APPROVED

 **MINUTES**

 **CARROLL SOIL CONSERVATION DISTRICT**

**BOARD OF SUPERVISOR’S MEETING**

**May 16, 2019**

Chairman Myron Frock called the meeting to order at 7:00 p.m. at the Carroll Soil Conservation District Office in Westminster, Maryland. The following were present:

Board Chairman Myron Frock

Board Vice-Chairman Greg Dell

Board Treasurer Donald Maring

Board Supervisor Chris Weaver

Associate Supervisor Janet O’Meara

Univ of MD Extension Agent Peter Coffey

District Conservationist Eric Hines

Acting District Manager Matt McMahon

Area Coordinator Heather Hutchinson

**MINUTES**

Board Supervisor Chris Weaver made a motion to approve the April meeting minutes as emailed. The motion was seconded by Board Vice-Chairman Greg Dell and was passed.

**TREASURERS REPORT**

Board Treasurer Donald Maring gave the Treasurer’s Report, breakdown of District’s Equipment Account and the following list of bills to be approved for payment.

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| Finch's - John Deere manual | $66.95 |
| Johnson Bus Service - Envirothon | $707.60 |
| PNC Bank - corded mouse, engineers tape (Sara) | $28.98 |
| U.S. Municipal - DANGER - MANURE STORAGE signs | $357.83 |
| Carroll County Commissioners - return of rent | $159,731.42 |
| MDA - Eric Hoff - Nutrient Mgmt Training | $30.00 |
| Bay Trust Planner payroll 4/4/19-4/17/19 | $1,091.87 |
| Bay Trust Planner payroll 4/18/19-5/1/19 | $1,091.87 |
| Spiderweb Promotions - Envirothon | $803.82 |
| Carroll County Government - postage | $88.85 |
| Finch's - jack for John Deere drill | $42.09 |
|   |   |
| TOTAL | $164,041.28 |

Account Breakdown - Reported on balances in accounts. Board Treasurer Donald Maring moved to approve payment of bills. The motion was seconded by Board Supervisor Chris Weaver and the motion was passed.

**BUDGET**

 Board Treasurer Donald Maring reported on the following: Draft of county budget distributed.

**CHAIRMAN’S REPORT**

Chairman Myron Frock reported on the following: a local farmer was seeking an exemption from the county regarding an impending fill operation to be included in his farm plan through the District. After discussion, it was determined that this activity should not be exempted since the size and scale of the proposed fill operation was beyond what CSCD was comfortable doing the sediment and erosion control plan for, and the fact that the landowner would not give a defined end date to the planned fill activity. It was further noted that CSCD has no enforcement power over such activities. Board Supervisor Chris Weaver made the motion that the landowner would not be exempted from the full review process through the County and that the farm plan should only address the areas not being filled. The motion was seconded by Board Vice-Chairman Greg Dell and was passed; The next board meeting will be June 20th, 2019.

**EDUCATION**

In the absence of Board Supervisor Stacy Sellers, Acting District Manager Matt McMahon

reported on the following: Venturing Crew 202 won the 2019 Carroll Envirothon; Coloring contest winners announced; News Articles.

**EQIPMENT**

Board Supervisor Chris Weaver reported on the following: New John Deere drill is up and running, has gotten usage and we have obtained a user manual and new jack; Three new computers have been approved and order is being finalized.

**PERSONNEL**

Board Vice-Chairman Greg Dell reported on the following: Job Openings.

**EXTENSION**

 University of Maryland Extension Agent Peter Coffey reported on the following: New Area Director started work; Interviews for NMP position will be the end of May; Ag-Venture youth program will be the week of May 20th; Questions about legislation on growing hemp can be referred to Extension; Area Coordinator Heather Hutchinson

**NRCS/USDA**

District Conservationist Eric Hines reported on the following: There are a total of 20 EQIP contracts and 35 are awaiting funding; 11 CSP applications at sign up; calls from extension have been coming in asking for verification on the existence of Ag building and permits.

**MDA**

 Acting District Manager Matt McMahon reported on the following: complaint about runoff from Taneytown farm poisoning and killing area dogs investigated and will be referred to a state veterinarian; all of CSCD’s equipment requests submitted to MDA are being granted, to include 3 new computers, a GPS, a cap for a vehicle; Biomass checks are completed.

**FSA**

 Acting District Manager Matt McMahon reported on the following: Continuous CREP sign-up is opening on June 3rd.

**DISTRICT**

Acing District Manager Matt McMahon reported on the following: A PowerPoint presentation was given showing the final walk-through and completed projects at Wilt Road; 75th Anniversary celebration – chosen caterer is Johanssons and we will contact Roops Mill for availability.

At 8:34 pm, Board Vice-Chairman Greg Dell made a motion to adjourn the meeting. The motion was seconded by Board Treasurer Donald Maring and the meeting came to a close.

Respectfully submitted,

Heather E. Schoppert