

Welcome Home Recovery

1601 Hawaii

Alamogordo, NM 88310

(575) 812-9898

www.oterowelcomhomerecovery.org



Charles Madrid
Adminsitrator



Donald L. Hoffman
Pastoral Minister

Dear Applicant,

Thank you for considering the OWHR as a possible means of becoming free from Alcohol, Drugs, Habits and Obsessions; and, as a peaceful place to reclaim your position in society. Our conviction is that a few short months of following the OWHR Program Curriculum and a sincere desire to be free will prove to be a truly 'RIGHT' choice.

Please read the enclosed documents thoroughly. Consider each item carefully before you agree with it.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

We look forward to receiving your completed application and will respond as quickly as possible to let you know if our Board of Regents has approved you to join us upon your release.

Thank you again for considering us.

In Jesus Name,

Donald L. Hoffman,
Pastoral Minister

Mr. Charlie Madrid
Administrator

“Opening The Door To New Life”



Donald L. Hoffman
Pastoral Minister

OTERO WELCOME HOME Non Offender APPLICATION & AGREEMENT

Otero Welcome Home

1601 Hawaii Ave.

Alamogordo, NM 88311

(575) 812-9898

www.oterowelcomerecovery.org

Initial date of Occupancy: _____



Charles Madrid
Administraor

Complete the following personal survey, attach the items listed, sign, date and submit to your:

DO YOU BELIEVE IN JESUS CHRIST? Yes No HAVE YOU BEEN BORN AGAIN? Yes No

APPLICANT:

Name: _____
Social Security Number: _____ Birth Date: _____ + _____ Age: _____
Previous Family Address: _____ Phone: _____
City: _____ St: _____ Zip: _____
Height: _____ Weight: _____ How long since weight changed? _____

PAY SCHEDULE *Otero Welcome Home" must be notified each time pay scedule changes

Pay Received: Weekly _____ Bi-Weekly Monthly *First OWHR Tuition Payment Date: _____

IN CASE OF EMERGENCY please notify: Relationship: _____

Name: _____ Phone: _____
Address: _____ Phone: _____
City: _____ FORWARD MY MAIL TO THIE ADDRESS BELOW St: _____ Zip: _____

MAIL FORWARDING

Name: _____
Address: _____
City: _____ ST: _____ Zip: _____

Mail will be forwarded for 3 months after you leave your Otero Welcome Home Residence. Be sure that the address you give will post the mail to you. If no address is furnished, mail will not be forwarded

Reason you desire to live at Otero Welcome Home:

Addictions you are suffering: (to help us minister to you properly. Information will be kept secret)

Alcoholism How long? _____ yrs. _____ How long sober at this time? _____
 Drugs How long? _____ yrs. _____ How long clean at this time? _____
Describe each kind of drug, how much, how often, and for how long: _____

Sexual Addiction How long? _____ yrs. How long since last indulged? _____ yrs.
Describe the extent and kind of sexual problem you are suffering: _____

Over Eating How Long? _____ yrs. How long since last indulged? _____ yrs.
Describe your problem? _____

Do you smoke? YES NO How many packs per week? _____ Chew? YES NO

Do you expect to achieve complete freedom from your addictions while enrolled in the Otero Welcome Home?

Do you agree to unannounced random alcohol and controlled substance abuse testing while a resident of Otero Welcome Home? YES NO

Dog Sniffing Inspections? YES NO

Do you grant us permission to make your need for freedom from alcohol, controlled substance and/or sexual abuse made known to Social agencies, Law enforcement and/or the Church? YES NO Initials _____

HEALTH ISSUES:

Do you have any health issues requiring medication to be monitored by others? YES NO

Please describe: _____

A list of any special medical needs (if any) and a complete list of all current medications including times taken per day, dosages and prescription renewal dates MUST BE ATTACHED ASAP.

A list of the doctors who serve your medical needs. **List must be kept current at all times.** The physicians should be listed as Primary caregiver, pulmonologist, cardiologist, counselors etc. Please include mailing address and phone numbers for each. **(LIST MUST BE MADE AVAILABLE ASAP)**

Do you agree to furnish the following items if asked? yes No

A blood workup reflecting current alcohol level, level of controlled substances, health issues such as communicable diseases.

Signed waiver granting OWHR and it's assigns, full immunity from all privacy issues.

