

**Cabin Branch Forest Association, Inc.**

Post Office Box 54  
Sterling, VA 20167

**PROXY FORM**

Address: \_\_\_\_\_ Lot Number: \_\_\_\_\_

(I)(We) \_\_\_\_\_ and \_\_\_\_\_

hereby grant(s) (my)(our) proxy to \_\_\_\_\_ or the President of the Cabin Branch Forest Association, Inc. for the sole purpose of casting (my)(our) vote(s) at the Annual Meeting on Thursday, March 14, 2024 or any subsequent meeting called due to a failure to obtain a quorum at the first attempt to hold the meeting.

A: The person named in this proxy \_\_\_\_ May / \_\_\_\_ May not cast my(our) vote(s) on any matter that may arise at the meeting as he or she sees fit.

\_\_\_\_\_  
(Owner’s Signature) (Owner’s Signature)

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: THE PROXY MUST BE FILED BEFORE COMMENCEMENT OF THE ANNUAL MEETING, 7:00 PM, Thursday 14, March 2024**

**INSTRUCTIONS FOR PROXIES**

1. USE THE PROXY ONLY IF YOU CANNOT OR DO NOT WISH TO VOTE IN PERSON (I.E., CANNOT ATTEND THE MEETING).
2. A PROXY DOCUMENT IS OFFICIAL AND SHOULD BE SIGNED BY ALL OWNERS OF RECORD OF THE LOT, BUT THE SIGNATURE OF ONE OWNER IS SUFFICIENT.
3. THE PROXY MAY BE REVOKED ONLY BY ACTUAL NOTICE TO THE PRESIDENT OF THE ASSOCIATION (OR OTHER PERSON PRESIDING OVER THE MEETING IF NOT THE PRESIDENT).
4. PRINT YOUR NAME, ADDRESS, AND LOT NUMBER.
5. PRINT THE NAME OF THE PERSON YOU WISH TO DESIGNATE AS YOUR PROXY.
6. IF YOU WISH TO HAVE SOMEONE ELSE VOTE ON YOUR BEHALF (UNINSTRUCTED PROXY), CHECK THE APPROPRIATE BOX. IF YOU GIVE AN UNINSTRUCTED PROXY, THE PERSON TO WHOM THE PROXY IS GIVEN WILL BE ABLE TO CAST YOUR VOTE IN THE MANNER SUCH PERSON DETERMINES.
7. IF YOU WISH TO INDICATE YOUR VOTE (INSTRUCTED PROXY), CHECK THE APPROPRIATE LINE AND WRITE IN THE NAME OF THE CANDIDATE FOR THE BOARD OF DIRECTORS FOR WHOM YOU WISH TO VOTE.
8. MAIL (**or email**) THE PROXY FORM TO THE SECRETARY OF THE HOA AT THE ADDRESS SHOWN AT THE TOP OF THE NOTICE OF ANNUAL MEETING OR HAVE THE FORM DELIVERED TO THE MEETING **ON Thursday March 14, 2024**. PROXY FORMS WILL BE ACCEPTED DURING THE REGISTRATION PERIOD FROM 7:00 PM UNTIL 7:30 PM. PROXY FORMS THAT ARE MAILED **via USPS** MUST BE RECEIVED NO LATER THAN 12:00 PM ON **Wednesday, March 13, 2024**.