

Ccma form 7. 11 pdf download



WHO FILLS IN THIS FORM?Employer, employee, union or employers' organisation. WHERE DOES THIS FORM GO?The Registrar, Provincial Office of the CCMA in the province where the dispute arose. See details on this page WHAT WILL HAPPEN WHEN THIS FORM IS SUBMITTED? When you refer the dispute to the CCMA, it will appoint a commissioner who must attempt to resolve the dispute within 30 days.



travel expenses to attend the hearing.	
(Signed by CCMA CSC)	(Date)
(Place)	-

OTHER INSTITUTIONSPlease note that if you are covered by a bargaining council, a statutory council or an accredited agency you may have to take the dispute to that council or agency. You may also need to deal with the dispute in terms of a private procedure if one applies. If in doubt contact the CCMA for assistance. FURTHER INSTRUCTIONS A copy of this form must be served on the other party. Proof that a copy of this form has been served on the other party must be supplied by attaching: A copy of a registered slip from the Post Office; A copy of a signed receipt if hand delivered; A signed statement confirming service by the person delivering the form; A copy of a fax confirmation slip; or Any other satisfactory proof of service. PROVINCIAL OFFICES OF THE CCMA CCMA EASTERN CAPE – East London Oxford StreetEAST LONDON, 5200Tel: (043) 743-0826Fax; (043) 743-0810Email. Jemail protected] CCMA EASTERN CAPE – Port Elizabeth CCMA House, 107 Govan Mbeki AvenuePORT ELizABETT, 6000Tel: (041) 505-4300Fax; (041) 586-5485Email: Jemail protected] CCMA FREE STATECCMA House, Cr Elizabeth & Westburger StreetsBLOEMFONTEIN 9300Tel: (051) 428-5400Fax; (011) 220-5101 / 02/03/04/05 / 0861 392 262Email: Jemail protected] CCMA GAUTENG – Johannesburg Regional Office127 Fox Street/OHANNESBURGPrivate Bag X176, PRETORIA, 000Tel: (011) 220-51001 / 02/03/04/05 / 0861 392 262Email: Jemail protected] CCMA GAUTENG – Tshwane (Pretoria)Metro Park Building, 351 Schoeman StreetPRETORIAPrivate Bag X54363, DURBAN, 4000Tel: (031) 362-7300Fax; (031) 363-737 / 7407Email: Jemail protected] CCMA KWAZULU-NATAL – Richards BagFirst Floor, Provenade Building, Cnr Tassel Berry & Lira Link StreetsRICHARDS BAY/PayDEmail: Jemail protected] CCMA KWAZULU-NATAL – Richards BagFirst Floor, Provenade Building, Cnr Tassel Berry & Lira Link StreetsRICHARDS BAY, 2007El: (033) 345-9749 / 9271Fax; (033) 345-97490Email: Jemail protected] CCMA MWZULU-NATAL – Richards BagFirst Floor, Provenade Building, Cnr Tassel Berry & Lira Link StreetsRICHARDS BAY, 2007El: (033) 789-0357Fa



BTCS Elementary Handbook 2018–2019



Tel:Cell:
Fax:
Tel:
Name:Postal Code:Postal Address:
Tel:
Name:
Please turn over READ THIS FIRST LRA Form 7.11Referring a Dispute to the CCMA for Conciliation (including Con-Arb) Page 3 of 5 pages Tick the correct box If the dispute concerns dismissals, also complete Part B (See Page 5) This section must be completed! If necessary write the details on a separate page and
attach to this form UNFAIR LABOUR PRACTICE If the dispute(s) concerns an unfair labour practice the dispute must be referred (ie. received by the CCMA) within 90 days of the act or omission which gave rise to the unfair labour practice. If more than 90 days has elapsed you are required to apply for condonation. 3. NATURE OF THE DISPUTE
What is the dispute about (tick only one box)? Unfair dismissal Unfair Labour Practice (Give details) Refusal to Bargain Organisational Rights Mutual Interest S80 BCEA Unilateral change to terms and conditions of employment Equity Act (Give details) Interpretation/ Application
of Collective Agreement Freedom of Association Disclosure of Information Unfair Labour Practice (probation) S19 Skills Development Act Other (please describe)
DETAILS OF DISPUTE PROCEDURES FOLLOWED Have you followed all internal grievance / disciplinary procedures before coming to the CCMA? YES NO Describe the procedures followed:
require?
service in which the dispute arose. LRA Form 7.11Referring a Dispute to the CCMA for Conciliation (including Con-Arb) Page 4 of 5 pages Tick the correct box Retail sector Mining Motor Private Security Paper & Printing Services Public Service Health Chemical Distribution Food & Beverage Agriculture Wholesale Building & Construction Contract
Cleaning Domestic Other (please describe)
under 'other'. Special features might be the urgency of the matter, the large number of people involved, important legal or labour issues etc. Only fill this in if this is a dispute about unilateral change to terms and conditions of employment. Afrikaans isiNdebele isiZulu isiXhosa Sepedi Sesotho Setswana siSwati Tshivenda Xitsonga Other (please
indicate)
SPECIAL FEATURES / ADDITIONAL INFORMATION Briefly outline any special features / additional information the CCMA needs to note:
applied before the change. Signed:
in disputes relating to probation. 11. OBJECTION TO CON-ARB PROCESS I/we object to the arbitration commencing immediately after the conciliation the employer must
submit a written notice in terms of CCMA Rule 17(2) at least 7 days prior to the scheduled date of the conciliation.



The employer must attend the conciliation regardless of whether it makes this objection.

<u>C</u>	
(Contraction)	
	ILS Signature of party referring the dispute:
3. REASON FOR DISMISSAL Why were	
Misconduct Incapacity Operational Rec why?	uirements (Retrenchment) Unknown Constructive Other (please describe)
why	