



103 KLOOF STREET, GARDENS 8001
TEL 021 424 1100 EMAIL INFO@RICKSCAFE.CO.ZA

◆ FUNCTION REQUIREMENTS ◆

VALUED 01 SEPTEMBER TILL 30 APRIL 2027

FUNCTION BOOKING TERMS & CONDITIONS

Please do not hesitate to contact us should you require any further information. We would be delighted to tailor your function to your requirements as far as reasonably possible, including special food and beverage requests.

BOOKING DEPOSIT & CONFIRMATION

A deposit/prepayment is required to secure your booking:

Bookings for 6 or more guests require a deposit of R100 per person booked.

To avoid any potential issues, please provide proof of payment at your earliest convenience. Bookings for which payment has not been received and verified will remain provisional and will only be regarded as confirmed once payment has been received.

- ◆ The deposit/prepayment will be deducted from your final bill on the event date or refunded to your nominated account, where applicable.
- ◆ Cancellations received **more than 72 hours before** the scheduled event date qualify for a **full refund** of the deposit, with no cancellation charge.
- ◆ Cancellations received **less than 72 hours** before the scheduled event will result in the **full deposit** being forfeited.

GROUP SERVICE CHARGE

A **10% service charge (gratuity)** will be added to all dining, drinks or cocktail groups of **more than 6 guests**.

MENUS & CATERING OPTIONS

We offer a selection of reduced menus and set menus for seated lunches and dinners for groups of up to **40 guests**, either on the Roof Terrace or in the Restaurant.

For cocktail parties, finger dinners, wrap parties and similar functions, we can accommodate up to **80 guests**, weather permitting.

For these functions, we ask the host to order several platters from our Snack Menu. As a guideline, we recommend approximately **one platter per 6–8 guests** for light snacking.

Confirmed orders for snack platters must be received **at least 48 hours prior to the function**. Full prepayment for all ordered snack platters or food items is required to confirm the reservation.



RICK'S

Café Américain

RESTAURANT AND BAR

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EXCLUSIVE & PRIVATE VENUE HIRE

We do not charge a separate venue-hire fee for the exclusive use of our Roof Terrace, Restaurant or Bar. However, exclusive/private bookings are subject to the applicable **minimum spend**, as outlined below.

UPPER DECK / ROOF TERRACE

The Roof Terrace is available for exclusive use as follows:

- ◆ **Sunday–Wednesday:** Minimum spend of **R25,000**
- ◆ **Thursday:** Minimum spend of **R28,000**
- ◆ **Friday–Saturday:** Minimum spend of **R43,000**

We offer a selection of reduced and set menus for seated lunches and dinners for up to **40 guests** on the Roof Terrace.

For cocktail parties, finger dinners, wrap parties and similar functions, we can accommodate up to **80 guests**, weather permitting.

FIRST-FLOOR RESTAURANT & BALCONY

The Restaurant and Balcony can be booked exclusively as follows:

- ◆ **Sunday–Thursday:** Minimum spend of **R14,000**
- ◆ **Friday–Saturday:** Minimum spend of **R20,000**

We offer a selection of reduced and set menus for seated lunches and dinners for up to **40 guests**.

Total seating capacity: 60 guests.

DOWNSTAIRS BAR

The Bar can be booked exclusively as follows:

- ◆ **Sunday–Thursday:** Minimum spend of **R8,000**
- ◆ **Friday–Saturday:** Minimum spend of **R14,000**

On Friday and Saturday evenings, our live jazz band, **Roy and the Rick'sters**, together with changing special guests, performs from 19:30 to 22:30.

For exclusive Friday or Saturday Bar bookings, an additional discounted contribution of **R5,000** towards the live band will apply.

With more than **500** beverage items on display, our intimate Bar is an ideal setting for smaller cocktail parties, finger dinners and wrap parties, accommodating a maximum of **35 guests**.

EXCLUSIVE LUNCH FUNCTIONS

- ◆ Exclusive lunch functions from Monday to Friday, concluding no later than 16:30, require only the applicable deposit and **no minimum spend**.
- ◆ Private lunch functions on Saturdays and Sundays are subject to a **minimum spend of R12,000**.
- ◆ Any reservation for more than 35 guests will be considered an exclusive/private function and will be subject to the applicable **minimum spend** outlined above.

FUNCTION RULES & IMPORTANT INFORMATION

- ◆ Guests may bring a birthday cake or cupcakes for a birthday celebration at no additional charge.
- ◆ You are welcome to decorate your reserved area with balloons. However, table glitter, confetti and streamers are not permitted.
- ◆ We operate a strict **NO BYO** policy. Guests may not bring their own alcoholic or other beverages.
- ◆ As Kloof Street is situated in a mixed residential area, music on the Roof Terrace must be reduced to background level after 23:00, out of consideration for our neighbours.
- ◆ We do not cater for 21st birthday parties. However, 21st birthday dining and cocktail-style functions may be accommodated, subject to adult supervision.
- ◆ Live bands or independently supplied music, including music played from an iPod or similar device, are not permitted unless the Roof Terrace or Restaurant has been booked exclusively.
- ◆ Our on-consumption liquor licence permits us to serve alcohol until 02:00, seven days a week, subject to applicable licensing conditions.
- ◆ Special meals, including Kosher or Halal meals, may be brought in subject to a single-plate charge of R125 per person.
- ◆ **Halal platter:** R425.
- ◆ **Kosher platter:** Price to be confirmed.

OUR BANKING DETAILS:

Rick's Café Américain Pty Ltd – VAT #4270317888
Account Type: Capitec Business Account
Account Name: RICK'S CAFE AMERICAIN (PTY)LTD
Account Number: 1055687572
Bank Name: Capitec Business
Branch Name: Cape Town
Branch Code: 450105
SWIFT Address: CABLZAJJ

We are looking forward to hosting your function.

*With kind Regards,
Your Rick's Team.*

