

# Concord Meadows Subdivision

## Architectural Change Request

The Covenants require that an owner must obtain prior **written approval of the Architectural Review Committee (ARC) for ANY exterior alteration or addition to property within our Association.**

To comply with the Covenants, please complete this form and forward a detailed drawing or blueprint of the proposed alteration to the review committee. Provide as much detail as possible.

Please Provide a Detailed Description of the Desired Alteration or Addition Below. If You Have a Blueprint or Documentation to be Included, please attach that as well.

### Describe the Improvement

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Attachment(s):

### How You May Be Reached

Full Name \_\_\_\_\_

Property Address \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

### Legal Description of property

Section, Block & Lot:

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### Site Plan

**Required** -

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### List of Materials

**Required** -

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### Paint

**Required** - Paint chips

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## Lumber or Brick

(type/grade)

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## Other

(if any)

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## Company / Person Performing the Improvement -owner performing improvement-

Company/person Name \_\_\_\_\_

Company/person Phone Number \_\_\_\_\_

Licensures \_\_\_\_\_

Other Comments \_\_\_\_\_

Planned Start Date \_\_\_\_\_

Expected Completion Date \_\_\_\_\_

According to the Deed Restrictions, the Architectural Control Committee has up to **30 days** after receipt of this application to make a decision, PLEASE SUBMIT THE REQUEST FAR ENOUGH AHEAD of time. FOR YOUR OWN PROTECTION, MAKE SURE YOU DON'T START THE IMPROVEMENT UNTIL YOU HAVE RECEIVED PROPER APPROVAL.

The more detail you provide about your improvement, the easier it will be to understand what you plan to do and to make a timely decision.

**Note:** UPON COMPLETION OF ANY ACC APPROVED PROJECT, PROPERTY OWNER MUST CONTACT ACC for review and approval.

PERMISSION IS GRANTED for ACC to enter my property if necessary.

Your Initials \_\_\_\_\_

Submission Date \_\_\_\_\_