall be responsible for developing, implementing, and maintaining an approved, **written site safety plan** that establishes a fire prevention program at the project site applicable throughout all phases of construction, repair, alteration, or demolition work. The plan must be submitted to and approved by the Fire Marshal before a demolition permit is issued; notification to the Fire Marshal is required if there are any changes to the plan, staff duties, or staff training requirements.

### Components of a Site Safety Plan:

1. Name and contact information of the site safety director.
2. Documentation of the site safety training director and fire watch personnel.
3. Procedures for reporting emergencies.
4. Site Plan
  - a. Fire department vehicle access routes.
  - b. The location of fire protection equipment includes portable fire extinguishers, standpipes, fire department connections, and fire hydrants.
  - c. Smoking and cooking policies, designated areas to be used where approved, and signage locations in accordance with the 2021 International Fire Code.
    - i. **Smoking-** 3305.1 Smoking shall be prohibited except in approved areas. Signs shall be posted in accordance with Section 310. In approved areas where smoking is permitted, approved ashtrays shall be provided in accordance with Section 310.
    - ii. **Cooking-** 3305.8 Cooking shall be prohibited except in approved designated cooking areas separated from combustible materials by a minimum of 10 feet (3048 mm). Signs with a minimum letter height of 3 inches (76 mm) and a minimum brush stroke of 1/2 inch (13 mm) shall be posted in conspicuous locations in designated cooking areas and state:  
DESIGNATED COOKING AREA  
COOKING OUTSIDE OF A DESIGNATED COOKING AREA IS PROHIBITED
  - d. Location and safety considerations for temporary heating equipment.
5. Hot work permit plan.
6. Plans for the control of combustible waste material.
7. Locations and methods for storing and using flammable and combustible liquids and other hazardous materials.
8. Provisions for site security.
9. Changes that affect this plan.
10. Other site-specific information required by the fire code official.

## Certification & Signature

Applicant Name (print):	Date:
Applicant Signature:	Date:
Owner Authorization (if different):	Date: