



Ivanhoe City Council Meeting
Regular City Council meeting
City Council Chambers 401 N Harold St
Monday June 23, 2025, 5:30 p.m.

MEETING MINUTES

Call to Order

The regular City Council, City of Ivanhoe, Minnesota was called to order on June 23, 2025, at 5:30 pm by Mayor, Shad Lipinski

Pledge of Allegiance

Roll Call

The City Council Members present were Adam Panka, Michelle Sullivan, Brad Blanchette, Absent: Kyle Krier

Others in attendance were City Administrator Dianne Beckendorf, Curt Szerlip, Lincoln Co. Deputy

Approval of Agenda

A motion was made by Brad Blanchette, seconded by Adam Panka to approve the agenda
The motion was unanimously carried out.

Public Hearings- None

Approval of Minutes

June 9, 2025

A motion was made by Adam Panka, seconded by Michelle Sullivan to approve June 9, 2025, minutes. The motion was unanimously carried out.

Approval Invoices/Financials

a. Invoice payments: Batch 6.23.25

100 GENERAL FUND	\$52,186.07
225 FIRE FUND	\$5,355.16
226 AMBULANCE FUND	\$472.11
241 REHAB REVOLVING FUND	\$0

245 LIBRARY FUND	\$509.94
601 WATER FUND	\$5,561.64
602 SEWER FUND	\$1,177.00
605 GARBAGE FUND	\$3,385.25
	\$65,261.92
610 LIQUOR	\$16,694.53
TOTAL CLAIMS 6.9.25	\$81,956.45

A motion was made by Adam Panka, seconded by Brad Blanchette to approve claims of 6.23.25. The motion was unanimously carried, with Shad Lipinski abstaining.

Public Comments/Open Forum: None

Department Reports

- a. Ivanhoe Liquor Store- Sarah Marczak was not able to attend the meeting, and included the following notes:
 - * May sales - 2024 \$45,940.00 2025 \$52,266.00
 - *The first half of June is slower than expected. We do not have any construction workers in town like last year.
 - *Hours of operation changing after the 4th of July week to M, T 10a-10p, W, R 10a-11p
 - *Saturday, July 5, would like to change the hours that day due to staffing. Would you like to only have off sale and the bar open from 11 am - 8 pm.
 - *Going to start working on Polish days in July. We are going to sell T-shirts this year. They will not have anything "polish day" on them so we can sell year-round. We are not ordering polish staff shirts this year. We are using last years.
 - Our new flatbreads are well received. We have perfected a polish kielbasa one for polish days.
- b. City Administrator
 - *Audit update- Danielle sent the Trial Balance on 6/20/25 to the auditors. The city administrator has contacted the State Auditor's office, and the state approved a 45-day extension. Therefore, the 2024 Audit, Reporting Form and related documents are due August 15, 2025.
 - * S-T, Disability, Life Insurance open enrollment- The city administrator contacted the AFLAC representative, and she will come to meet with me and share the information. The current Short-term and Life insurance policies were renewed. The city can cancel policies at any time.
 - * Performance Measures from State Auditor. Will submit the resolution and 10 performance measures to the State Auditor. The benefit of \$.14 per capita for completing the performance measures.
 - *MN Paid Leave Law: Effective January 1, 2026. A new Minnesota law will create a state-administered mandatory paid family and medical leave insurance program beginning Jan. 1, 2026. Minnesota will be the 13th state to launch a statewide paid leave program.
- The program will provide job protection and partial wage replacement per benefit year up to a maximum of 20 weeks for family and medical leave funded through a payroll tax applied

to all employers. For each program leave type (broadly categorized as family/caregiving leave and medical leave) an employee can take 12 weeks of leave, up to a combined total of 20 weeks under the program. For more information on the types of leave the law provides for. The program will be administered by the Minnesota Department of Employment and Economic Development (DEED).

- Beginning January 2026, employers will contribute a minimum of 50% of the total premium, though they may choose to pay up to 100% of the premium. Employers may, in some cases, deduct the remainder from employees' pay, up to a maximum 50% of the premium. On Feb. 21, 2025, DEED posted on its website, the premium rate for 2026 will be 0.88%. Example bi-weekly premium (Dianne wage: \$10.90- city minimum premium 50% \$5.45 bi-weekly- 141.70 a year, employee would contribute the other 50% or council can determine employee percentage. First quarterly wage report submitted in October 2025
- Budget Meeting for 2026 Budget, is planned for August 25th.
- Bolton & Menk contacted the city regarding a survey request from Marty Sterzinger on the land on the south side of town, the alley area. They would like to know if the council feels this is a conflict of interest since they are city engineers. The council members stated that they do feel it is a conflict of interest. The city administrator will let Bolton and Menk know this.
- The street seal coating was discussed. The city administrator shared that Lincoln co will be returning a \$20,000 payment made in 2024 for the ITC Broadband project and discovered that the \$100,000 amount was paid in full in 2023. Therefore, the 2024 payment is due to the city. Knowing this, the city could put those dollars into the street budget to complete the seal coating. The council members agreed to spend the funds on the seal coating. The total of that bid from Bituminous Paving Inc from Ortonville for Mill around patches, exc for 2 1/3 inches of bit mat for a total of \$21,240.00. The county bid came in at \$35,281.03 (resolution passed 6.9.25. The total for street maintenance is \$69,441.03

c. Library Board update: Michelle Sullivan shared that the library received a \$2,000 legacy grant. No other updates from the board.

d. Lincoln County Sheriff Dept: The speed sign is in place on the east side of Highway 19. He shared that Sheriff Bob Bushman is working on the 2026 contract, and also the ordinance on the administrative fees.

Discussion Items: None

Action Items

1. Consider Approval of Resolution 2025-33 Resolution for the City Council of Ivanhoe to adopt and implement 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

Offered by: Adam Panka Seconded by Michelle Sullivan Vote in favor: All Vote against: None

2. Consider approval of crack fill and patching quote from Fuller Paving: 3 blocks -1,800 per block, and roads that were crack filled last year will be touched up at no charge. Cost \$23,400. 5 areas for hot-mix asphalt patching 4 inches full depth approximately 88 ton -\$245.00 per ton. Haul away all debris and sweep all roads that will be chip sealed \$21,560. For a total of \$57,560.

Adam Panka made a motion to approve the crack fill and patching quote from Fuller Paving, seconded by Brad Blanchette and unanimously carried.

Mayors Report

Mayor Shad Lipinski reported that he attended the monthly ambulance meeting. The ambulance department is in agreement with paying half of the heat bill for the garage that the ambulance is stored in. There was a discussion that the ambulance needs a better facility for their needs, as well as a need for more EMT. Shad suggested to them to develop postcards to share at the office when people come in as well as promoting/advertising for EMT.

Scott Veire brought in statements, including balances carried forward from 2019. Adam Panka stated he would talk with Scott.

The VFW approached the mayor that they are considering giving the city the VFW building so that it can be used by the community. The VFW is meeting tonight to vote on the building.

Announcements

7/2/25 EDA Meeting 7:30am

7/14/25 City Council Meeting 5:30pm

7/28/25 City Council Meeting 5:30pm

Adjourn

A motion was made by Brad Blanchette, seconded by Adam Panka, and unanimously carried to adjourn the meeting at 7:22 pm.

Dated at Ivanhoe, Minnesota, this 23rd^{day} of June 2025

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY 

Shad Lipinski, Mayor

ATTEST: 

Dianne Beckendorf, City Administrator