

Clubhouse Address:

1306 Stetson Road
Prescott, AZ 86303

Phone: 928.778.9442*

*Expect response within 24 hours

**Mailing Address:**

PO Box 2974
Prescott, AZ 86302

Email address:

mondayclubprescott@gmail.com

Rental Contract for The Monday Club Clubhouse

Renter Group Name		Application Date	
Responsible Party		Phone number	
Responsible Party's Email		Address	
Specific Purpose of the Event:		Rental Date(s)	
Arrival/Setup Time:		Number Attending	
Event Start Time:		Event End Time	

Spaces to be used:		Fees:	Amount due:
	Auditorium and restrooms (\$100 minimum)	\$50 per hour	
	Addition of Stage Piano (only with approval of the rental agent)	\$25 per hour	
	Addition of Kitchen (to be used only for sink, counters, refrigerator and microwave)	\$25 per hour	
	Boardroom only	\$25 per hour	
Cleaning and Security	Deposit of \$200 will be refunded <ul style="list-style-type: none"> • if cleaning is completed in all areas used by the renter. Note: This includes the parking lot. • if no damage or theft of club property occurs. • if no one attending violates the restrictions against alcohol, controlled substances, smoking, weapons or excessive noise. 	Deposit \$200	\$200
Keys	Rental agent will collect keys at the end of the event.	Deposit \$25	
Keys given to By	renter's name: agent's name:	title: rental agent	date: date:
	Fees and deposits are due with this signed contract.	Total Due:	

Deposits and fees may be paid by check to The Monday Club, Inc. or by Zelle to mondayclubprescott@gmail.com

PRIOR to submitting this contract, **renter must provide proof of insurance** to mondayclubprescott@gmail.com

Rental Agreement Details

- The Monday Club shall provide the use of the facility located at 1306 Stetson Road, Prescott, Arizona, to the renter between the set up and departure time as indicated in the contract.
- Any injuries and/or damages incurred or caused by the renters shall be the responsibility of the signer of this contract.
- The Responsible Party must be over 21 years of age and in attendance from set up time to departure time.
- If security is deemed necessary by The Monday Club, the renter agrees to pay the cost for security.
- Following the event, the Monday Club rental agent shall determine if the premises are in the same condition as found upon the renter's arrival, have been fully cleaned and no damage or theft has occurred.
- The Monday Club rental agent shall decide if all or part of the cleaning/security deposit will be refunded.
- The renter agrees to pay for any damage that incurs a repair cost greater than the deposit amount.
- Violation of the restrictions regarding alcohol, controlled substances, smoking, weapons or excessive noise will result in the forfeit of the entire security deposit.
- The renter shall ensure that the facilities contracted for are used solely for the stated purpose.
- The Monday Club reserves the right to determine whether the proposed use of its facilities is appropriate for the clubhouse and whether it is in the best interests of the club. The Monday Club has the right to refuse to rent to any person or group without further justification.
- This agreement being entered into is for the sole use or the benefit of the Responsible Party, and no use of the facilities is, in any way, to be assumed or intimated as sponsored for the benefit of or at the behest of The Monday Club. Any promotion undertaken, whether oral or written, regarding any event conducted pursuant to this agreement shall be devoid of any statement, inference, or implication that The Monday Club is, in any fashion or to any degree, a beneficiary or participant in the event.
- If attorney fees are incurred by The Monday Club due to a breach of this agreement by the renters, the renter agrees to pay any fees incurred.
- Either party may cancel this contract with 30 days written notice.

Requirements to Use the Premises

- The renter acknowledges that the City of Prescott fire code limits occupancy to 128 people.
- No alcohol, controlled substances, smoking, firearms, or weapons of any kind shall be allowed on the premises.
- Excessive noise shall not be permitted on the premises.
- Renters shall be responsible for arranging tables and chairs and for returning them to their original location.
- Departure time, including clean-up, must be completed within 30 minutes of the stated end time of the event.
- Kitchen use is for serving purposes only. Cooking is not allowed; however, microwave use is permitted.
- All renter items are to be removed at the end of the event. The Monday Club is not responsible for any property left on the premises.
- The renter shall be responsible for the **removal of all trash**, and any decorations, or equipment from the premises.
- Renters may use only non-damaging adhesives or clips to attach items to walls, doors, or ceiling beams.
- Nothing is to be attached to the draperies.

This contract is entered into by the following:

Renter/Responsible Party:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

GFWC The Monday Club Inc. Representative:

Signature: _____

Printed Name: _____

Monday Club Office: _____

Date: _____