

Complete the following personal survey, attach the items listed, sign, date and submit to the above address

## OTERO WELCOME HOME RECOVERY APPLICATION

Director Pastor Donald L. Hoffman  
Otero Welcome Home Recovery Center  
1601 Hawaii Ave  
Alamogordo, NM 88311  
If you have questions call: (575) 812-9898

Date: \_\_\_\_\_

Offender: Yes\_\_\_ No\_\_\_ Date of Release: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Currant Age: \_\_\_\_\_

Current Address: \_\_\_\_\_ Apt. \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

How long since weight changed? \_\_\_\_\_

In case of emergency please notify: Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Pay Received: Weekly Bi-Weekly Monthly \*First Tuition Payment Date: \_\_\_\_\_

\$250.00 prepayment for reservation in the Otero Welcome Home program at 1601 Hawaii Ave., Alamogordo, NM 88310.  
This will retain a place in the program and bed for up to 30 days. To continue reservation for 30 days will cost \$100.00 per  
week payable in advance.

## Parole Information if Applicable

Parole Officer: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_ Terms & Conditions Of Parole:

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Reason you desire to live at Otero Welcome Home and participate in it's required programs:

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Addictions you are suffering: (to help us minister to you properly. Information will be kept secret) Alcoholism How long? \_\_\_\_\_ yrs. \_\_\_\_\_

How long sober at this time? \_\_\_\_\_ Drugs How long? \_\_\_\_\_ yrs. \_\_\_\_\_

How long clean at this time? \_\_\_\_\_

Describe each kind of drug, how much, how often, and for how long:

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Do you expect to achieve complete freedom from your addictions while enrolled in Otero Welcome Home program? YES \_\_\_\_ NO \_\_\_\_ *(This is up to you? God will do His part)*

Do you agree to unannounced random alcohol and controlled substance abuse testing while enrolled in the Otero Welcome Home program? YES \_\_\_\_ NO \_\_\_\_

**I agree that Director or Staff may check my belongings at any time? Initial: \_\_\_\_\_**

**(Understanding that with multiple violation that I may be dismissed and must leave the premises upon finding Alcohol or Illegal Drugs in my possessions! )**

Are you willing to make your need for freedom from alcohol, controlled substance and/or sexual abuse made known to social agencies, Law enforcement and/or the Church?

YES\_\_\_ NO\_\_\_

Do you have any life-threatening health issues? YES\_\_\_ NO\_\_\_ Please describe:

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A\_list of any special medical needs and a complete list of all current medications including times taken per day, dosages and prescription renewal dates MUST BE ATTACHED.

A list of the doctors who serve your medical needs. List must be kept current at all times.

The physicians should be listed as Primary caregiver, pulmonologist, cardiologist, etc.

Please include mailing address and phone numbers for each. (LIST MUST BE ATTACHED)

Do you agree to furnish the following items if asked? YES,\_\_\_ No \_\_\_

A blood workup reflecting current alcohol level, level of controlled substances, health issues such as communicable diseases.

Signed waiver granting Otero Welcome Home full immunity from all privacy issues.

Copy of your State I.D. Card.

Copy of your driver's license (If you have one)

List of all unresolved legal matters including family disputes, divorces, child custody, Parole, etc.

## **CONDITIONS OF ENROLLMENT**

### **“TIME IS OF THE ESSENCE!”**

<b>PROGRAM CHARGE</b>	<b>Entry Fee:</b>	<b>\$ 250.00</b>
	<b>Weekly:</b>	<b>\$125.00</b>
	<b>Food:</b>	<b>\$150.00</b>

Payment in advance of \$ 250.00 to reserve placement for up to 10 days, upon the first \$ 125.00 must be paid prior to entering, unless approved by Pastor Don Hoffman.

Tuition is due each Friday at 6:00 pm.

All tuition must be paid prior to the use of any services provided by Otero Welcome Home Recovery. The tuition is non-refundable and will be retained by Otero Welcome Home Recovery regardless of the reason for failure of payment. I agree to leave the premises without any dispute and take my personal belongings immediately!

**ALL MEMBERS OF THE PROGRAM OF OTERO WELCOME HOME RECOVERY ARE REQUIRED TO ATTEND ALL MEETINGS AND CHURCH SERVICES ON TIME.** If you are working it must be cleared from the office with a copy of your schedule.

**ALL MEMBER ARE NOT ALLOWED TO LEAVE THE PREMISES WITHOUT PERMISSION FROM THE DIRECTOR. ALL MEMBER MUST BE ACCOMPANIED BY A “SEASONED MEMBER OR STAFF MEMBER FOR THE FIRST 30 DAYS”.**

- Full curriculum requires Mandatory (6) Months- Offenders. May be less if Probation & Parole approve, or JS.
  - Full curriculum requires (3) months, for non-offenders.
- Violation of any of the following terms of agreement may result in automatic immediate removability and notification to the Adult Parole/Probation.

