



Drop-In & Outreach Worker

Job Description

| | |
|---------------------|---|
| TITLE | Drop-In & Outreach Worker |
| LOCATIONS | Partner agency locations within Coventry |
| Pay Rate | Up to £ 21310 Full Time Equivalent - £10868 per annum |
| Hours | 19 hours per week, including some evenings, flexibility over days/hours worked |
| Reporting to | Service Manager |
| DBS | An enhanced Disclosure & Barring Service check will be required for this role |
| Job Purpose | * To assist the Service Manager and Outreach and Engagement Worker in the delivery of the Coventry City Council 'On Street Sex Worker Social Support Service' contract, in particular providing social support during outreach and drop-in services |
| Service Aims | <ul style="list-style-type: none"> - To provide support to persons involved in the sex work industry at easily accessible locations within Coventry - To safeguard all clients with whom the service engages from the risks associated with sex work, sexual exploitation & modern slavery - To identify risks and any safeguarding concerns at the earliest opportunity in order reduce the impact on both the lives of our clients, their families and the local communities in which our clients live and work - To recognise, implement and prioritise crisis led interventions where and when required in order to safeguard our clients from immediate harm - To provide high quality, confidential and non-judgemental advocacy and support services to our clients - To increase the conversion rate of clients engaging on an ad-hoc basis to those accessing 1:1 targeted case management - Create bespoke client led support plans for short, medium and long term interventions - To empower and enable our clients to achieve positive outcomes in their lives and promote the benefits of exiting the sex industry where applicable - Increase the number of clients accessing specific support around housing, substance misuse, health (physical, mental & sexual), financial support (including benefits, accessing debt advice & budgeting), and unemployment - To reduce the stigma and marginalisation experienced by sex workers |

| | |
|-----------------------|--|
| Key Activities | <ul style="list-style-type: none"> * To co-ordinate delivery of all Turnaround's drop-in and outreach services * To develop, plan and deliver (working within a budget) activities and programmes within drop-ins * To promote all of Turnaround's services to both clients and partner agencies, including developing the companies social media footprint * To share information and concerns with the Service Manager and/or Outreach and Engagement Worker in order that the appropriate action (including safeguarding) can be taken within necessary timescales * Develop and maintain supportive and effective relationships with clients and increase the increase percentage accessing 1:1 targeted support within a drop-in environment only * To record specific information as and when directed to do so (e.g National Ugly Mugs) and collect data as required * Provide weekly reports on engagement, 1:1 case management and interventions * Update client case notes as soon as practicable * To ensure clients voices are heard within both Turnaround and by partner agencies * To work with the Service Manager to recruit and support volunteers working with Turnaround * To ensure a positive and upbeat demeanour at all times, whilst being aware of own responsibility of importance of stress management and self care * Undertake any training and professional development as and when required to ensure effective work in supporting sex workers, victims of sexual exploitation & modern slavery * Undertake any other reasonable duties, commensurate with the job title, as determined by the Service Manager |
|-----------------------|--|

Person Specification

Skills and Experience

| | |
|-----------|--|
| Essential | <ul style="list-style-type: none"> * Experience working with vulnerable persons, and the ability to recognise the issues that affect them and knowledge of the ways to guide, encourage and support them appropriately. * Ability to communicate effectively with stakeholders at all levels, with particular emphasis on Turnaround's clients * Knowledge of drug and alcohol related issues * Ability to dynamically risk assess situations and communicate concerns to colleagues within appropriate timescales, work on own initiative and to deadlines * Knowledge and experience of using social media to promote services within an organisation * Experience of safeguarding vulnerable adults, and taking appropriate actions when a safeguarding concern has been identified * Knowledge of relevant legislation (eg Data Protection, Confidentiality, Health & Safety, Safeguarding) |
| Desirable | <ul style="list-style-type: none"> * Experience working with vulnerable women, specifically those involved in sex work * Qualifications in social work or degree in related discipline and/or proven relevant experience * Knowledge of the local Coventry area |

Personal Qualities

| | |
|-----------|--|
| Essential | <ul style="list-style-type: none">* Commitment to Turnaround's aims and objectives* Proactive* Team Player* Flexible, and willing to work in a constantly changing environment* Conscientious and responsible* Ability to support and enthuse others and maintain a professional image* A solution focussed and person centred outlook |
|-----------|--|

Other

| | |
|-----------|---|
| Essential | <ul style="list-style-type: none">* Full clean driving licence* Unrestricted right to work in the UK* Willingness to work unsociable hours at times of need |
|-----------|---|

How to Apply

Please contact Victoria Graham, Director by email victoria@turnaroundwestmidlands.co.uk to request an application form.

Please DO NOT SEND YOUR CV. Only completed application forms will be considered.

Visit www.turnaroundwestmidlands.co.uk to find out more about the work that we do.

If you would like further information on the role prior to submitting an application form please contact Victoria via email in order to arrange a suitable time to discuss.

DEADLINE : 9am Monday 23rd September 2019

PROPOSED INTERVIEW DATES : w/b Monday 30th September 2019 (tbc)

APPLICANT SELF DISCLOSURE FORM (convictions, cautions & bind overs) to be reviewed & PRE-APPOINTMENT CHECKS completed after conditional offer of employment.

PROPOSED START DATE : Monday 11th November 2019 (or sooner if pre-employment checks completed earlier).

This role will be subject to a six month probationary period.

DUE TO THE NATURE OF THIS ROLE, IT IS EXEMPT FROM THE REHABILITATION OF OFFENDERS ACT 1974.

Our recruitment process complies with General Data Protection Regulation and a copy of our Recruitment Privacy Notice is included within the Applicant Information Pack.

Turnaround West Midlands is committed to promoting equality and diversity.