

# Rick's Café Américain's

## Function Requirements

Please do not hesitate to contact us should you require any further information. We would be very happy to special tailor your function to your wishes regarding special food or beverage requirements.

A deposit/prepayment is required to secure your booking:

10+ guests a deposit of R500 is required.

15+ guests - R1000;

20+ guests - R2000;

30+ guests - R3000;

To avoid disappointment we suggest that you please ensure sending us the proof of payment at your earliest convenience to secure your booking. ; the pre-payment/deposit can then be used to settle part of your bill on the night of your function.

Please be advised that we will add a 10% service charge (Gratuity) to any Dining, Drinks or Cocktail Group larger than 6 guests.

No split bill for Parties over 10 guests.

We do offer a choice of reduced Menus or various Set menus for sit down Luncheon & Dinners for up to 40 guests on the deck, or in the restaurant. For Cocktail Parties/finger dinners/Wrap Parties etc (for up to 80 pax) the Host has to order several Platters from our Snack menus. - It is recommended to order a platter per 6 to 8 guests as a light snack.

We must receive the confirmed order for the light Snack Platters at least 48 hours ahead of your proposed booking. we also require the full prepayment of ordered Snack Platters or food items. For parties over 10 guests a food pre order is essential.

All guest numbers confirmed for any set-menu ordered will be charged in full if not cancelled 24 hours before. Final Numbers attending any functions have to be confirmed via email.

Minimum spend for EXCLUSIVE and PRIVATE Parties or functions.

*The Upper Deck (Roof terrace)* is available for private / exclusive use from:

- Monday to Wednesday with a minimum Spend of R20.000
- on any Thursday with a minimum Spend of R25.000
- or any Saturday, with a minimum Spend of R35.000.
- or any Friday, with a minimum Spend of R40.000

*The first Floor Restaurant and Balcony* can be exclusively booked for

- Monday to Thursday with a minimum Spend of R15.000
- or any Friday or Saturday, with a minimum Spend of R20.000.

\_we don't charge room hire for the "exclusive" use of our Roof Terrace, Restaurant or Bar.

In the event of a confirmed booking being cancelled more than 72 hours prior to the set date we will refund your full deposit and there will be no charge. Cancellations less than 72 hours before the event will attract a fee of 100% of your deposit paid.

Please be advised that following rules for our function apply:

You may bring a birthday cake and cupcakes for a birthday function, you may decorate your reserved area with balloons but please no table glitter or streamers.

Please don't bring your own - we have a strict NO BYO ( Do not bring your own beverages as we carry more than 500 Beverage items for your enjoyment).

Our on Sale liquor license allows us to serve alcohol until 02 am during normal times... out of covid times

We apologize for the inconvenience but during the Covid Lockdown Levels we have to adjust our opening times accordingly.

With regret, we do not accept any cheques or AMEX cards  
we do not cater for 21<sup>st</sup> birthday Parties without adult supervision and do allow dining parties for younger guest only with adult supervision.

We do not permit live bands or different music (from Ipod etc.) to be played, special exceptions can only be made if the deck or Restaurant is exclusively booked.

Special meals (Kosher or Halal) may be brought in at a cover charge of R100.00.  
Please be aware that Menus and prices may change without prior notice!

We are looking forward to hosting you function.

With kind Regards,  
Your Rick's Team.

## Rick's Café Américain

Restaurant, Bar & Roof Terrace  
103 Kloof Street, Gardens 8001  
Cape Town, South Africa  
+27 21 822 1100 or +27 21 424 1100  
[info@rickscafe.co.za](mailto:info@rickscafe.co.za) - [www.rickscafe.co.za](http://www.rickscafe.co.za)  
VAT # 4290224023

