

Rick's Café Américain's

Winter Function Requirements

Valued 01 May 2026 till 31 August 2026

Please do not hesitate to contact us should you require any further information. We would be very happy to special tailor your function to your wishes regarding special food or beverage requirements as much as possible.

A deposit/prepayment is required to secure your booking:

10 + more guests, a DEPOSIT of R100 per person booked is required.

To avoid any potential issues, kindly provide proof of payment at your earliest convenience. Please note that bookings without prepaid confirmation will be treated as provisional and will not be considered confirmed until payment has been verified.

- Pre-payment/deposit will be deducted from your final bill on the event date or refunded to your account.
- Cancellations received more than 72 hours before the scheduled event date will entitle you to a full refund of your deposit. No charges will be incurred
- Cancellations less than 72 hours before the event will attract a fee of 100% of your deposit paid
- Please be advised that we will add a 10% service charge (Gratuity) to any Dining, Drinks or Cocktail Group larger than 6 guests.
- We do offer a choice of reduced Menus or various Set menus for sit down Luncheon & Diners for up to 40 guests on the deck, or in the restaurant.
- For Cocktail Parties/ finger dinners / Wrap Parties etc (for up to 80 pax / weather permitting) - We request that the host orders several Platters from our Snack menus. - It is recommended to order a platter per 6 to 8 guests as a light snack.
- We must receive the confirmed order for the light Snack Platters at least 48 hours ahead of your proposed booking. we also require the full prepayment of ordered Snack Platters or food items to confirm your reservation.
- **We don't charge room hire for the "exclusive" use of our Roof Terrace, Restaurant or Bar. But we ask for a Minimum spend for the EXCLUSIVE & PRIVATE use for the Terrace, Restaurant or Bar - as below**
- **The Upper Deck (Roof terrace)** is available for exclusive use from:
 - Sunday to Wednesday with a minimum Spend of R24.000
 - on any Thursday with a minimum Spend of R28.000
 - or any Friday or Saturday, a minimum Spend of R43000.

We do offer a choice of reduced Menus or various Set menus for sit down Luncheon & Diners (set menu) for up to 40 guests on the roof terrace. - For Cocktail Parties/ Finger dinners / Wrap Parties etc. we can accommodate for up to 80 guests / weather permitting.

- **The first Floor Restaurant and Balcony** can be exclusively booked for
 - Sunday to Thursday with a minimum Spend of R15.000
 - or any Friday or Saturday, with a minimum Spend of R25.000.
 We do offer a choice of reduced Menus or various Set menus for sit down Luncheon & Diners for up to 40 guests in the restaurant.
 Total seat capacity of 60 guests
- **Our downstairs Bar** can be exclusively booked
 - Sunday to Thursday with a minimum Spend of R 8.000
 - Friday or Saturday, due to our live jazz band (“Roy and the Rick’s ters” with changing special guests) playing from 19H30 till 22H30 - here is a minimum Spend of R13.000**PLUS an additional discounted contribution for the Live Band of R4000.**
 Our intimate Bar with its over 500 Beverage items on display is the Ideal setup for smaller Cocktail Parties/ Finger dinners / Wrap Parties etc. for max of 35 guests
- **Exclusive Lunch functions** from Monday to Friday not exceeding the 16H30 timeline require only a deposit and no minimum spend. Lunch functions on Saturdays and Sundays come with a minimum spend of R14.000.

Any reservation above 35 guests will be considered “Exclusive” and will carry a minimum spend as above.

Please, be advised that following rules for our function apply:

- You may bring a birthday cake and cupcakes for a birthday function, (without charge) you may decorate your reserved area with balloons
- but please no table glitter or streamers.
- Please don’t bring your own – we have a strict NO BYO. Do not bring your own as we carry more than 500 Beverage items for your enjoyment.
- As Kloof street is a mixed residential area, we must limit the music on our roof terrace after 23h00 to background sound level in respect of our neighbours.
- we do not cater for 21st birthday Parties but do allow 21st dining & cocktail style functions with adult supervision.
- We do not permit live bands or different music (from iPod etc.) to be played, exceptions can only be made if the deck or Restaurant is exclusively booked.
- Our on-Sale liquor license allows us to serve alcohol until 02am on 7 days a week.
- Special meals (Kosher or Halal) may be brought in at a single plate charge of R125.00.
- Hallal Platter charge R425 (kosher platte charge tbc)

Please be aware that Menus and prices may change without prior notice!
- with regret, we do not accept any cheques or AMEX cards

Our Banking Details:

Rick's Café Americain Pty Ltd - VAT #4270317888

FNB - BUSINESS ACCOUNT

Account Number 62094751502

Branch Code 201409

Branch Name ADDERLEY ST CAPE TOWN

Swift Code FIRZAJJ

We are looking forward to hosting your function.

With kind Regards,

Your Rick's Team.



Rick's Café Americain Restaurant, Bar & Roof Terrace

103 Kloof Street, Gardens 8001, Cape Town, South Africa

+27 21 424 1100or +27 21 822 1100

info@rickscafe.co.za - reservations@rickscafe.co.za

www.rickscafe.co.za