Copy of your State I.D. Card.

Copy of your drivers license (If you have one)

List of all unresolved legal matters including family disputes, divorces, child custody, Parole, etc.

List of any outstanding warrants or arrests (List on seperate sheet of paper)

Designate any authority that recommended the Otero Welcome Home Program?

The Court

The Parole Office

Judge: _____ Officer: _____

Address _____ Address: _____

City: _____ St: _____ Zip: _____ City: _____ ST: _____ Zip: _____

Phone: _____ Phone: _____ Fax _____

TERMS OF ENROLLMENT

TUITION INCLUDING RESIDENCE IN OTERO WELCOME HOME

CHARGES ARE FOR TUITION IN THE OTERO WELCOME HOME PROGRAM (NOT RENT) RESIDENCY IS INCIDENTAL, NOT MANDATORY

All charges are payable in advance, non-refundable, and are **subject to change without notice.**

"TIME IS OF THE ESSENCE!"

Payment in advance of \$250.00 to reserve a bed for up to 30 days, after which **\$100.00** tuition **must** be paid each friday at 7:30 PM so long as any portion of the Otero Welcome Home residence is occupied or reserved by, or a resident remains in, the program. **All tuition must be paid prior to use of any services provided by Otero Welcome Home.**

The tuition is non-refundable and will be retained by Otero Welcome Home regardless of the reason for failure to occupy one of it's residences.

Accommodations to be supplied by Otero Welcome Home in exchange for each tuition payment of **\$100.00** include the use for one week (seven calendar days) of a bed (upper or lower bunk to be assigned by the Otero Welcome Home Coordinator) use of the bathroom (schedule to be arbitrated by the Coordinator) use of the kitchen in cooperation with the other residents as coordinated by the Coordinator and use of the common room, television and grounds as arbitrated by the Coordinator.

LAUNDRY privileges include use of the washer and dryer to wash and dry two loads of laundry per week. Detergent, bleach and softener is furnished; however, abuse of these items will forfeit laundry privileges. **Detergent is restricted to 1/2" depth per load in the cup accompanying the detergent. Washer is to remain on cold water setting at all times. Dryer is to remain on cool setting at all times. Use of other settings may result in revocation of laundry privileges.**

Community Service is to be equally shared by all residents and supervised by the Otero Welcome Home Coordinator. Includes maintenance of the facility, furnishings, equipment and grounds as needed & other community projects.

Applicant agrees to perform a minimum of 90 hours of community service as directed by the coordinator, helping the elderly, maimed and handicapped within our community and assisting with various projects beneficial to the community.

GENERAL RULES and RESTRICTIONS

- 1. That smoking on the premises of any OWHR facility **is strictly prohibited**. Please note that a bench and butt can has been provided in the designated outdoor smoking area. **Use of the butt can is mandatory.**
- 2. To use the butt can, and not to deface or damage buildings, signs, equipment, etc.
- 3. Not to drink any intoxicating beverage or consume any illegal substance.
- 4. Not to possess any illegal substance in, about or on my person; or, if it becomes known that I have indulged in the use or distribution of any illegal substance after becoming a resident of a Otero Welcome facility, I will voluntarily vacate my residency..
- 5. Not to entertain a prostitute (male or female), homosexual, indulge erotic, pornographic or adult entertainment. All are considered by Otero Welcome Home to be forms of obsessive addiction and are expressly forbidden.
- 6. Not to lie, cheat, steal, spread rumours, argue, curse, and/or indulge in other undesirable activity.
- 7. I understand that **guests of the opposite sex are PROHIBITED from being inside the dorm or within fenced areas of the campus at all times.** Guests may be entertained in the designated social room from 8:00 AM to 6:00 PM unless facility is booked for another activity.
- 8. Residents of any Otero Welcome Home facility agree to attend the "Bible Clinic" which meets Friday evenings at 6:30 PM. They should bring their Bibles and come expecting to, *without fear of criticism*, share their viewpoints on the announced topic. Exceptions will be granted to those having conflicting work schedules.
- 9. Residents of any Otero Welcome Home facility agree to attend The Gathering Place service from 9:00 AM until 10:30 AM each Sunday. After 10:00 AM each person will be free to attend the church of their choice if they desire. Exceptions will be granted to those having conflicting work schedules.
- 10. Residents of any Otero Welcome Home facility agree to, under the supervision of the Otero Welcome Home Coordinator, maintain the interior and exterior of the Otero Welcome Home buildings in a clean, neat and orderly condition at all times; and, to keep the surrounding grounds free from all garbage, trash, weeds or other unsightly matter. They further agree to keep the landscape rock neatly and safely spread with no underlying mat showing; and, to keep all plants trimmed, watered and fertilized.
- 11. Residents agree to refrain from bringing any item having an offensive odor into any Otero Welcome Home facility. Such items include food, drink, dirty clothing, perfumes, shaving lotions, soaps, candles, shoes, etc. In the event any resident complains, the Otero Welcome Home Coordinator will remove the offending article at the owner's expense.
- 12. Residents agree to share the clothes hanging space in their room without dispute.

