



# **IVANHOE CITY COUNCIL MEETING MINUTES**

**5:30 p.m. REGULAR MEETING**

## **ANNUAL BOARD OF APPEAL & EQUALIZATION MEETING**

**6:30 p.m.**

**Monday April 8, 2024**

**City Council Chambers**

**401 N Harold Street**

**Ivanhoe, MN 56142**

### **1. Call to Order**

The regular session of the City Council, City of Ivanhoe, Minnesota was called to order on April 8, 2024, at 5:30 pm by Mayor Dennis Klingbile. Followed by the Pledge of Allegiance.

City Council Members present were Christy Lundberg, Brad Blanchette, Kyle Krier, and Rob Hopper. Mayor Dennis Klingbile and City Administrator Dianne Beckendorf were also present. Also in attendance were the following: Jim Wright, Public Works Supervisor, Shad Lipinski, EDA president.

### **2. Approval of Agenda**

A motion was made by Rob Hopper and seconded by Christy Lundberg to approve the agenda and unanimously carried out to approve the agenda.

### **3. Approval of Minutes**

A motion was made by Rob Hopper and seconded by Christy Lundberg to approve the City Council minutes from the March 25th, 2024, Council Meeting and unanimously carried out to approve the minutes.

### **4. Financial Report and Approval of invoices**

- a. Invoice payment batch 4.08.24 in amount of \$53,129.62.

<b>GENERAL</b>		\$27,872.13
<b>FIRE</b>		\$1,420.24
<b>AMBULANCE</b>		\$150.89
<b>LIBRARY</b>		\$475.58
<b>WATER</b>		\$3,615.69
<b>SEWER</b>		\$294.31
<b>GARBAGE</b>		\$2,725.12
<b>LIQUOR</b>		\$16,575.66
<b>TOTAL</b>	49060- 49095	<b>\$53,129.62</b>

A motion was made by Brad Blanchette and seconded by Rob Hopper to approve the invoices payable and unanimously carried out to approve the invoices payable.

- b. Resolutions 2024-13-19- A motion was made by Rob Hopper and seconded by Christy Lundberg to approve resolutions 2024-13-19 to accept \$785 in donations for the Ambulance and unanimously carried out.
- c. Monthly Financials -for March 2024  
A motion was made by Brad Blanchette and seconded by Rob Hopper to approve the monthly financial reports for March 2024. The approval of the monthly financials was unanimously carried out.

## **5. Open Forum(Public Comments):**

Shad Lipinski – EDA- TIF district: Shad shared that the EDA has had a request to develop a TIF district on Railroad Street, after further discussion, Rob Hopper made a motion and seconded by Brad Blanchette and unanimously carried out to develop a TIF district on Railroad Street.

## **6. Lincoln Co Sheriff Report**

Curt Szerlip, Deputy Liaison of the Lincoln County Sheriff reported an average 26.33 hours of patrol time per week in the last month, with varied patrol times. He shared they are having a variety of calls, some noise complaints. The dept will be monitoring dog licenses and getting a list of licensed dogs in the city to assist if one is found loose. Curt recommended the signs by the school be looked at and to get consistent times on them for sheriff's office to enforce the driving on the street during posted times.

## **7. Approval selecting Small Cities Development Grant Administrative Services Proposal for**

RFP received: Development Services, Inc. is the only proposal received by the City of Ivanhoe for the Small Cities Development Grant Administration. DSI proposed a fee for services at \$90,205 for the goal of rehabbing 8 owner occupied housing and 26 multi-family rental rehab projects. Of this amount, \$78,150 would be paid by the SCDP grant program. The remaining \$12,055 would be due from the local match, \$5,000 from the City of Ivanhoe, and \$7,055 from Program income generated from the Fiscal Year 2019 Small Cities Development Program Grant.

Following review, a motion was made by Rob Hopper, seconded by Brad Blanchette and unanimously carried to approve the DSI approval of administering the SCDP.

## **8. Subordination request Brad Blanchette**

A motion was made by Kyle Krier and seconded by Rob Hopper and unanimously carried to approve the support for the mayor to sign the subordination for Brad Blanchette.

