

Letter of Expression of Interest

January 9, 2020

City and Borough of Juneau (CBJ)

Michele Elfers, Deputy Director CBJ Parks and Recreation Department

155 S. Seward St.

Juneau, AK 99801

Re: Request for Interest, Hank Harmon Rifle Range Management

A group of Juneau residents has formed with the intention of forming a 501(c)(3) nonprofit State corporation to manage and facilitate the public use of the Hank Harmon Rifle Range (range). This group is using the working name of Hank Harmon Public Range (HHPR). HHPR plans to form a board of nine people consisting of five elected members, three appointed board seats from local shooting sports organizations, and an ex officio voting board seat for a CBJ staff representative.

- Plan for Management:
 - The main goals of HHPR in management of the range will be sustainability, safety and public access to the range year-round.
 - It is the vision of HHPR to provide a safe and structured environment for responsible firearm use and promote shooting sports in Juneau, Alaska.
 - Maintain
 - Contract a caretaker for daily range maintenance
 - Work with CBJ P&R to identify maintenance projects
 - Organize volunteer days to conduct range maintenance
 - Caretaker
 - Write a contract clearly outlining responsibilities of range caretaker including gate duty, daily litter cleanup, cleaning of the vault toilet, and overall appearance of caretaker residence
 - Improvements
 - Utilizing contractors and engineers who have volunteered their services, conduct a detailed inspection of the range and come up with weighted list of improvements and needed maintenance based on safety, immediate need, and cost
 - Provide to CBJ above list while also seeking out public and private funding, services, and donations
 - Use NRA and NSSF range standards to write a SOP for range and strive to bring range up to national standards

- HHPR will always strive to encourage public participation and include the public in management decisions affecting the range by following CBJ and State open public meeting policies and regulations.
 - HHPR will also seek input by providing a comment box at range and maintain a website, email, mailing address, and social media presence

- Organizational Capacity:
 - The following people are authorized to represent HHPR:
 - Daniel Palicka, Weston Moore, and Ari Sassi
 - HHPR contact information
 - HHRF2020@gmail.com (temporary for proposal)
 - At this time HHPR does not have a street address or phone number
 - HHPR plans to obtain and maintain a USPS PO Box and other contact and outreach information as it moves forward
 - HHPR proposes to organize a board in the following manner:
 - Have a nine-person board consisting of the following
 - Five elected members (The five elected members will be picked from volunteers for the first terms.)
 - One board seat for a CBJ representative
 - Three board seats for Juneau shooting sports clubs
 - Board members acting as shooting club representatives may not serve as officers until they resign as a club representative
 - The board will be comprised of nine volunteers for the first year
 - Within three months of end of the first year, HHPR will schedule a membership meeting where elections of board will be held. Current board members may be nominated for election.
 - Term limits will be set at two terms of:
 - President and Secretary three years
 - Treasurer and Vice President two years
 - Open elected seat two years
 - Club representatives two years
 - If no new nominations are made membership may vote to reaffirm the current board member
 - HHPR has gathered together a very qualified and experienced group of people which includes the following qualifications and experience:
 - A lawyer who has agreed to work on 501c, state incorporation paperwork and provide help as we move forward
 - Officers from local 501c3 boards, firearm business owner, administrative officer of large local business, officers from local shooting sports organizations, school rifle team coach, office manager, and persons with proven financial experience

- Several persons who hold National Rifle Association (NRA) certifications as Range Safety Officers, (RSO's), handgun instructors, rifle instructors, shotgun instructors, hunter safety education instructors, and coaches

- Financial Capacity and Business Plan
 - Volunteer and Financial Capacity
 - Organized a public meeting on Dec 7, 2019 to inform public of range status where 50 plus people attended and many more requested information by email or phone
 - Initiated a mailing list of range users who are interested in volunteering
 - HHPR volunteers have applied for and received grants from several organizations related to shooting sports
 - HHPR will establish bank accounts and financial record keeping that satisfies all regulations
 - HHPR will obtain eligibility for grants from NRA Foundation, Alaska Legislative Grants, National Shooting Sports Foundation, Territorial Sportsman Inc and Pittman-Robertson funds through the State
 - HHPR will seek out local funding and sponsorship from local businesses, nonprofits, and individuals
 - Operations and Range Maintenance
 - Will work towards bringing the range up to and operating at national standards of ranges according to NRA and NSSF
 - Range will be open year-round; hours will be established according to daylight hours with a fixed "open no earlier than" and closed "no later than" times
 - Work with CBJ to schedule maintenance projects
 - Create a public outreach plan to keep members and users informed of range events and needs
 - Available for rental with a fee, insurance and stipulations
 - Volunteer range maintenance days
 - Possible volunteer days with RSO present to have "Supervised Range Days"
 - Events, Rentals, and Other Program Management
 - Range will be available to nonprofit and for-profit for rental with appropriate insurance and safety plan on a first come, first serve basis. All rentals will be made a minimum of two weeks in advance to allow for adequate public notice.
 - Normal rental will be for one side of the range and keep one side open for public use during event
 - Create a plan to allow for rental of entire range with appropriate public notice posted online and at range
 - Create a fee scale for rentals by nonprofits and for-profits

- Mandate renters carry sufficient insurance in an amount to be determined by CBJ/HHPR agreement and that CBJ and HHPR both be named as additional insured on policy
- All rentals and special events will be public noticed

Thank You,

Hank Harmon Public Range (Working Group)

Dan Palicka

Ari Sassi

Westen Moore

Rochell Mahoney

Mike Folkerts

Noreen Folkerts

Jeffrey Deaner

Jerry Medina

Judy Kennedy

Destiny Sargeant

Amy Moselle

Bruce Bowler