



Ivanhoe City Council Meeting
Regular City Council meeting
City Council Chambers 401 N Harold St
Monday June 9, 2025, 5:30 p.m.

MEETING MINUTES

Call to Order

The regular City Council, City of Ivanhoe, Minnesota was called to order on June 9, 2025, at 5:30 pm by Mayor, Shad Lipinski

Pledge of Allegiance

Roll Call

The City Council Members present were Kyle Krier, Adam Panka, Michelle Sullivan, Brad Blanchette

Others in attendance were City Administrator Dianne Beckendorf, Jim Wright, Public Works; Vince Robertson, DSI

Approval of Agenda

A motion was made by Kyle Krier, seconded by Adam Panka to approve the agenda
The motion was unanimously carried.

Public Hearings- None

Approval of Minutes

May 27, 2025

A motion was made by Adam Panka, seconded by Kyle Krier to approve May 27, 2025, minutes.
The motion was unanimously carried.

Approval Invoices/Financials

- a. Invoice payments: Batch 6.9.25

100 GENERAL FUND	\$8,803.17
225 FIRE FUND	\$265.66
226 AMBULANCE FUND	\$316.97

241 REHAB REVOLVING FUND	\$0
245 LIBRARY FUND	\$693.93
601 WATER FUND	\$2,584.49
602 SEWER FUND	\$7,240.91
605 GARBAGE FUND	\$4,203.84
	\$24,108.97
610 LIQUOR	\$18,633.94
TOTAL CLAIMS 5.12.25	\$42,742.91

A motion was made by Kyle Krier, seconded by Brad Blanchette to approve claims for 6.9.25. The motion was unanimously carried, with Shad Lipinski abstaining.

Public Comments/Open Forum:

Vince Robinson, DSI was in attendance to discuss the Westside Development Greater Minnesota Housing Infrastructure Grant Program. The Westside Development total cost estimate of \$652,905.65 would develop 6 lots at \$109,000, and less \$40,000 per lot if the grant is received. The city can decide at that time if want to absorb some of the cost, how much would assess back to the lots and determine the cost. The application for grant is due June 12 and will be submitted. It is noted Tyler is selling lots at \$80,000. The EDA has contacted KaLea Swenson to discuss marketing of the lots for the future.

Department Reports

a. Public Works

* Street Seal Coating contracted with Lincoln County- bid at \$35,281.03

* Crack Seal/Fill quotes:

1. Fuller Paving: 13 blocks at \$1,800 per block Total \$23,400

(would also involve touching up blocks that were filled last year)

2. Lot Pros, Inc: 19 blocks at \$1,789 Total \$34,000

* Patching: quotes:

1. Fuller Paving: 5 areas patching 4 “depth 88 ton @\$245 per ton Total \$21,560

2. Bituminous Paving: 524 square yd 72 tons \$295 per ton Total \$ 21,240

The council requested that Jim go back to the venders and request bids that will reflect the total costs and the same number of blocks that are needing repair/maintenance and submit for the next council meeting.

The current budget for Streets is \$50,000 for 2025, and an additional \$14,964 small city assist funds received for a total of \$64,964 less 4,439.00 leaving a balance of \$60,525.

- The pool is up and running, did have some repairs and discussed replacing the valves every 2 years.
- MDH was here for the Sanitary Survey Report. The recommendations included:
Water Source
 1. Have written agreement with Lincoln -Pipestone RWS detailing the design and emergency capacity provided by the consecutive connection and defining capacity provided to PWS.

Water Storage

1. Inspect externally on a seasonal basis the water storage structures to assess and repair environmental damage and verify integrity.

Distribution

1. Valved exercising and replacement program be initiated to minimize sanitary hazards and inconvenience to customer when working on the distribution system.
2. Dead ends in distribution system be minimized by looping, or a fire hydrant.

Drinking Water Protection:

1. Daily check of critical system components
2. Develop a written emergency response plan and update annually.

Water System Management/Operation

1. Develop asset management plan

*Tara from Rural Water will be coming in June to help develop the written emergency response plan.

*Rural Water will be coming this summer to develop asset management plan.

*Jim reports that Todd is working out good and learning meters this week.

b. City Administrator

*Audit update- Danielle is working on completing the Trial Balance. This is 2 months behind currently and the auditors are waiting to begin the actual audit. The Mayor and City Administrator have been in contact with Danielle Berg regarding this request.

* S-T, L-T Disability, Life Insurance open enrollment- the council will keep the current coverage at this time and look into some other options for future benefits.

*Walking Trails- Benches are being worked on, ordered Pedestrian Only signs (3)

* Performance Measures from State Auditor. The administrator will prepare a resolution for the next meeting to submit to the auditor. The benefit of \$.14 per capita for completing the performance measures.

Discussion Items:

Action Items

Consider Approval of Resolution 2025-30 Resolution Accepting Donation to the Ivanhoe Community Center from Bunco group in the amount of \$65.00 for utilities.

Offered by Adam Panka Seconded by Kyle Krier Vote in favor: All Vote against: None

Consider approval of Resolution 2025-31 Resolution for City Street Seal Coating for Lincoln County to administer the seal coat project funded by the City of Ivanhoe in its entirety.

Offered by Adam Panka Seconded by Kyle Krier Vote in favor: All Vote against: None

Consider Approval of Resolution 2025-32 Assigning address within City of Ivanhoe

Offered by Adam Panka Seconded by Kyle Krier Vote in favor: All Vote against: None

Consider Approval of Resolution 2025-28 (Rescind original resolution 5.16.25), Resolution Approving a Greater Minnesota Housing Infrastructure Grant Program application to the Minnesota Housing Finance Agency for the Westside Subdivision Project.

Offered by Adam Panka Seconded by Kyle Krier Vote in favor: All Vote against: None

Mayors Report

Announcements

6/23/25 City Council Meeting 5:30pm
7/2/25 EDA Meeting 7:30am
7/14/25 City Council Meeting 5:30pm
7/28/25 City Council Meeting 5:30pm

Adjourn

A motion was made by Brad Blanchette, seconded by Kyle Krier, and unanimously carried to adjourn the meeting at 7:07p.m.

Dated at Ivanhoe, Minnesota, this 9th day of June 2025

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY 

Shad Lipinski, Mayor

ATTEST: 

Dianne Beckendorf, City Administrator