

East Dundee and Countryside Fire Protection District

Freedom of Information Act (FOIA) Request Form

401 Dundee Ave.
East Dundee IL 60118



www.edfire.com
Fireprevention@edfire.com

Requestor Name: _____

Company Name (if applicable): _____

Current Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Dear East Dundee Fire District FOIA Officer,

I hereby request the right to:

☐ Inspect the record(s) ☐ Receive Paper Copies of record(s) ☐ Obtain Electronic Copies of record(s)

(If you are submitting to receive paper copies or electronic copies on a disk, drive, diskette, tape, or other medium, East Dundee Fire District Fees may apply)

For Location (if applicable)

Address: _____

City: _____ State: _____ Zip Code: _____

Property Index Number (PIN): _____

Detailed description of record(s) requested:

(Please provide a detailed description of the requested record(s), including the title or subject of the document, date of issue, the person or office that issued the document, and the person or office receiving the document. Feel free to attach additional pages if necessary.)

Will the records disclosed in the request be used for commercial purposes?

☐ Yes ☐ No

(Per ILCS 140/3.1(c), It is a violation of this Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose if requested to do so by the public body. (Source: P.A. 96-542, eff. 1-1-10.)

Are you requesting a fee waiver?

☐ Yes ☐ No

(Per ILCS 5 140/6), If you are requesting that the public body waive any fees for copying documents, you must attach a statement of the purpose of the request and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public.

Signature of Requestor _____ Date _____