**REQUIRED!**

**DAILY CURRICULUM** (Work Exemptions granted with schedule to Pastor Hoffman, to accommodate employment.)

6:00 am -6:30 am Morning Prayer & Devotions  
6:30 am – 12:00 pm Work / or Community Service  
12:00 pm -1:00 pm Lunch & Fellowship  
1:00 pm - 6:00 pm Work / or Community Service  
5: 00 pm – 6:00 pm Dinner in Dinning Hall  
6:00 pm - 7:30 pm Scheduled Meetings and Evening Devotion  
7:30 pm - 8:30 pm Free time

**CURFEW IS AT 8:30 PM NIGHTLY - ON PREMISES – FAILURE COULD LEAD TO DISMISSAL**

10:00 PM Lights Off

**SCHEDULED MEETINGS**

Monday 6:30 pm Anger Discussion/Goals Pastor Hoffman (BA Education)  
Tuesday 5:00 pm Bible Study & Dinner - Mr. David and Wife  
Wednesday 6:30 pm Life Skills - Mr. Charles & Isabell Green  
Thursday 6:30 pm Mr. Perry Lawson (COPE) Life Skills, Goal Setting  
Friday 6:30 pm Bible - Pastor Jerry & Sandy Martinez

**CHURCH SERVICES**

Saturday 8:00 am- 10:00 am Full Gospel Breakfast  
Sunday 9:00 am The Gathering Place Worship & Prayer  
(Mandatory Unless excused) for work  
Sunday 6:00 pm Bible Study & Evening Prayer Pastor Don  
(Mandatory Unless excused)

I hereby certify that I have carefully read, and I am in full agreement with the requirements, I understand that I will be dismissed and must pick up my belongings and leave the premises immediately if I do not comply with program rules.

Signature\_\_\_\_\_

Printed Name\_\_\_\_\_

Date\_\_\_\_\_

## **GENERAL RULES and RESTRICTIONS**

- ☐ 1. That smoking on the premises of any Otero Welcome Home facility at the Gazebo. Please note that a bench and butt can has been provided in the designated outdoor smoking area. Use of the butt can is mandatory.
- ☐ 2. To use the butt can, and not to deface or damage buildings, signs, equipment, etc.
- ☐ 3. Not to drink any intoxicating beverage or consume any illegal substance.
- ☐ 4. Not to possess any illegal substance in, about or on my person; or, if it becomes known that I have indulged in the use or distribution of any illegal substance after becoming a Enrollee of a Otero Welcome Home facility, I will voluntarily vacate my r Enrollment. The Probation officer will be immediately notified.
- ☐ 5. Not to entertain a prostitute (male or female), indulge erotic, pornographic or adult entertainment. All are considered by Otero Welcome Home to be forms of obsessive addiction and are expressly forbidden.
- ☐ 6. Not to lie, cheat, steal, spread rumors, argue, curse, and/or indulge in other undesirable activity.
- ☐ 7. I understand that guests of the opposite sex are PROHIBITED from being inside the dorm or within fenced areas of the campus at all times. Guests may be entertained in the designated social room from 8:00 AM to 6:00 PM unless the facility is booked for another activity.
- ☐ 8. Enrollees of any Otero Welcome Home facility agree to attend the "Bible Studies" which meets Monday thru Friday evenings at 6:30 PM. They should bring their Bibles and come expecting to, without fear of criticism, share their view points on the announced topic. Exceptions will be granted to those having conflicting work schedules.
- ☐ 9. Enrollees of any Otero Welcome Home facility agree to attend The Gathering Place service from 9:00 AM until 10:30 AM each Sunday. After 10:00 AM each person will be free to attend the church of their choice if they desire. Exceptions will be granted to those having conflicting work schedules.
- ☐ 10. Enrollees of any Otero Welcome Home facility agree to, under the supervision of the Otero Welcome Home Coordinator, maintain the interior and exterior of the Otero Welcome Home buildings in a clean, neat and orderly condition at all times; and, to keep the surrounding grounds free from all garbage, trash, weeds or other unsightly matter. They

further agree to keep the landscape rock neatly and safely spread with no underlying mat showing; and, to keep all plants trimmed, watered and fertilized.

☐ 11. Enrollees agree to refrain from bringing any item having an offensive odor into any Otero Welcome Home facility. Such items include food, drink, dirty clothing, perfumes, shaving lotions, soaps, candles, shoes, etc. In the event any Enrollee complains, the Otero Welcome Home Coordinator will remove the offending article at the owner's expense.

