

APPROVED

MINUTES
CARROLL SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS' MEETING (Virtual)
July 16, 2026

Board Chairman Greg Dell called the meeting to order at 7:05 p.m. The following participated:

Board Chairman Greg Dell
Board Supervisor Janet O'Meara
Board Supervisor James Leppo
Associate Supervisor David Swain

Board Vice Chairman Donald Maring
District Manager Matt McMahon
District Conservationist Sam Cox
Associate Supervisor Brian Rasche

MINUTES

Board Supervisor Donald Maring made a motion to approve the minutes of the June 18, 2026 Board Meeting. Board Supervisor Janet O'Meara seconded, and the motion passed.

TREASURERS REPORT

Board Vice Chairman Donald Maring cited the Financial Report, breakdown of District's Equipment Account and the following list of bills to be approved for payment:

Commissioners of Carroll County-April Postage	126.76
PNC-4070	749.60
PNC-4070	103.18
Carroll County 4-H & FFA Fair-Booth rental	190.00
Kyocera Document Solutions-Copier	10.65
Donald Maring Q3 Expenses	227.60
Gregory M. Dell Q3 Expenses	191.20
Jamie Leppo Q3 Expenses	312.00
Janet O'Meara Q3 Expenses	291.00
Kim Crone Q3 Expenses	208.00
TOTAL	2,409.99

Account Breakdown -

Board Supervisor Janet O'Meara moved to approve the Treasurer's report and payment of bills. The motion was seconded by Board Supervisor Donald Maring, and the motion was passed.

CHAIRMAN'S REPORT

The next Board Meeting will be held on Thursday, August 20th, at 7:00 p.m. at the District Office.

DISTRICT

District Manager Matt McMahon reported on the following:

Cover Crop sign up ends tomorrow (7/17). As of today, Carroll has 104 applications with a few more expected. We had 100 last year. Supervisors are asked to please cash/deposit their expense checks as soon as possible, as Jeanne needs to close out the financials for the fiscal year in preparation for our annual audit.

Matt reminded the Supervisors that the Western Region will be holding a virtual meeting on Monday July 20th in preparation for the MASCD Annual Meeting next month. Since no supervisors from Carroll plan to attend the annual meeting, it is important to join the meeting on the 20th.

MDA

The technician that we were initially told had accepted the vacant position in Carroll has actually accepted the position in Harford County. Matt has inquired as to the status of our vacant position but hasn't heard back from HR yet. Board Supervisor Janet O'Meara expressed great frustration with how long the hiring process seems to take with MDA, especially this position. All the other supervisors present agreed and feel that the situation should be addressed.

NRCS

District Conservationist Sam Cox gave the following update:

Programs:

11 applications approved ~ \$1.9 million

FY2027 Application cutoff 12/18/2026 Batching Period 1

Batching Period 2: March 31, 2027

Contract Management:

92 Active Contracts

\$9.9 million

Local Projects:

☐ 4 Requests for Assistance for ag waste/HUAs, grazing related assistance

☐ 2 ag waste/HUAs under construction

o Hot weather concrete- must take precautions. Wet stone two days prior to pour and then for 3 days after the pour curing.

☐ Working with Alliance for the Bay and Maola on dairy farms through partnering funds to help with conservation practice adoption

☐ Regenerative Pilot Project – CEMA 216 Soil Health Testing

o Soils team can do a local training of interested individuals to be Qualified Individuals to do the sampling and prepare the report.

UNIVERSITY OF MARYLAND – EXTENSION

No report

FSA

The Frederick FSA office is hiring a temporary Program Technician

At 7:30 p.m., Board Supervisor Janet O'Meara made a motion to adjourn and go to closed session. The motion was seconded by Board Supervisor Donald Maring, and the motion passed.

1. Recorded vote to close the meeting: Date: 7/16/26 ; Time: 7:30 p.m.; Location: Virtual.

Motion to close meeting made by: O'Meara ; Seconded by: Maring .

Members in favor: Leppo, O'Meara, Dell, Maring Opposed: None

Abstaining: None; Absent: Crone

2. *Statutory authority to close session (check all provisions that apply):*

This meeting will only be closed under the provision or provisions checked below all from General Provisions Art. § 3-305(b):

(2) *"To protect the privacy or reputation of individuals concerning a matter not related to public business"*

Open session was resumed at 8:05 p.m.

At 8:05 p.m. Board Supervisor Janet O'Meara made a motion to adjourn. Board Supervisor James Leppo seconded and the motion passed.

Respectfully submitted,

Matt McMahon, District Manager

SUMMARY OF CLOSED SESSION HELD ON July 16, 2026

1. **Statement of the time, place, and purpose of the closed session:**

Time of closed session: 7:30 – 8:05 pm

Place (location) of closed session: Virtual

Purpose of the closed session: to discuss personnel matter.

2. **Record of the vote of each member as to closing the session:**

Names of members voting aye: Dell, O'Meara, Leppo, Maring

Members opposed: none; Members abstaining: none; Members absent: Crone

3. **Statutory authority to close session:**

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

→ **Topic #1: § 3-305(b) (2)**

4. **Listing of each topic actually discussed, persons present, and each action taken in the session:**

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
Discussion of violations of Standard SWM Plan regulations by 2 cooperators. District's position on a variance being sought on a property adjacent to a cooperator's property	Greg Dell, Janet O'Meara James Leppo, Matt McMahon	No action taken. Discussion only.