APPROVED

 **MINUTES**

 **CARROLL SOIL CONSERVATION DISTRICT**

**BOARD OF SUPERVISOR’S MEETING**

**November 21, 2019**

Chairman Myron Frock called the meeting to order at 7:02 p.m. at the Carroll Soil Conservation District Office in Westminster, Maryland. The following were present:

Board Chairman Myron Frock

Board Vice-Chairman Greg Dell

Board Treasurer Donald Maring

Board Supervisor Chris Weaver

Associate Supervisor Janet O’Meara

District Conservationist Eric Hines

District Manager Matt McMahon

Guest – Josh Smith, RC&D

Area Coordinator Heather Hutchinson

**MINUTES**

Board Vice-Chairman Greg Dell made a motion to approve the October meeting minutes. The motion was seconded by Board Supervisor Chris Weaver and was passed.

**RC&D**

 Guest Speaker Josh Smith of RC&D reported on the following: District Manager Matt McMahon will accept the vacant position on the RC&D counsel; Next RC&D Counsel Meeting is December 11th from 10am to 2pm in Keedysville; A copy of RC&D annual report has been given to CSCD; a forestry service grant is being pursued through RC&D; there has been a reduction in the number of forest product supplied facilities; Awarded grant from Atlantic Coastal Bay Trust Fund to plant trees in Alleghany County; Funding could also be available through the same grants for stream restoration.

**TREASURERS REPORT**

Board Treasurer Donald Maring gave the Treasurer’s Report, breakdown of District’s Equipment Account and the following list of bills to be approved for payment.

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| --- | --- |
| Bay Trust planner - Payroll 10/17-10/30/19 | $1,139.12 |
| Bay Trust planner - Payroll 10/3-10/16/19 | $1,139.12 |
| CC Commissioners - Hashawha - lunches for Envirothon | $400.00 |
| W.B. Mason - office supplies | $142.84 |
| Staples - office supplies | $236.44 |
| PNC Bank - office supplies/75th party/grazing training for EH | $945.89 |
| Ecotone - Meadow Branch - MDE | $31,847.16 |
| The Carroll County Times - subscription | $78.00 |
| W.B. Mason - office supplies | $31.43 |
| MASCD - Envirothon dues | $750.00 |
| Finch Services - replace meter in JD drill | $118.38 |
|   |   |
| TOTAL | $36,828.38 |

Account Breakdown - Reported on balances in accounts. There will be a correction made to the Equipment Account report regarding an interest payment; Board Treasurer Donald Maring moved to approve payment of bills, pending the correction to the Equipment Account. The motion was seconded by Board Supervisor Chris Weaver and the motion was passed.

**CHAIRMAN’S REPORT**

Chairman Myron Frock reported on the following: There is a lunch with Delegate Susan Krebs at Green Turtle on December 11th; Board Re-appointments to be made; the next board meeting will be on December 19th, 2019.

**EQIPMENT**

Board Supervisor Chris Weaver reported on the following: everything is good, no problems.

**PERSONNEL**

 Board Vice-Chairman Greg Dell reported on the following: District Manager Matt McMahon will look into who is directly hiring for the newest current vacancy at Carroll SCD.

**DISTRICT**

District Manager Matt McMahon reported on the following: Cover Crop numbers were up, 126 applications and 26,084 acres; Cooperator of the Year luncheon will be Thursday December 19th at J&P in Westminster; Cooperator of the Year will be Richard Soper as motioned by Board Supervisor Chris Weaver and seconded by Board Vice-Chairman Greg Dell; Terry Coblentz will be retiring on December 31, 2019 and the District will award her a plaque; Photos of fence construction and tree planting at Sams Creek site; Board Vice-Chairman Greg Dell made a motion to approve the MACS applications, the motion was seconded by Board Supervisor Chris Weaver and the motion was passed; New credit cards distributed to appropriate board members; Taste of Maryland on February 6th 2020.

**MDA**

 District Manager Matt McMahon reported on the following: open planner position to be filled.

**NRCS**

District Conservationist Eric Hines reported on the following: Approaching end of fiscal year; new software system to be implanted in February 2020; CSP payments being made; Chesapeake Bay Foundation putting in an application for funding of grazing projects for Carroll County, expected availability is in 2021; NRCS nationwide push for more formal MOU type of agreements with each county; Standards for ponds to be implemented more consistently.

**EDUCATION**

In the absence of Board Supervisor Stacy Sellers, District Manager Matt McMahon reported on the following: Envirothon Instruction Day was November 5th and the Competition Day will be April 21, 2020.

At 8:30 pm, Board Vice-Chairman Greg Dell made a motion to adjourn the meeting. The motion was seconded by Board Supervisor Chris Weaver and the meeting came to a close.

Respectfully submitted,

Heather E. Schoppert