## **9. Staff Reports**

### **a. Public Works – Jim Wright**

- \* Reported new 72" mower has arrived.
- \* Logan Newman, PW worker will be completing the pool license,
- \* Street sweeper has been getting worked on.
- \* Bolton & Menk met with him regarding the lead/copper lines into water lines of homes. Will need to purchase the GIS mapping for 1 year that is reimbursed thru the grant. Mailers will be sent out to residents as well as QR codes to scan so each resident can take a picture of their water line.
- \* Alley way conditions- working on getting the maintenance in the alleys once it dries up
- \* Signs for on the street by the school with posted times for consistency and enforcement

### **b. City Administrator**

- Transitioning to Microsoft 365
- Looking into making swimming pool and park fees available to pay online.
- Updating website
- Dog licensing set up for Wednesday May 1<sup>st</sup> 4pm to 7pm at City Shop
- Clean up day Saturday May 4<sup>th</sup> 7:30am – 3:00pm at corner Norman and RR St
- Ambulance team – set up a meeting to learn more about their services and processes.

- Swimming pool – Jaren Rost is working on swimming lessons. Fees will remain the same as last year. Daily admission \$5, Season family pass \$175, Baby pool daily pass \$5 (under 6 free), Swim lessons- with group \$50, Swim lessons -private \$75
- Camping fees \$20 per night with electric and water.

Kyle Krier made a motion to pause the regular city council meeting for the Local Board of Appeal and Equalization meeting and was seconded by Rob Hopper and unanimously carried.

## **10. The Local Board of Appeal and Equalization Meeting** 6:30 pm

The Annual Truth & Taxation meeting was called to order at 6:33 pm. Jean Nelson & Cody Moen, Kathy Wall, both from the Lincoln County Assessor's Office were present. There were two recommendations of change:

1. Robert Przymus- 18-0221-000 Property ID
2. Matt Lipinski – 18-252-000 Property ID
3. Linda Blegen: A motion was made by Rob Hopper and Seconded by Christy Lundberg and carried unanimously to lower the grade and depreciation.
4. Chalotte Czech: - A motion was made by Kyle Krier, seconded by Brad Blanchette and unanimously carried by all to lower the parcel value from \$112,000 to \$47,600.

Following discussion and review of the assessments, a motion was made by Rob Hopper, seconded by Kyle Krier and unanimously carried to approve the (#1,2,3,4) recommendations of changes provided by the Assessor's Office.

Brad Blanchet made a motion to close the Local Board of Appeal and Equalization meeting and was seconded by Kyle Krier and unanimously carried at 7:09pm.

## **11. Discussion Items**

- a. New EDA member: Kyle Krier made a motion, seconded by Rob Hopper and unanimously carried to approve Callie Velazquez to the EDA board.

## **12. Mayor's Report: - None**

## **13. Closed Session**

Rob Hopper made a motion, seconded by Brad Blanchette, and unanimously carried by all to close the session for personnel at 7:34pm.

Brad Blanchette made a motion, seconded by Rob Hopper, to open the regular council meeting session at 7:47pm.

Kyle Krier made a motion, seconded by Rob Hopper, unanimously carried by all to put Carol Renken on paid administrative leave through 4/30/24.

## **14. Adjourn**

A motion was made by Brad Blanchette, seconded by Rob Hopper and unanimously carried to adjourn the meeting at 7:48pm

Dated at Ivanhoe, Minnesota, this 25<sup>th</sup> day of March 2024  
THE GOVERNING BODY OF THE CITY  
OF IVANHOE, MINNESOTA

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: BY \_\_\_\_\_  
Dianne Beckendorf, City Administrator

**Public addresses of Council:** Persons addressing the Council will need to sign up on the public discussion form prior to the meetings start. Once recognized during "Public Comments" you may present yourself before the council, stating your name and the topic you are speaking on. Topics can be items on or not on the agenda. Remarks are limited to 2 minutes and no decision may be immediately made.