☐ 12. Enrollers agree to share the hanging space in their room without dispute.

☐ 13. Except for the bathroom door(s) when using, r Enrollees agree to keep all interior doors always unlocked, thus making access by all Enrollees to the bathroom possible both day & night. Enrollees further agree to unlock bathroom door(s) and to turn off the light(s) and fan each time they vacate the bathroom. All privacy locks must be the same brand installed throughout the Otero Welcome Home facility so that it can be keyed to accommodate the Otero Welcome Home Master Key. The fire code requires this. Violation of this will result in immediate eviction. Enrollees agree to allow search (without warrant) by the Otero Welcome Home Coordinator and/or public authorities) of their rooms & belongings at all times & without notice.

☐ 14. Unless clearly marked as to who purchased them, all food, drink, confectionery, toiletries and soaps brought into any Otero Welcome Home Enrollee are to be shared by the Enrollees. Arguments over unmarked items will not be tolerated.

☐ 15. Each person will be required to share the cleanup after meals. Meals are a time of sharing; a time to pray with and for one another; a time to bear one another's burdens openly, without the intimidation of the administrative staff of Otero Welcome Home.

☐ 16. Prescription medications must be kept in a place secure from other Enrollees. Each Enrollee is responsible for such items belonging to him/her.

- Additional learning classes:
- Ms. Kelly Knight Nutrition Otero County Coop 575-437-03321. Abbin Registered Nurse Christus Health, Diabetes & Health575-336-6085.

**SHARING AND ABUSE OF MEDICATIONS WILL NOT TOLERATED!**

# FREEDOM HOUSE COVENANT

Under the ministry of Pastor Donald L. Hoffman, Otero Welcome Home is dedicated to COMPLETE recovery of addicts and alcoholics; and, to the successful re-entry of previously incarcerated individuals into mainstream society. Since most recovery programs involve a person with a "God of their understanding" and in a philosophy that confesses, "Once an addict always an addict", many of those undergoing recovery are truly seeking a program that promises ultimate **complete recovery through Jesus Christ** who promised through the Apostle, John,

***"If the Son therefore shall make you free, ye shall be FREE INDEED!" John 8:36 (KJV)***

Those enrolled in the Otero Welcome Home curriculum do so acknowledge the expectation of attaining Complete freedom from their addiction. To participate you must agree to a period of one full year of the training, fellowship and worship programs offered by Otero Welcome Home whether living in the Otero Welcome Home Enrollee or off campus. You must agree, for a period of at least one year, to:

1. Refrain from drugs unless prescribed by a licensed physician; and, from all alcoholic beverages of every kind.
2. Refrain from ALL pornography including reading materials, adult magazines, pornographic T.V., motion pictures, burlesque, strip shows and computer programs.
3. Refrain from the use of any inappropriate or demeaning language, regardless of if it seems to be acceptable to the general public.
4. Refrain from any conversation that in any way encourages or promotes any of the above practices.
5. Refrain from all arguing, striving, debating, backbiting, bullying, cheating, abusing or fighting with one another; instead, loving and forgiving one another as God has loved and forgiven you. You must agree to bring every dispute or infringement of any of the above immediately to the attention of the Otero Welcome Home Administrator, whose decision will be final.
6. Refrain from the use of all tobacco inside or within 30 ft. of any structure operated by Otero Welcome Home; or any structure being utilized by Otero Welcome Home for any purpose. (However, smoking in the alley is permitted.)



7. Keep yourself clean, neatly groomed and suitably clothed at all times. Maintenance of both your personal space and all shared space is required at all times. Remember, how you look, and act reflects on God.

8. Attend all Otero Welcome home Fellowship meetings each week to be held or attended as a group by Otero Welcome Home at a place of its choice, and as a functional part of its curriculum.

9. Attend all pre-scheduled Otero Welcome Home Worship and/or Christian Training meetings each week to be attended as a group. You will receive a calendar of these events which are a part of the Otero Welcome Home curriculum.

10. Allow unannounced and random drug and/or alcohol testing by any Otero Welcome Home representatives (this includes law enforcement officers) at any time/place.

11. Through personal testimony of the help you have received, encourage others to, "Get involved and GET Help!"

12. Through personal testimony of the help you have received, encourage others to, "Get Involved and GIVE Help!"

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Applicants Signature

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Date

Otero Welcome Home Recovery is committed to providing a safe environment, encouragement and fellowship . . . Redirecting old thoughts and behaviors . . . Walking out life's daily challenges toward your

**FREEDOM!**

"Setting men FREE through Christ!" [www.oterowelcomهومercovery.org](http://www.oterowelcomهومercovery.org)