13. *Except for the bathroom door(s) when using*, residents agree to keep all interior doors unlocked at all times, thus making access by all residents to the bathroom possible both day & night. Residents further agree to unlock bathroom door(s) and to turn off the light(s) and fan each time they vacate the bathroom. **All privacy locks must be the same brand installed throughout the Otero Welcome Home facility so that it can be keyed to accommodate the Otero Welcome Home Master Key. The fire code requires this. Violation of this will result in immediate eviction.** Residents agree to allow search (without warrant) by the Otero Welcome Home Coordinator and/or public authorities) of their rooms & belongings at all times & without notice.

14. Unless clearly marked as to who purchased them, all food, drink, confection items, toiletries and soaps brought into any Otero Welcome Home Residence are to be shared by the residents. Arguments over unmarked items will not be tolerated.

15. Each person will be required to share in the cleanup after meals. Meals are considered to be a time of sharing; a time to pray with and for one another; a time to bear one another's burdens openly, without the intimidation of the administrative staff of Otero Welcome Home. Each person is obligated to supply a portion of the food used to prepare any common meal.

16. Prescription medications must be kept in a place secure from other residents. Each resident is responsible for such items belonging to him/her. **ABUSE OF MEDICATIONS WILL NOT BE TOLERATED!**

17. Residents must maintain reasonable hours, respecting both their roommates and all others in the facility. Lights should remain off when another is sleeping, radios, TV's and other audio devices must be kept at a level acceptable to all. All lights will be extinguished after 11:00 PM. **Curfew is 8:30 PM unless prior permission is arranged with Otero Welcome Home Coordinators.**

18. Plumbing leaks, stopages, roof leaks, heating and air conditioning malfunctions must be reported as soon as they are noticed.

19. Unless invited, residents must avoid entry to the Otero Welcome Home Recovery meeting and kitchen facility when others are using them. The bathroom and laundry in the facility may be used by residents during such functions; but, noise must be kept at a minimum to avoid disrupting the meeting. No laundry equipment will be allowed to be started after 7:00 PM.

20. Every action and every facet of our outward appearance reflects on every other person in the Otero Welcome Home program; therefore, piercing, ear rings and other forms of mutilation of the body is never permissible and a clean, well groomed appearance will be expected at all times. After entering a Otero Welcome Home facility no new tatoos will be allowed.

VIOLATORS OF ANY ITEM AGREED TO ABOVE MAY BE SUBJECT TO IMMEDIATE TERMINATION AND/OR EVICTION.

Note: Non-Christians are not likely to be happy and content at Otero Welcome Home; and, therefore, should consider carefully before attempting to move into it's facilities.

I hereby certify that I have read the foregoing instrument, and fully agree with all items contained Therin

Please acknowledge that you have read, understood and agree

IMPORTANT

Because we are Christians we are, at all times, representing Christ. Remember, Jesus said,

"In as much as ye have done it unto the least of these, my brethren, ye have done it unto me."

On this _____ day of _____ A.D. _____, I, _____ do hereby agree to all terms and conditions set forth in this document; and, do hereby grant Otero Welcome Home Recovery, it's management personnel and all assigns full immunity from all privacy issues.

Documents attached are hereby acknowledged to be an integral part of this agreement.

Applicant: _____ OWHR Wittness: _____

Approved: _____ Official Position: _____

NOTE: Every resident agrees that all yard and building maintenance is his responsibility.

When anything breaks - **FIX IT!**

When you see a weed - **PULL IT!**

When you see a piece of trash - **PICK IT UP!**